

**Zebulon Board of Commissioners**  
**Work Session**  
**Minutes**  
**June 23, 2021**

Present: Robert S. Matheny, Beverly Clark, Annie Moore, Glenn York, Shannon Baxter, Larry Loucks, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Chris Perry-Fire, Michael Clark-Planning, Sheila Long-Parks and Recreation, Chris Ray-Public Works, Bobby Fitts-Finance, Jacqui Boykin-Police, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 5:00pm.

**APPROVAL OF AGENDA**

Commissioner Loucks made a motion, second by Commissioner York to approve the agenda. There was no discussion and the motion passed unanimously.

**BUDGET**

*A. Administration*

1. Budget 2021-2022 – Ordinance 2021-74

The Board had detailed discussion about items in the budget. Staff answered specific budget questions from the Board.

Commissioner Clark made a motion to approve the budget Ordinance 2021-74 as presented. The motion died for lack of a second.

Commissioner Loucks made a motion, second by Commissioner Baxter to approve Ordinance 2021-74 with the following changes:

- Alley activation phase 2 would be put on hold
- W. Sycamore and Arendell project would be put on hold
- Public Works shed would be put on hold
- Remove \$28,000 to purchase a UTV

There was no further discussion and the motion passed unanimously.

*B. Finance*

1. Non-Profit Funding Distribution

Bobby Fitts reviewed the non-profit funding distribution policy. The Town received 10 applications for non-profit funding. The Board reviewed the applications, discussed each group, and decided to allocate funds to the following non-profits:

- Dew for Him - \$250
- East Wake Education Foundation - \$1,000
- InterAct - \$1,000

- Miss Zebulon Organization - \$500
- Share His Glory - \$250
- Shepard’s Care Medical Clinic - \$1,000
- Zebulon United Methodist Church Food Pantry - \$500
- Go the Extra Mile - \$250
- Progressive Teamworks Outreach - \$250

Commissioner York made a motion, second by Commissioner Moore to approve the Non-Profit Funding Distribution with the following distributions:

Dew for Him - \$250, East Wake Education Foundation - \$1,000, InterAct - \$1,000, Miss Zebulon Organization - \$500, Share His Glory - \$250, Shepard’s Care Medical Clinic - \$1,000, Zebulon United Methodist Church Food Pantry - \$500, Go the Extra Mile - \$250, Progressive Teamworks Outreach - \$250. There was no discussion and the motion passed unanimously.

**MANAGERS COMMENTS**

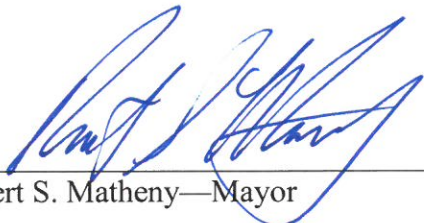
Joe Moore stated the North Carolina National Register Advisory Committee on June 10 unanimously approved the Zebulon Historic District for recommendation to the National Parks Service for inclusion on the National Register of Historic Places. The Park Service will make a final decision later this summer.

Joe Moore thanked the Board for their work on the budget.

Commissioner Loucks made a motion, second by Commissioner Moore to adjourn. There was no discussion and the motion passed unanimously.

Adopted this the 2<sup>nd</sup> day of August 2021.



  
Robert S. Matheny—Mayor

  
Lisa M. Markland, CMC—Town Clerk