



Zebulon Parks & Recreation Department
Advisory Board Minutes
August 19th, 2019

The Zebulon Parks and Recreation Advisory Board will meet Monday, August 19th at 6pm in the Zebulon Community Center located at 301 S. Arendell Avenue.

Board Member Attendance: Rayford Fulghum, Erica Butler, Brandon Wiggins, Michelle Glidewell, and Allen Boyette (entered at 6:52 PM)

Meeting Agenda

1. Welcome

Sheila Long welcomed the board.

2. Public Comment: *Community members wishing to speak must sign up by 5:50 PM. The comment period will be no longer than 15 minutes with speakers having three minutes each to speak. Speakers may not give their minutes to another speaker.*

No Comments

3. Consent

a. Minutes

i. May 20th, 2019

- Note: Quorum not met on June 17th. Business could not be conducted.

Ray Fulghum made a motion to approve the minutes. 2nd by Michelle Glidewell. All board members voted to approve the minutes.

4. New Business

a. Board Operations Training

Lisa Markland, town clerk, provided advisory board training to board members.

b. Chair & Co-chair Elections

Motioned made by Michelle Glidewell to delay elections until the next meeting of the board. Second by Erica Butler. All board members voted to approve delay of elections until the next meeting.

c. Walk Zebulon

i. Survey & Discussion

Sheila Long- The town is in the process of a walkability survey and would like feedback from the advisory board. Open the table for discussion.

Erica Parsons- the Arendell and Gannon crosswalk is incomplete. Access to shopping, library, and downtown is difficult. Crossing 64 at Arendell is difficult.

6:52PM Allen Boyette entered.

Sheila Long-Explained the walkability discussion to Allen.

Michelle Glidewell- Community Park to downtown is okay.

Allen Boyette- Barrier-Crossing the lanes on Arendell, can't get the north side. No good way on Sheppard School Road or to get from ZES to ZCC.

Erica Parsons-no easy path, have to get creative.

Allen Boyette-Crossing over at the Middle School is a difficult. Prioritize connecting to schools and parks. Is there a plan to connect developments?



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Sheila Long-GBP Plan 2015 does show connections between neighborhoods and developers are required to create greenway connections when building. The town is growing beyond the plan. We wanted to consider connecting locations and destinations rather than neighborhood to neighborhood when planning for town projects.

Erica Parsons- Access to the mudcat stadium would be nice.

Michelle Glidewell- Want to connect downtown to Triangle East.

Allen Boyette- Small lots, sidewalk on one side, small roads, cars parking on sidewalk is detrimental to walkability efforts.

Sheila-Recapped what was discussed regarding connectivity-Downtown to Arendell Avenue, connect to the Mudcats, intersection of Gannon and Arendell. Will share lot size concerns with Michael Clark in the planning department.

5. Open Discussion -No Discussion.

6. Storm Response & Recovery Report

Sheila-Little River-70 trees damaged, working on nature play and putting in back in the park at a different location. Safety concern contributed to wanting to keep people off the damn. Want to create some historical signage to celebrate the dam and create a safe area. Still working through the process with FEMA.

Ray Fulghum-Are they going to try to preserve it?

Sheila-Current plan not to restore the damn itself.

Ray Fulghum- Eye sore for the park.

Sheila-Excited about the potential opportunities to work with Wake County. Vision Statement for Little River Park-no immediate movement.

7. Staff Updates

a. Athletics-

Amy Hayden-Josh is out on paternity leave. Completed Youth Soccer registration. We have increased the number of teams in all age groups. We are adding an additional field for practices and play. Partnering with East Wake Soccer for referees. Fall Baseball & Softball-1 team in 7-8, 9-10, 11-12 and 13-15 baseball. Softball 1 team in 10U and 12U.

Tim Hale-Adult Softball has wrapped up their tournament.

b. Parks

Sheila Long-Wanted to brag on Joe Beck. Transitioned park staff to new roles. Broke up by park. It has been 6 weeks and gone very well. Piloted a landscaping contract for Whitley Park through January and will compare. Benny was here for 50 years was very happy with the change in responsibility.

c. Community Center & Programs

Tim Hale-Free girls basketball program hosted by Michelle Whitley for 6 weeks went great. Had between 25-30 attend each time. Updated and distributed new brochure. Also, working on updating rental policies and part time evaluation process.

Trunk or Treat will be Friday, October 25th from 5-7pm.

d. Cultural & Recreational Programs & Events

Amy Hayden-Looking at ways to combine events, combining ZNO with the close of the Farmers Market to make Hay Day.



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Summer Camps-21 camps

Upcoming Special Events:

Gill Street Cookout and Coat Drive: September 26th

Hay Day at Town Hall-October 12th

Veterans Day Celebration-November 8th

Senior Trip to Lancaster, PA in November with 47 participants

December: Holiday Events starting November 22 & 23rd.

e. Farm Fresh Market

i. Fresh Focus

Sheila Long-We conducted surveys on the Farmers Market. Fresh Focus surveys. Working on compiling the results and will provide feedback at the upcoming meetings. We had more vendors on average each week.

f. Administration

i. Budget & CIP update: Sheila Long-available online.

ii. Town Commons update Sheila Long- CIP- funding secured to seek property for Town Commons, actively working on a location. We want to get some public gathering space downtown.

iii. Future Meetings

1. Sept 16th
2. Oct 21st
3. Nov 18th

Motion to adjourn made by Michelle Glidewell. 2nd by Brandon Wiggins. All board members voted to adjourn with exception of Rayford Fulghum who had stepped away.