

**ZEBULON
BOARD OF COMMISSIONERS
MINI-RETREAT
AGENDA
September 22, 2022
9:00 am**

Mini-Retreats are structured to dedicate more time for the Board of Commissioners to discuss complex policy issues and capital projects in greater detail than available during a Work Session.

This Mini-Retreat will be held at 113 N. Arendell Avenue (the 2nd floor above the Creative Cup). As with all meetings of the Board, the public is welcome to attend but seating is limited and those interested in attending should notify markland@townofzebulon.org no later than 5PM on September 20, 2022. The meeting will be recorded and posted to YouTube.

1. ZEBULON 2030 STRATEGIC PLAN

This conversation continues the Board's discussion on which Initiatives (programs and projects) best meet the goals within the Zebulon 2030 Strategic Plan's Focus Areas of *Growing Smart, Vibrant Downtown, and Small-Town Life*.

At this Mini-Retreat, the Board will be asked to finalize the list of Initiatives for each Focus Area and categorize them based upon their ease of implementation and magnitude of impact. The Board will then collectively prioritize those Initiatives as the top candidates to fund and staff.

The next Mini-Retreat will further prioritize the Initiatives by identifying which financial resources (savings, grants, tax revenue) will serve as the source to fund those Initiatives. Depending upon the number and value of Initiatives to fund with tax revenue, the next Mini-Retreat could also identify the amount and purpose of a 2023 Bond Referendum.

2. BOARD BUILDER SERIES – Governing Board Rules of Procedure

The Board Builder Series is modeled after the UNC School of Government series of booklets and instruction offering practical advice on how governing boards can effectively lead and govern by focusing on specific topics and activities.

This presentation focuses upon developing a Rules of Procedure for the Board to follow. The Board of Commissioners decide important issues of public policy that impact the livelihoods (land use, taxation, enforcement) of the citizens they represent. This reality can lead to difficult meetings when an agenda item attracts public scrutiny. As Zebulon continues to grow and attract a diversity of perspectives and expectations among their citizens, adopting a Rules of Procedure can assist the Board of Commissioners in reaching informed decisions in an effective, efficient, orderly, courteous, and fair manner.

This presentation starts the dialogue among the Board to outline both the procedures and conduct to follow when discussing and voting upon public policy.

3. ANNEXATION - 0, 400 and 413 East Barbee Street

This item was introduced to the Board at their Regular Meeting on September 12, 2022. The Board voted to table the discussion on this application until the date of this Mini-Retreat.

4. ADJOURN