

**Zebulon Board of Commissioners**  
**Work Session**  
**Minutes**  
**January 20, 2021**

Present: Robert S. Matheny, Beverly Clark, Annie Moore, Glenn York, Larry Loucks, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Stacie Paratore-Deputy Town Clerk, Chris Perry-Fire, Michael Clark-Planning, Eric Vernon-Attorney

Virtual: Shannon Baxter

Mayor Matheny called the meeting to order at 2:00pm.

**APPROVAL OF AGENDA**

Commissioner Clark made a motion, second by Commissioner Loucks to approve the agenda. There was no discussion and the motion passed unanimously.

**NEW BUSINESS**

*A. Fire*

Joe Moore explained the Board was at the Wendell Falls Fire Station to hear about the internal operations and the external public engagement to aid in the design of the Town's future fire station.

Chris Perry stated the Wendell Falls Fire Station would give the Board good insight into a modern fire and EMS facility and introduced Mark Foresteri, Director of Facilities, Design, and Construction with Wake County and David Rutherford, Senior Facilities Project Manager at Wake County.

1. Tour of Wendell Falls Fire Station

Wendell Fire Chief, Brian Staples gave the Board a tour of the Wendell Falls Fire Station. Chief Staples showed the safety features of the building and measures put in place for COVID-19. The new facility featured numerous safety features such as a decontamination room and a specialty system installed in the bay that removed carcinogens and exhaust fumes and circulated clean air. Some of the highlights from the tour were the office spaces, saferoom, training room, gym and the sleeping quarters which was equipped to house 12 firefighters at a time.

NOTE: Commissioner Baxter joined the meeting via Zoom.

Chris Perry introduced Chief Wesley Hutchinson and Chief Greg Grayson who spoke about their experience in fire station planning and public engagement.

Mayor Matheny stated they needed a motion to go into closed session as permitted by NCGS 143-318.11(a) (5) for the purpose of property acquisition.

Commissioner York made a motion, second by Commissioner Clark to go into closed session. There was no discussion and the motion passed unanimously.

NOTE: In closed session, Commissioner Loucks made a motion, second by Commissioner York to come out of closed session. There was no discussion and the motion passed unanimously.

**GENERAL**

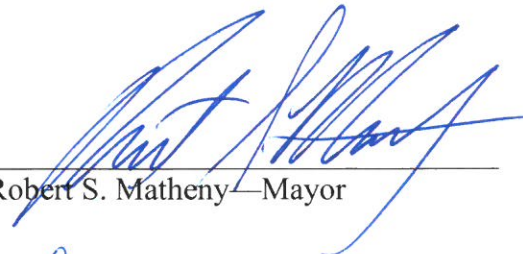
*A. Zebulon Historic District*

Joe Moore explained the nomination to place more than 320 properties onto the National Register of Historic Places was independently submitted by Preservation Zebulon and Town staff needed more time to get more information. The Board was in consensus with the staff report and the proposed Resolution recommending the Board request the National Register Advisory Committee to table the nomination at least until their meeting scheduled for June 10, 2021.

Commissioner York made a motion, second by Commissioner Clark to adjourn. There was no discussion and the motion passed unanimously.

Adopted this the 1<sup>st</sup> day of February 2021.



  
Robert S. Matheny—Mayor

  
Lisa M. Markland, CMC—Town Clerk