

**ZEBULON
BOARD OF COMMISSIONERS
WORK SESSION
AGENDA
February 15, 2024
5:00 PM**

Work Sessions are structured primarily as opportunities for the Board to engage in dialogue with each other and deliberate upon the components of legislation slated for a vote at an upcoming Regular Meeting. The meetings also provide an opportunity for Staff to highlight the need for future projects and programs to serve the community.

The Board may use Work Sessions to vote on legislation that cannot wait until the next Regular Meeting.

1. Approval of Agenda

2. FY '25 Requested Budgets

North Carolina's municipalities create and adopt their budgets by following the process prescribed by "The Local Government Budget and Fiscal Control Act" (N.C. General Statutes §159-7 - 42). A notable milestone in this process is the Town Manager's delivery of a Recommended Budget to the Board of Commissioners. In advance of receiving the Recommended Budget, Staff will provide the Board of Commissioners with a series of "FY '25 Requested Budgets" presentations. These presentations will reflect departmental needs to serve a growing and diversifying community.

While the FY '25 Recommended Budget is unlikely to fund all requests, the series will provide the Board of Commissioners with a fuller understanding of the community's needs, and how the FY '25 Budget Ordinance they adopt will address those needs in the coming fiscal year (July 1, 2024 – June 30, 2025).

FY '25 Requested Budgets scheduled for presentation include the following departments:

- **Police**
- **Parks and Recreation**
- **Planning: Economic Development**

3. Main Street program: Municipal Service Districts

North Carolina's municipalities are authorized to create Municipal Service Districts (MSD) to finance downtown revitalization projects and programs, such as water and sewer improvements, plazas, parking facilities, museums, festivals, and markets, to further the public health, safety, welfare, convenience, and economic well-being of a downtown area (N.C. General Statutes §160A-535 – 544).

Staff will present the Board of Commissioners with an overview of the purpose and history of MSDs throughout North Carolina, and examples of how a district could apply to downtown Zebulon. Upon conclusion of the presentation, Staff will seek the Board's interest in both conducting a feasibility study for a downtown Zebulon MSD and coordinating visits to Municipal Service Districts in other towns.

4. Adjourn