



**BOARD OF COMMISSIONERS
AGENDA
DECEMBER 8, 2025
6:00 PM**

1. PLEDGE OF ALLEGIANCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENT

All wishing to speak must sign up prior to 5:50pm. The comment period will be no longer than 15 minutes with speakers having three minutes each to speak. No speaker can speak on a public hearing item or any item that would need to be discussed under Closed Session. Speakers cannot give their minutes to another speaker. If you would like to submit comments to be read into the record at the meeting, please send comments, of 400 words or less, to Jeremy Crawford at tozclerk@townofzebulon.org by 3:00pm on December 8, 2025.

4. INTRODUCTION

A. Town Clerk

5. SCHOOL RECOGNITION

A. *East Wake Magnet High School*

- i. Susan Lin – Student
- ii. Maris Gamzon – Teacher

6. PRESENTATION

A. FY 2025 Audit

7. CONSENT AGENDA

A. *Minutes*

- i. October 6, 2025 Regular Meeting
- ii. October 10, 2025 Special Called Meeting
- iii. October 13, 2025 Special Called Meeting
- iv. October 16, 2025 Work Session Minutes

B. *Finance*

- i. Wake County Tax Report – September 2025
- ii. Wake County Tax Report – October 2025

B. Fire

- i. Fire Contract Renewal with Johnston County
- ii. Sole Source Procurement Approval of Fire/EMS Station Alerting System

8. NEW BUSINESS

- A. Board Vacancy

9. MANAGER'S REPORT

- A. Public Safety Update – Chief Puckett
- B. Monthly Financial Report
- C. Housing Survey Update

10. BOARD COMMENTS

11. ADJOURN

**BOARD OF COMMISSIONERS
MEETING MINUTES
OCTOBER 6, 2025
6:00 PM**

Board of Commissioners Present: Mayor Glenn York, Commissioners Shannon Baxter, Amber Davis, and Quentin Miles. Mayor Pro Tem Jessica Harrison was absent.

Staff Present: Taiwo Jaiyeoba-Interim Town Manager, Dora Moore-Interim Town Clerk, Chris Perry – Fire, Bobby Fitts-Finance, Bobb Grossman-Police, Sheila Long-Parks & Recreation, Shannon Johnson-Community & Economic Development, Matt Lower-Planning, Cate Farrell-Planning, Chris Medina-Planning, Tonya Easterwood-Information Technology, Rick Fletcher-Public Works, Eric Vernon-Town Attorney

Called to Order

Mayor York called the Board of Commissioners Meeting to order.

Pledge of Allegiance

Boy Scout Troop 916 led the Pledge of Allegiance.

Approval of Agenda

Commissioner Baxter made a motion, second by Commissioner Davis, to approve the agenda. There was no discussion and the motion passed unanimously.

Public Comment

Dr. Donnal Crohan, 450 Proctor Street, offered to host a town hall type debate over the next twenty-five days. Candidates were encouraged to contact him if interested.

School Recognition

Zebulon GT Magnet Middle

Mayor York recognized student, Serenity Meadow, and teacher, Michaela Evans, from Zebulon GT Magnet Middle.

Presentations

Proclamations

The Town of Zebulon, led by Commissioner Davis, proclaimed October as Pregnancy and Infant Loss Awareness Month and October 15, 2025 as Pregnancy and Infant Loss Remembrance Day.

The Town of Zebulon, led by Mayor York, proclaimed October 5-11, 2025 as Fire Prevention Week.

The Town of Zebulon, led by Commissioner Baxter, proclaimed October as Cyber Security Awareness Month.

Boy Scout Troop 619

Boy Scout Troop 619 Leader Laurence Virden shared the troop's activities and accomplishments over the past year.

Communities in Schools

LaToya Montague with Communities in Schools highlighted the organization's activities and accomplishments over the past year within the schools and community.

Consent Agenda

Commissioner Davis made a motion, second by Commissioner Baxter to approve the consent agenda.

- A. Finance
 - i. Wake County Tax Report – July 2025
 - ii. Appropriation of Donation Received for Shop with a Cop – Ordinance 2026-11
- B. Public Works
 - i. Infrastructure Acceptance
 - a. Cadence Meadows Phase II – Resolution 2026-08
- C. Information Technology
 - i. Security Cameras in Town Hall – Ordinance 2026-13
- D. Planning
 - i. Amending Speed Limit Chamblee Road – Resolution 2026-09
- E. Minutes
 - i. August 4, 2025
 - ii. September 2, 2025
 - iii. September 6, 2025

There was no discussion, and the motion passed unanimously.

New Business

Economic and Community Development

Support Award of Building Reuse Grant from the NC Department of Commerce – Rural Center – Resolution 2026-10

Representatives of TNT Development shared their excitement to bring 3D building technology as well as a workforce development to Zebulon. Commissioner Baxter made a motion, second by Commissioner Davis, to approve Resolution 2026-10 in Support of TNT Development's

application to the North Carolina Department of Commerce Building Reuse Plan. There was no discussion, and the motion passed unanimously.

Planning

Food Truck Ordinance – Ordinance 2026-12

Chris Medina, Planner I, presented information regarding a proposed text amendment for mobile food vendors. Staff proposed two options: Option #1-Prohibit Food Trucks in the DTC Right-of-Way and Option #2-Designated Spots on Vance/Horton. It was noted that that Option #2 was the Planning Board's recommend alternative. Commissioner Miles made amotion, seconded by Commissioner Davis, affirming Option #1. Commissioner Baxter inquired about the impact of Option #1 to businesses, including food trucks. Planner Matt Lower shared this option would prohibit food trucks in public rights-of-way in DTC. Commissioner Miles rescinded his motion and Commissioner Davis seconded. Commissioner Baxter made a motion to approve Option #2. There was no second, therefore, motion failed due to a lack of second. Commissioners Davis and Miles voted in favor of tabling discussion until November 3, 2025. Commissioner Baxter opposed.

Social District Discussion

Planner Cate Farrell shared information related to proposed social districts outlining details to be considered including boundaries, hours of operation, signage, special containers, limitations, enforcement, operations and fiscal impact. If the Town decided to explore further, the Town could model Raleigh's and other Wake County municipal programs.

Commissioner Miles requested a recess at 7:22 PM. The meeting reconvened at 7:36 PM.

Old Bunn Road Annexation

Public Hearing – 1915 and 1917 Old Bunn Road Annexation

Planner Cate Farrell presented a contiguous annexation request for property on Old Bunn Road.

- Applicant: Eastwood Homes of Raleigh LLC
- Property owners: Thomas C. Hendrickson and Jill D. Hendrickson
- Property Address: 1915 and 1917 Old Bunn Road
- PINs: 2715290916, 2716215371
- Acreage: 159.72

Commissioner Baxter made a motion, second by Commissioner Davis to approve Ordinance 2026-06 for the annexation of Wake County PIN 2715290916 and 2716215371 into the Zebulon Corporate Boundaries finding that the standards of Section 2.2.2.G are met. There was no discussion, and the motion passed unanimously.

Manager Jaiyeoba shared that Ms. Farrell was recently promoted to Senior Planner.

Old Bunn Road Planned Development

Planner Matt Lower shared the planned development rezoning request for 1915 and 1917 Old Bunn Road.

- Applicant: Eastwood Homes of Raleigh LLC
- Property owners: Thomas C. Hendrickson and Jill D. Hendrickson
- Property Address: 1915 and 1917 Old Bunn Road
- Acreage: 159.72
- Current Zoning: Wake County R30
- Proposed Zoning: Planned Development (PD)

Mr. Lower shared the project land use includes 610 homes across 159 acres, an amenity center, internal parks, restaurant use and greenway expansion. The historic property and cemetery will remain. Sixty-point-six of the acres (38%) will be open space. Impervious areas will not exceed 70%. Perimeter buffers include a 20-foot-wide buffer meeting Type D standards on the eastern edge and natural buffers elsewhere.

Initially, the Planning Board unanimously recommended denial citing strain on the transportation system and proximity of new houses to the Old Bunn Road right-of-way. Since the denial, the developer made changes to include expanding the Old Bunn Road townhomes setback from 10 ft to 20 ft, adding 10 ft landscape easement or 15 ft modified type-C buffer, extending sidewalks, upgrading landscape with local pollinators, and voluntarily committing 5% of townhomes to be reserved for buyers +/- 80% AMI. They will also spend up to \$10,000 for a historic marker and will contact local contractors as requested by Commissioners.

Commissioner Davis made a motion, second by Commissioner Miles, to approve Ordinance 2026-07, finding that the action is reasonable, consistent with the Grow Zebulon Comprehensive Land Use Plan, and compliant with UDO Section 2.2.25.J, as described in the prepared statement per UDO Section 2.2.15.G.3. There was no discussion, and the motion passed unanimously.

Old Bunn Road Historic Home Letter of Intent

Commissioner Baxter made a motion, second by Commissioner Davis, to direct Town staff to develop a non-binding Letter of Intent with the developer of the Old Bunn Road Planned Development regarding the potential donation of the historic home and surrounding land located on the Bunn Plantation property. Staff shall return to the Board with findings and a formal recommendation prior to any final acceptance. There was no discussion, and the motion passed unanimously.

Old Business

Board Vacancy Appointment

Commissioner Miles made a motion, second by Commissioner Davis, recommended the appointment of Trenton Schmit to the vacant Board seat. There was no discussion, and the motion passed unanimously.

The oath of office was administered to Trenton Schmit by Interim Town Clerk Dora Moore.

Commissioner Schmit thanked the Board for the appointment and shared why he wants to serve the Zebulon community.

Manager's Report

Manager Jaiyeoba provided an update on the following key personnel hirings:

- Eighty-eight applications for the Town Manager position were received. Interviews begin next week.
- Eighty applicants applied for the Town Clerk position and candidate interviews begin next week as well.
- The new Communications Manager and Executive Assistant are expected to begin at the end of October.

Finance Director Bobby Fitts demonstrated the new financial tool on the Town's website.

Public Works Department is developing a request for proposals for on-call professional services. Public Works Director Rick Fletcher explained the having an on-call list streamlines the process during emergency situations. He notes this is an effective way to have available firms.

Board Comments

Commissioner Baxter reminded everyone that October is Breast Cancer Awareness Month.

Commissioner Miles thanked those attend and citizen engagement. He also welcomed Commissioner Schmit.

Commissioner Davis echoed fellow Commissioners' comments. She also expressed thanks for the Board's continued efforts to make youth number one.

Commissioner Schmit thanked everyone for the opportunity to be heard and to serve.

Mayor York announced the passing of Renee Dillion who served the Boys and Girls Club, Wake County Schools and the community. He also shared the Methodist Church will have a fall fest and ribbon cutting for the newly erected pavilion commemorating the late, Faye Brown, on Saturday.

Commissioner Schmit moved to adjourn the meeting 8:39 PM. Motion was seconded by Commissioner Miles and approved unanimously.

Adopted this the 6th day of October 2025

SEAL

Glenn L. York – Mayor

Dora K. Moore – Interim Town Clerk

**ZEBULON BOARD OF COMMISSIONERS
SPECIAL CALLED MEETING
MINUTES
October 10, 2025
2:00 PM**

Board of Commissioners Present: Mayor Glenn York, Mayor Pro Tem Jessica Harrison, Commissioners Shannon Baxter, Amber Davis, Quentin Miles and Trenton Schmit

Staff Present: Dora Moore-Interim Town Clerk, Monique Yarborough-Merriweather-Human Resources Director and Taylor Emory-Town Attorney

Mayor York called the Board of Commissioners Special Called Meeting to order. The Board entered closed session for the purpose of conducting town clerk interviews as permitted by NCGS 143-318.11(a)(6).

Commissioner Baxter made a motion, second by Commissioner Harrison to adjourn at 5:30 PM. There was no discussion, and the motion passed unanimously.

Adopted this the 10th day of October 2025

Glenn L. York – Mayor

SEAL

Dora K. Moore – Interim Town Clerk

**ZEBULON BOARD OF COMMISSIONERS
SPECIAL CALLED MEETING
MINUTES
October 13, 2025
9:00 AM**

Board of Commissioners Present: Mayor Glenn York, Mayor Pro Tem Jessica Harrison, Commissioners Shannon Baxter, Amber Davis, Quentin Miles and Trenton Schmit

Staff Present: Dora Moore-Interim Town Clerk, Monique Yarborough-Merriweather-Human Resources Director, Sam Slater-Town Attorney and Eric Vernon-Town Attorney

Mayor York called the Board of Commissioners Special Called Meeting to order. The Board entered closed session for the purpose of conducting town manager interviews as permitted by NCGS 143-318.11(a)(6).

Commissioner Miles made a motion, second by Commissioner Davis to adjourn at 5:02 PM. There was no discussion, and the motion passed unanimously.

Adopted this the 13th day of October 2025

Glenn L. York – Mayor

SEAL

Dora K. Moore – Interim Town Clerk

**BOARD OF COMMISSIONERS
MEETING MINUTES
OCTOBER 16, 2025
6:00 PM**

Board of Commissioners Present: Mayor Glenn York, Mayor Pro Tem Jessica Harrison
Commissioners Shannon Baxter, Amber Davis, Quentin Miles and Trenton Schmit.

Staff Present: Taiwo Jaiyeoba-Interim Town Manager, Dora Moore-Interim Town Clerk, Chris Perry – Fire, Sheila Long-Parks & Recreation, Eric Vernon-Town Attorney

Called to Order

Mayor York called the Board of Commissioners Meeting to order.

Approval of Agenda

Commissioner Baxter made a motion, second by Commissioner Schmit, to approve the agenda as amended to remove the Five County Stadium Lease. There was no discussion and the motion passed unanimously.

Old Business

Christmas Parade Update

Parks & Recreation Director Sheila Long reported the Town has launched a section on the Town website regarding the annual Christmas Parade and registrations are being accepted. The parade will be December 14 at 3 PM. This is a later start time in hopes of avoiding some church traffic.

Commissioner Harrison made a motion, second by Commissioner Miles, to approve Ordinance 2026-11 for street closures during the Christmas Parade on December 14. There was no discussion and the motion passed unanimously.

Strategic Plan Grant

Ms. Long shared the Strategic Plan Review Committee evaluated 16 applications with varying interests and products. Individual blind reviews were done. The Commissioners are requested to make their decisions at the November 3rd meeting. Ms. Long will share the application packets with the Commissioners. Commissioner Baxter thanked Ms. Long for overseeing and the review committee for their time.

New Business

Administration

Interim Town Clerk Contract Extension

Commissioner Davis made a motion, second by Commissioner Miles, to extend the Interim Town Clerk contract until December 31, 2025. There was no discussion, and the motion passed unanimously.

Interim Town Manager Contract Extension

Commissioner Miles made a motion, second by Commissioner Baxter, to extend the Interim Town Manager contract until January 7, 2026. There was no discussion, and the motion passed unanimously.

Parks & Recreation

Zebulon Community Park

Manager Jaiyeoba and Ms. Long shared a presentation related to Play Zebulon Vision. (Presentation is included as an attachment to the minutes.) The Commissioners and staff discussed in detail the plan proposals, needs of the community, future opportunities, etc. Although extremely expensive, the desire to see expansion and improvements of a community center was discussed. Ms. Long stated the Town continually receives compliments on town facilities and programs. As the Town works through the process, the Capital Improvement Plan (CIP) will be evaluated and updated. The plan presented is a long-term plan and everything cannot be done at once. Ms. Long noted the Town may want to consider forming a nonprofit for Parks & Recreation. Commissioners requested staff to research information to form a nonprofit.

Commissioner Miles moved to adjourn the meeting at 7:22 PM. Motion was seconded by Commissioner Davis and approved unanimously.

Adopted this the 16th day of October 2025

SEAL

Glenn L. York – Mayor

Dora K. Moore – Interim Town Clerk



Board of Commissioners
P.O. Box 550 • Raleigh, NC 27602

TEL 919 856 6180
FAX 919 856 5699

SUSAN P. EVANS, CHAIR
DON MIAL, VICE-CHAIR
VICKIE ADAMSON
SAFIYAH JACKSON
CHERYL STALLINGS
SHINICA THOMAS
TARA WATERS

November 4, 2025

Ms. Ana Gomez
Town Clerk
Town of Zebulon
1003 North Arendell Avenue
Zebulon, North Carolina 27597

Dear Ms. Gomez:

The Wake County Board of Commissioners, in regular session on November 3, 2025, approved and accepted the enclosed tax report for the Town of Zebulon.

The attached adopted actions are submitted for your review; no local board action is required.

Sincerely,

A handwritten signature in black ink, appearing to read "Yvonne Gilyard".

Yvonne Gilyard
Clerk to the Board
Wake County Board of Commissioners

Enclosure(s)

WAKE COUNTY TAX ADMINISTRATION

09/01/2025 - 09/30/2025

Rebate Detail Report

ZEBULON

DATE

10/16/2025

TIME

1:59:17 PM

REBATE NUM	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	BILLING FOR YEAR	OWNER
INDIVIDUAL PROPERTY ACCOUNTS										
936746	5.77	0.00	0.58	0.00	6.35	9/29/2025	0007015790	2024	2024	000000 HARRIS, LETICIA ANTWONETTE
SUBTOTALS FOR INDIVIDUAL PROPERTY ACCOUNTS	5.77	0.00	0.58	0.00	6.35			1	Properties Rebated	
INDIVIDUAL REAL ESTATE ACCOUNT										
933659	20.29	0.00	0.00	0.00	20.29	9/11/2025	0000511118	2025	2025	000000 PATTERSON, MEGAN
SUBTOTALS FOR INDIVIDUAL REAL ESTATE ACCOUNTS	20.29	0.00	0.00	0.00	20.29			1	Properties Rebated	
TOTAL REBATED FOR ZEBULON	26.06	0.00	0.58	0.00	26.64			2	Properties Rebated for City	
GRAND TOTAL	199,466.21	580.00	1,810.85	0.00	201,857.06			146	Properties Rebated for all Cities	



Board of Commissioners
P.O. Box 550 • Raleigh, NC 27602

TEL 919 856 6180
FAX 919 856 5699

SUSAN P. EVANS, CHAIR
DON MIAL, VICE-CHAIR
VICKIE ADAMSON
SAFIYAH JACKSON
CHERYL STALLINGS
SHINICA THOMAS
TARA WATERS

December 2, 2025

Ms. Ana Gomez
Town Clerk
Town of Zebulon
1003 North Arendell Avenue
Zebulon, North Carolina 27597

Dear Ms. Gomez:

The Wake County Board of Commissioners, in regular session on December 1, 2025, approved and accepted the enclosed tax report for the Town of Zebulon.

The attached adopted actions are submitted for your review; no local board action is required.

Sincerely,

A handwritten signature in cursive script, appearing to read "Yvonne Gilyard".

Yvonne Gilyard
Clerk to the Board
Wake County Board of Commissioners

Enclosure(s)

WAKE COUNTY TAX ADMINISTRATION

10/01/2025 - 10/31/2025

Rebate Detail Report

ZEBULON

DATE 11/17/2025
TIME 11:00:52 AM

REBATE NUM	PROPERTY	CITY TAG	LATE LIST	BILLED INTEREST	TOTAL REBATED	PROCESS DATE	ACCOUNT NUMBER	TAX YEAR	BILLING YEAR	OWNER
BUSINESS ACCOUNTS										
941066	152.81	0.00	15.28	0.00	168.09	10/30/2025	0006928179	2024	2024	UDAY REEBYE DMD MD PA
936021	75.14	0.00	0.00	0.00	75.14	10/6/2025	0006117936	2025	2025	EDWARD D JONES & CO LP
SUBTOTALS FOR BUSINESS ACCOUNTS	227.95	0.00	15.28	0.00	243.23	243.23	2 Properties Rebated			
INDIVIDUAL PROPERTY ACCOUNTS										
938384	331.19	0.00	33.12	0.00	364.31	10/13/2025	0006989008	2024	2024	ORLANZO HAULING LLC
SUBTOTALS FOR INDIVIDUAL PROPERTY ACCOUNTS	331.19	0.00	33.12	0.00	364.31	364.31	1 Properties Rebated			
INDIVIDUAL REAL ESTATE ACCOUNT										
937491	796.46	0.00	0.00	0.00	796.46	10/2/2025	0000248159	2025	2025	RAMOS, ROSA
SUBTOTALS FOR INDIVIDUAL REAL ESTATE ACCOUNTS	796.46	0.00	0.00	0.00	796.46	796.46	1 Properties Rebated			
TOTAL REBATED FOR ZEBULON	1,355.60	0.00	48.40	0.00	1,404.00	1,404.00	4 Properties Rebated for City			
GRAND TOTAL	375,828.97	200.00	401.57	0.00	376,430.54	376,430.54	81 Properties Rebated for all Cities			

STAFF REPORT
FIRE CONTRACT RENEWAL
WITH JOHNSTON COUNTY
DECEMBER 08, 2025

Topic: Fire Contract Renewal with Johnston County

Speaker: Chris Perry, Fire Chief
From: Chris Perry, Fire Chief
Prepared by: Chris Perry, Fire Chief
Eric Vernon, Town Attorney
Approved by: Taiwo Jaiyeoba, Interim Town Manager

Executive Summary:

Consideration of approval of the contract of fire services with Johnston County.

Background:

Since April 2014, the Town of Zebulon has contracted with Johnston County to provide fire services to a small portion of their county. Johnston County desires the Town of Zebulon to provide these services due to our proximity to this area as compared to any Johnston County fire station. Contracting with the Town of Zebulon provides for a quicker response and increased insurance savings for these properties.

The current agreement for fire protection services covered a period through June 30, 2025. Recently, Johnston County provided a new agreement for an additional year, expiring June 30, 2026. Primarily, changes within the contract related to Johnston County's change from individual tax districts to a single, county-wide tax. This arrangement, similar to that used in Wake County, allows Johnston County to distribute funding as needed across the county. The Town Attorney has reviewed the contract document and changes.

Discussion:

The discussion before the Board is to approve or deny the attached contract to provide fire protection services.

Fiscal Analysis:

For this past fiscal year (July 1, 2024 – June 30, 2025), the fire department responded to twenty-six incidents in the contract area. Contract revenue from Johnston County for this period was \$29,548.85.

With this new contract and funding methodology, the projected tax revenue is \$38,133.62 per year. This amount is sufficient to cover associated costs with the responses generated in the contract area.

Policy Analysis:

N.C.G.S. 153A-233 authorizes counties to contract for firefighting or prevention services with cities or other units of local government, and further authorizes appropriation of funds not otherwise limited by law. The changes to this contract are administrative in nature and do not affect service delivery.

Staff Recommendation:

Staff recommends approval of attached contract.

Attachments:

1. Fire Services Contract



JOHNSTON COUNTY EMERGENCY SERVICES

RYAN PARKER | EMERGENCY SERVICES DIRECTOR



2875 US HWY 70 BUS E | PO BOX 530 | SMITHFIELD, NC 27577 | PHONE: (919) 989-5050 | FAX: (919) 989-5052

NORTH CAROLINA
JOHNSTON COUNTY

INTERLOCAL AGREEMENT FOR PROVISION OF FIRE PROTECTION SERVICES

This Agreement (sometimes referred to as “Contract”), made and entered into this the first day of July, 2025, by and between County of Johnston, a political subdivision of the State of North Carolina, hereinafter referred to as the “County,” and the **Town of Zebulon**, a body politic and corporate of the State of North Carolina, hereinafter referred to as the “Town” or “Contractor”;

WHEREAS, the Town and the County are authorized pursuant to N.C. General Statute § 160A-460, *et seq.*, to enter into an interlocal agreement; and

WHEREAS, the Town and the County wish to enter into such an agreement by which the County will assess and collect a special fire tax and the Town will provide certain fire protection services as described herein.

Now therefore, in consideration of the mutual promises contained herein and other good and valuable consideration, the parties hereto contract and agree as follows:

- 1) The County agrees that it will cause to be assessed or levied a special fire tax within statutory limits and will collect said fire tax on an ad valorem basis on property within the **Wakelon** Fire Insurance District (hereinafter the “District”).
- 2) The Town shall submit in writing to the Johnston County Fire Marshal an adopted budget approved by the Town by the established deadline each year.
- 3) “Fire Department” as used herein refers to the Town, acting by and through its Fire Department.
- 4) The County agrees to pay Fire Department for services provided under this Agreement from fire service tax district funds in an amount as determined by the annual County Budget Ordinance, which for 2025-2026 is **\$38,133.62**. All County funds are subject to the requirements of this Agreement and policies and procedures as may be set forth by the Johnston County Finance Office. Payments shall be made in equal monthly installments payable on the 15th day of each month..
- 5) Fire Protection Service District (N.C. General Statute 153A-301) funds levied and collected by the County and paid to the Fire Department by the County shall be used exclusively for fire department operations to provide fire protection and emergency services in the District, whether within or outside the Town’s corporate boundaries, and other areas of response as dispatched and to meet the standards established by this Agreement.
- 6) The Fire Department will furnish fire protection and related emergency services pursuant to the standards set forth by the North Carolina Department of Insurance, County, and all other pertinent federal, state, and local laws and regulations within the Fire District (sometimes referred to herein as “primary service area”) and shall provide the necessary equipment, personnel, and those things necessary for furnishing such protection in the District. The District is defined in the map of the Fire Insurance District on record with the Clerk to the Johnston County Board of Commissioners and in the GIS/Land Records Management of Johnston County. The services shall be in accordance with minimum standards set forth in this Agreement and all future amendments adopted in accordance with



JOHNSTON COUNTY EMERGENCY SERVICES

RYAN PARKER | EMERGENCY SERVICES DIRECTOR



2875 US HWY 70 BUS E | PO BOX 530 | SMITHFIELD, NC 27577 | PHONE: (919) 989-5050 | FAX: (919) 989-5052

paragraph 19 of this Agreement. The Fire Department shall furnish said fire protection without charge to all persons and property located in the District in an efficient and competent manner. This provision shall not prohibit the Fire Department from recouping costs and expenses from incidents or from entering into contracts with the Federal, State, or local governments or utility companies for the provision of emergency protection services for a fee, or from applying for and/or receiving any donations, grants, or contributions of any kind, whether governmental or private.

- a. The Fire Department shall provide fire protection and related emergency services from the following location(s); having been inspected by the North Carolina Office of State Marshal and determined to meet or exceed the minimum requirements for a rated and certified district:

- i. Station 1

1. 113 E Vance St, Zebulon, NC 27597

- 7) Fire Department agrees that County has the right to inspect all books and accounts of Fire Department upon reasonable prior notice to Fire Department. Said inspection shall be conducted by the Johnston County Board of Commissioners through the Johnston County Fire Marshal, the Johnston County Finance Officer, or other designees of the Johnston County Board of Commissioners. The Fire Department shall furnish all applicable materials and financial statements for the purpose of the annual audit conducted by the Town in conformity with General Accepted Accounting Principles or other comprehensive basis of accounting. The Town shall follow the applicable statutory procedures for letting of public contracts for fire apparatus, equipment, and construction as may be amended by the North Carolina Legislature from time to time. Fire Department shall maintain an accurate inventory of any property with a purchase price of \$5,000.00 or greater purchased in whole or in part with County Fire District funds for the purpose of providing and furnishing fire protection services to the Fire District pursuant to this Agreement
- 8) If any condition of this Agreement is not being fulfilled by Fire Department to the satisfaction of County, in County's sole discretion, the Johnston County Finance Officer has the right to withhold any and all funds to be paid to Fire Department under this Agreement at any time and until such time as the Fire Department complies with the terms of this Agreement. If Fire Department refuses or fails to provide fire protection services, facilities, or functions as contemplated under this Agreement and to the sole satisfaction of County, the Johnston County Fire Marshal shall investigate the cause of said refusal or failure. During the investigation by the Johnston County Fire Marshal, County may withhold any and all funds due and payable to Fire Department. If the investigation by the Johnston County Fire Marshal determines that Fire Department has refused or failed to perform the duties and obligations of it as required herein, and certifies the results of the investigation to the County Manager, the County Manager may instruct the Finance Officer to withhold any and all funds to be aid to Fire Department under this Agreement until a resolution regarding the refusal or failure to perform is reached by the parties. If a resolution is unable to be reached by the parties, County, in its sole discretion, may withhold any and all funds to be paid to Fire Department under this Agreement, terminate this Agreement for cause, or take any other such action as County deems necessary to protect the citizens of the District. Fire Department's failure to file reports required of it to any Federal, State, or local authority shall be grounds for County to terminate this Agreement with Fire Department for cause. If this Agreement is terminated by County for cause, Fire Department shall be liable to County for any and all funds appropriated and paid to Fire Department during the fiscal year in which the termination occurs. Additionally, Fire Department shall not be relieved of its obligations to County under paragraph (7) of this Agreement. Nothing herein shall affect Fire Department's ultimate rights to payments, or County's responsibility for payments, as outlined herein for services actually rendered by Fire Department prior to the effective date of any termination. Nothing herein shall prevent County and Fire Department, in the event of a termination of this Agreement for any reason, from entering into an agreement to provide services beyond the effective date of any such termination.



JOHNSTON COUNTY EMERGENCY SERVICES

RYAN PARKER | EMERGENCY SERVICES DIRECTOR



2875 US HWY 70 BUS E | PO BOX 530 | SMITHFIELD, NC 27577 | PHONE: (919) 989-5050 | FAX: (919) 989-5052

- 9) The Fire Department shall obtain and keep in force during the term of this contract the following minimum insurance coverage:
 - a. Worker's Compensation: Coverage for all paid and volunteer workers meeting the statutory requirements of the State of North Carolina;
 - b. Comprehensive General Liability, Malpractice, and Errors and Omissions: Coverage with minimum limits of \$1,000,000.00 per occurrence, \$1,000,000.00 aggregate combined single minimum for bodily injury liability and property damage liability;
 - c. Business Auto Policy: Coverage with minimum limits of \$1,000,000.00 per occurrence combined single limit for bodily injury liability and property damage liability. This shall include owned vehicles, hired, and non-owned vehicles and employee non-ownership.
 - d. Management or Directors and Officers Liability: Coverage with minimum limits of \$1,000,000.00 per claim and \$2,000,000.00 aggregate.
 - e. Umbrella Liability: Coverage with a minimum limit of \$1,000,000.00 with underlying coverage of auto liability, general liability, employer's liability, and \$1,000,000.00 aggregate.
 - f. County as an Additional Insured: County of Johnston shall be named as an additional insured on all policies of insurance required hereunder. Fire Department shall furnish County a certificate of insurance annually.
 - g. Indemnity Agreement: Fire Department shall and hereby agrees to indemnify and save harmless County, from any and all liability and expenses, including attorney's fees, court costs, and other costs incurred by County caused by the negligent acts or omissions of Fire Department, its volunteers, agents and employees.
 - h. Nothing contained herein shall be construed as a waiver of immunity by the County.
- 10) The Fire Department shall provide services within the District (N.C. General Statute 153A-233) and maintain a minimum of a 9S/E rating or better with the North Carolina Department of Insurance, Office of State Fire Marshal. The Fire Department, shall continuously comply with all applicable laws, ordinances, and State regulations. Fire Department shall submit to the Johnston County Fire Marshal a written plan outlining how it will maintain or upgrade its current insurance rating when requested by the Johnston County Fire Marshal.
- 11) The Fire Department shall use reporting software supplied by Johnston County. The following information is required to be reported in the reporting software to be used for compiling reports: 1. Incident; 2. Staff; 3. Hydrants Testing and Maintenance; 4. Training. Fire Incident Reports shall be completed, utilizing the software provided by County, by the 10th day of the month showing completion of the reports for the previous month. The Fire Department shall keep all reports and records on site at Contractor's principal place of business for at least five years from the creation date. All mandatory State and County reports and rosters shall be submitted to the appropriate authority by the requested deadline.
- 12) The Fire Department shall provide annually to the Johnston County Fire Marshal's Office a current and complete roster of members of the Fire Department to include contact numbers for the Chief and Assistant Chief(s).
- 13) The Fire Department agrees to provide automatic and mutual aid services to other emergency services providers in Johnston County. The Fire Department understands that other agencies will maintain their own liability policies and be responsible for their own expenses. The Fire Department further agrees that it will be responsible for its own expenses while responding to a request for mutual aid to another agency within the county. The current automatic aid agreement is included in Appendix A of this contract.

In areas where the fire district has been extended to six miles, the Fire Department agrees to maintain agreements with adjoining districts to respond with a minimum of one apparatus capable of



JOHNSTON COUNTY EMERGENCY SERVICES

RYAN PARKER | EMERGENCY SERVICES DIRECTOR



2875 US HWY 70 BUS E | PO BOX 530 | SMITHFIELD, NC 27577 | PHONE: (919) 989-5050 | FAX: (919) 989-5052

transporting a minimum of 1,000 gallons of water to all alarms involving reported structure fires. This apparatus will be dispatched simultaneously with the department within whose district the incident occurs.

14) The Fire Department shall obtain a criminal history record check of applicants to and current members of Fire Department in accordance with N.C.G.S. Sect 143B-943 and applicable North Carolina law, as may be amended from time to time.

15) The following minimal performance standards are agreed upon by the County, Town, and the Fire Department and are part of this contract:

- a. The Fire Department shall comply with the procedures for radio communications and established protocols for the dispatch of emergencies as defined by the Johnston County Communications Center Protocols.
- b. The Fire Department officer in charge at all fire scenes shall attempt to determine the origin and cause of every fire. When the officer in charge cannot determine the origin and cause of the fire, or where significant injury or death occurs related to the fire, or if the cause is suspected to be of an incendiary nature, the officer in charge shall request assistance from the Johnston County Fire Marshal's Division.
- c. The Fire Department shall keep all records on site for minimum period of five (5) years. These records include all those "Records and Documents" required to be maintained in order to meet and/or retain 9S classification, as published in that memo entitled "Requirements to Meet the 9S Rating for Initial Certification/Re-Inspection of Fire Departments in North Carolina," or any superseding memorandum or directive, published by the Office of the State Fire Marshal. All State and County required reports and rosters shall be submitted by the requested deadlines.
- d. The Fire Department shall adopt a standard operating guideline that addresses the number of firefighters required on all types of fire calls. A current, valid copy of the Contractor's guideline shall be kept on file with the Johnston County Fire Marshal. The Fire Department shall place at least four (4) personnel on the scene to operate at least one (1) pumper on all structure fire calls.
- e. The Fire Department shall have the minimum standard training requirements, as established by the State of North Carolina, for providing fire, rescue, and emergency management services. The Fire Department shall maintain training levels in accordance with National Incident Management System (NIMS) directives.
- f. The Fire Department shall participate in at least two (2) or more county wide mutual aid trainings each year.
- g. The Fire Department shall develop a pre-fire incident survey and update it annually for all commercial buildings within the Fire Protection Service District. Facilities that should be given priority are those buildings displaying NFPA 704 placards, as well as hazardous, institutional, and assembly occupancies. The Fire Department agrees to cooperate with local fire code enforcement officials to determine hazards and occupancies. Upon request, the Johnston County Fire Marshal or his designee shall assist the Fire Department in developing pre-fire incident surveys for buildings within the Johnston County Fire Marshal's fire code enforcement service area.



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- h. If pressurized fire hydrants are located within the fire district, the Fire Department shall adhere to the guidelines established by the Johnston County Public Utilities Department for the flowing of hydrants. The Fire Department shall immediately report any malfunctions or damage to hydrants to the entity owning the water system. The Fire Department shall conduct fire hydrant testing and maintenance on not less than an annual basis. Testing shall ensure that every wet and dry fire hydrant in the Fire Protection Service District is flushed and checked for accessibility, functionality, visibility, and operation. Records of fire hydrant tests and maintenance conducted by the Fire Department shall be completed and maintained in compliance with the North Carolina Rating System.
- i. The Fire Department shall follow the Johnston County Emergency Operations Plan when responding to an emergency or disaster.
- j. During a declared State of Emergency affecting the County, the Fire Department shall assist, within the limits of its personnel and equipment and capabilities and with deference to its primary service area, to the extent possible with the following services: 1) Debris removal from roadways; 2) Traffic Control; 3) Alert and notification; 4) Search and rescue; 5) Evacuation; and 6) other life saving and property protection measures as necessary. Request for additional assistance outside the primary service area shall be directed to the Fire Chief or designee. All operations shall be in accordance with the Johnston County Emergency Operations Plan.
- k. The Fire Department should have a public fire/life safety education program or similar activities for, at a minimum, educating persons regarding life safety from fire.
- l. When determining the need and location of additional facilities (fire stations, etc.), the Fire Department shall participate in a planning process involving the County Fire Marshal which evaluates, at a minimum, the needs of the department, the effects on property owners, the effects on insurance grading, and the impacts on adjoining fire districts. The Fire Department shall follow the procedure outlined in the Johnston County Fire Service Station Location Request Policy. The policy is attached as Exhibit 2 of this contract.
- m. Each Fire Department may elect to voluntarily participate in certain services. Each department that provides these services shall be contracted or franchised for the operation of such service, pursuant to the rules set forth by the Johnston County Board of Commissioners. If the Fire Department has chosen to participate in any of these programs, the agreements can be found as Appendices of this contract:

SERVICE	APPENDIX #
Aid Agreement for Fire Protection	A
Medical Services	B
Rescue Services	C
Cardiac Arrest Assistance Agreement	

- 16) This agreement shall become effective the first day of July 2025, and remain in effect until June 30, 2026, subject to the continued legal existence of the District and the Fire Department, and further subject to the termination provisions of paragraph 8 and 18 hereof.
- 17) This agreement may not be transferred or assigned by the Town, nor may the services contracted for herein be sub-contracted to other parties unless approved by the Johnston County Board of Commissioners.



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- 18) This contract may be terminated by either party upon advance notification to the other party by certified mail at least sixty (60) days prior to termination.
- 19) Either party may propose an amendment to this agreement by submitting the amendment in writing at least sixty (60) days in advance of the amendment's proposed effective date. Amendments to this agreement must be approved by both the County and the Town prior to becoming effective.
- 20) If any part of this Contract is for any reason held invalid or unconstitutional by any court of competent jurisdiction, that part shall be deemed a separate, distinct and independent provision, and the holding shall not affect the validity of the remaining portions of this Contract.
- 21) This contract is not intended to serve for the benefit of any third party. The rights and obligations contained herein belong exclusively to the entities that are parties hereto and no third party shall rely upon anything contained herein as a benefit to that third party.
- 22) The terms and provisions herein contained constitute the entire agreement by and between the County and the Town and shall supersede all previous communications, representations, or agreements, either oral or written between the parties hereto with respect to the subject matter hereof.
- 23) **RELATIONSHIP OF THE PARTIES.** The relationship of the parties established by this Agreement is solely that of independent contractors, and nothing contained in this contract shall be construed to (i) give any party the power to direct or control the day-to-day activities of the other; (ii) constitute such parties as partners, joint ventures, co-owners or otherwise as participants in a joint or common undertaking; (iii) make either party an agent of the other for any purpose whatsoever; or (iv) give either party the authority to act for, bind, or otherwise create or assume any obligation on behalf of the other. Nothing herein shall be deemed to eliminate any fiduciary duty on the part of the Fire Department to the County that may arise under the law or under the terms of this Agreement.
- 24) **IRAN DIVESTMENT AND DIVESTMENT FROM COMPANIES BOYCOTTING ISRAEL.** By signing this agreement Contractor certifies that as of the date of execution they are not listed on the Final Divestment List created by the NC Office of State Treasurer pursuant to NCGS 147 Article 6E, Iran Divestment Act, Iran Divestment Act Certification. Contractor shall not utilize any subcontractor that is identified on the Final Divestment List. Any organization defined under NCGS 147-86.80(2), Divestment from Companies Boycotting Israel, shall not engage in business totaling more than \$1,000 with any company or business that boycotts Israel. A list of companies that boycott Israel is maintained by the NC Office of State Treasurer, pursuant to NCGS 147-86.81(a)(1). Any company listed as boycotting Israel is not eligible to do business with any State agency or political subdivision of the State.
- 25) **E-VERIFY.** Contractor shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. Further, if Contractor utilizes a subcontractor, Contractor shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes.
- 26) **NOTICES:** All notices or other communications which shall be made pursuant hereto shall be in writing and shall be deemed to be given and received (a) when hand delivered to the address stated below, (b) three (3) days after being mailed to the address stated below, postage prepaid by certified or registered mail of the United States, return receipt requested to the address set forth below:



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TO FIRE DEPARTMENT:

Town of Zebulon Fire Department
113 E Vance St
Zebulon, NC 27597
Attn: Fire Chief

TO COUNTY:

Johnston County Emergency Services
Post Office Box 530 (mail)
2875 US-70 BUS (physical)
Smithfield, North Carolina 27577
Attn: Johnston County Fire Marshal

With copy to:

County of Johnston
Post Office Box 1049 (mail)
Courthouse 206-B
207 E. Johnston Street (physical)
Smithfield, North Carolina 27577
Attn: County Attorney

- 27) Either party to this Contract may change its designated person or designated address at any time and from time to time by giving notice of such change to the other party in the manner set forth above.

IN TESTIMONY WHEREOF, the County has caused this instrument to be executed by the Chairman of the Board of County Commissioners and attested by the Clerk to the Board of County Commissioners, and Town of Zebulon has caused this instrument to be signed in its name by its Mayor, attested by its Clerk, all by the authorization of their respective Boards duly given.

Johnston County Board of County Commissioners

By: _____
Chairman: R.S. (Butch) Lawter, Jr.

Attest:

Clerk

Town of Zebulon

By: _____
Mayor

Attest:

Clerk

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____
J. Chad McLamb, Finance Officer

STAFF REPORT
SOLE SOURCE APPROVAL
OF FIRE/EMS STATION ALERTING SYSTEM
DECEMBER 08, 2025

Topic: Sole Source Procurement Approval of Fire/EMS Station Alerting System

Speaker: Chris Perry, Fire Chief
From: Chris Perry, Fire Chief
Prepared by: Chris Perry, Fire Chief
Approved by: Taiwo Jaiyeoba, Interim Town Manager

Executive Summary:

Consideration of approval of a sole source procurement of the alerting system for the new station.

Background:

Section 4 of the Town of Zebulon Purchasing Manual, in concert with North Carolina General Statutes, outlines the procedures for procurement of equipment and services. In cases where “a needed product is available from only one source of supply”, some of the requirements for procurement can be waived (such as bid advertisement, etc.). The Board of Commissioners must approve the use of this sole source purchasing.

The fire/EMS station alerting system includes the alarms and lighting which notifies responders at the station of an emergency response alarm. In this particular case, the fire station’s alerting system must be compatible with the alerting hardware/software utilized by the City of Raleigh/Wake County Emergency Communications Center (ECC) for proper operation. The proposed vendor for the Fire/EMS Station Alerting System is Locution Systems, Inc., which is the same vendor as used in the ECC, and is fully compatible. Locution Systems is currently the only IP-based vendor/system approved for use in connection with the ECC.

Discussion:

The discussion before the Board is to approve or deny the use of sole source procurement for the fire station alerting system from Locution Systems, Inc., as outlined by N.C. General Statute and the Town’s purchasing manual.

Fiscal Analysis:

The contract for the hardware, software, and related services is \$129,898, which is budgeted within the fire station construction budget.

Policy Analysis:

N.C.G.S. 143-129 (e)(6) excepts purchases of apparatus, supplies, materials, or equipment from the formal procurement requirements, provided the needed product is available from only one source of supply and is approved by the local governing board prior to award of the contract.

Staff Recommendation:

Staff recommends approval of the sole source procurement of the station alerting system from Locution Systems, Inc.

Attachments:

None

Topic: FY 2026 Monthly Financial Report Addendum

Executive Summary:

A monthly report summarizing the status of the Town's revenues and expenditures.

Background:

The attached financials are a summary of revenues and expenditures to date. These monthly reports are provided to inform the Board of revenue and expenditure trends throughout the year. The enclosed statements are through December 1, 2025.

Information:

Expenditures

With approximately 5 months into Fiscal Year 2026 expenditures complete, the Town has spent approximately 42% (~ \$14,404,992) of its General Fund budget of \$34,101,838. Note the larger, early year expenditures (e.g., vehicle and equipment purchases, debt service payments, property & liability and workers compensation premiums) have been paid. Descriptions of some early revenue activity are provided below.

Revenues

- Property Tax (the Town's largest revenue stream)
 - + FY 2026 collections: \$7,585,298 collected to date (~ 50% of budget).
 - + Observations:
 - # 35.3% more than collected last fiscal year (\$5,606,146).
 - # Four months of vehicle taxes have been collected for FY 2026.
- Sales Tax (second largest revenue stream)
 - + August's sales (reports lag 3-months):
 - # \$47,688 (10.9%) more collected than last August for all sales tax.
 - # \$20,899 (11.0%) more collected than last August for "local" sales tax.
 - # "Local" sales tax (Article 39) is generated within, and returns to, Wake County.
 - # For every \$100,000 in local sales, \$4.04 comes back to the Town of Zebulon.
- Utilities Sales Tax (5% of revenue stream): first quarterly disbursement to be received December 15.
- Permits & Zoning
 - + \$88,114 collected total (35.3% of budgeted revenues (\$250,000))
 - + 22% less than what was collected this time last fiscal year (\$112,503).
- Parks & Recreation
 - + 95,673 collected total (60.7% of budgeted revenues (\$157,500))
 - + 18% more than what was collected this month last fiscal year (\$80,908).

- Transportation Impact Fees
 - + \$153,628 collected to date in FY 2026
 - + 24% less than what was collected last fiscal year (\$201,631).
 - + Revenue placed in reserve for transportation projects to be spent within 10 years
- Recreation Impact Fees
 - + \$1,062,000 collected to date in FY 2026
 - + 70% more than what was collected last fiscal year (624,000).
 - + Collections since inception of fee (January 2022) ~ \$7,250,000

Policy Analysis: N/A

Financial Analysis: Budgeted revenue in FY 2026 is \$34,101,838 while year to date revenue collected is \$11,618,059 (34.1% of budgeted). Budgeted revenue includes \$9,455,308 Fund Balance.

Staff Recommendation:

No staff recommendation or Board action is necessary. These are informational only.

Attachments:

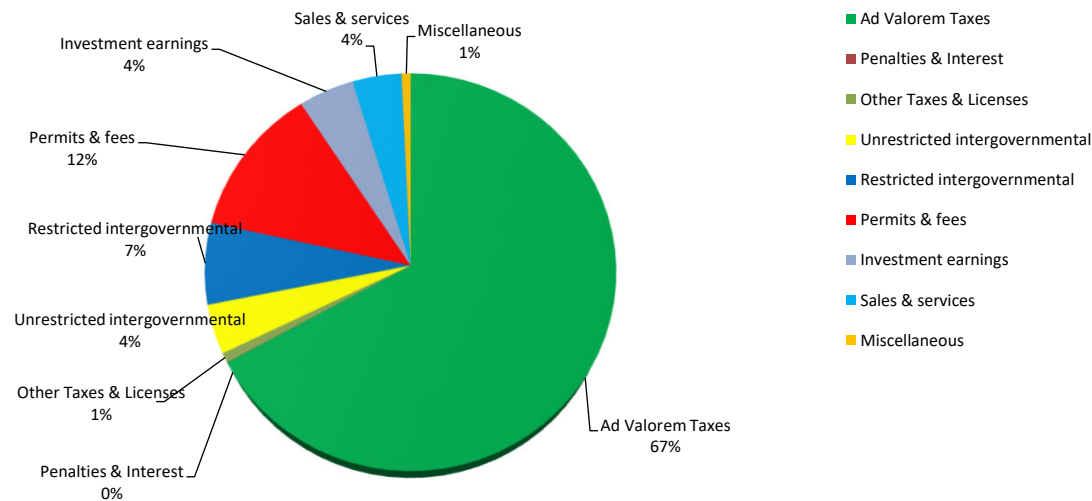
1. General Fund Fiscal Year 2026 Expenditure Statement and Revenue Statement (as of December 1, 2025)
2. Sales Tax Collection Report – FY 2026



TOWN OF ZEBULON
 Revenue Statement: 2025 - 2026 As of 12/1/2025
 for Accounting Period 6/30/2026
 GENERAL FUND

<u>Revenue Categories</u>	<u>Estimated Revenue</u>	<u>Revenue YTD</u>	<u>% Collected</u>	<u>% of Total Revenue YTD</u>
Ad Valorem Taxes	\$ 15,370,500.00	\$ 7,786,366.10	50.7%	67.0%
Penalties & Interest	\$ 27,500.00	\$ 3,166.05	11.5%	0.0%
Other Taxes & Licenses	\$ 250,500.00	\$ 90,410.00	36.1%	0.8%
Unrestricted intergovernmental	\$ 3,698,000	\$ 466,385.75	12.6%	4.0%
Restricted intergovernmental	\$ 2,371,700	\$ 770,988.36	32.5%	6.6%
Permits & fees	\$ 682,500.00	\$ 1,428,455.90	209.3%	12.3%
Investment earnings	\$ 700,000.00	\$ 523,424.25	74.8%	4.5%
Sales & services	\$ 1,464,200.00	\$ 463,746.12	31.7%	4.0%
Miscellaneous	\$ 81,630.00	\$ 85,116.80	104.3%	0.7%
Fund Balance Appropriated	\$ 9,455,308.00	\$ -	0.0%	0.0%
Total Revenues	\$ 34,101,838.00	\$ 11,618,059.33	34.1%	100%

Town of Zebulon General Fund % of Total Revenue To Date - FY 2026





TOWN OF ZEBULON
Expenditure Statement: 2025 - 2026
for Accounting Period 6/30/2026
GENERAL FUND

As of 12/1/2025

<u>Dept #</u>	<u>Department</u>	<u>Approp Amount</u>	<u>Expenditure YTD</u>	<u>% Exp.</u>
410	GOVERNING BODY	\$1,031,600	\$249,896	24.2%
420	FINANCE	\$766,350	\$301,868	39.4%
430	HUMAN RESOURCES	\$616,450	\$183,428	29.8%
440	ADMINISTRATION	\$741,220	\$164,862	22.2%
450	INFORMATION TECHNOLOGY	\$811,450	\$369,296	45.5%
470	STADIUM	\$109,760	\$11,969	10.9%
490	PLANNING AND ZONING	\$1,302,320	\$367,940	28.3%
500	PUBLIC WORKS-PROPERTY & PROJECT MGMT	\$1,818,500	\$615,825	33.9%
510	POLICE	\$5,658,384	\$1,976,730	34.9%
520	PUBLIC WORKS-OPERATIONS	\$6,497,700	\$1,719,752	26.5%
530	FIRE	\$5,392,134	\$2,578,536	47.8%
570	POWELL BILL	\$261,000	\$1,045	0.4%
590	STORMWATER	\$297,350	\$61,259	20.6%
620	PARKS & RECREATION	\$7,475,320	\$5,633,734	75.4%
690	COMMUNITY & ECONOMIC DEVELOPMENT	<u>\$1,322,300</u>	<u>\$168,851</u>	12.8%
Total Expenditures		\$34,101,838	\$14,404,992	42.2%

Sales Tax

FY 2026

Month	Article 39 (1) *	Article 40 (1/2)	Article 42 (1/2)	Article 44 (1/2)	City Hold Harmless	FY 26 Totals	Prior Year (FY 2025)	% Inc (Dec) from Prior Yr
July	\$ 100,041	\$ 44,116	\$ 50,300	\$ (1)	\$ 37,081	\$ 231,536	\$ 215,463	7.5%
August	\$ 110,859	\$ 47,582	\$ 55,766	\$ (0)	\$ 38,978	253,184	\$ 221,569	14.3%
September	-	-	-	-	-	-	\$ 213,559	-100.0%
October	-	-	-	-	-	-	\$ 219,948	-100.0%
November	-	-	-	-	-	-	\$ 225,778	-100.0%
December	-	-	-	-	-	-	\$ 259,899	-100.0%
January	-	-	-	-	-	-	\$ 187,830	-100.0%
February	-	-	-	-	-	-	\$ 188,545	-100.0%
March	-	-	-	-	-	-	\$ 242,340	-100.0%
April	-	-	-	-	-	-	\$ 233,223	-100.0%
May	-	-	-	-	-	-	\$ 228,145	-100.0%
June	-	-	-	-	-	-	\$ 244,895	-100.0%
Total	\$ 210,899	\$ 91,698	\$ 106,067	\$ (2)	\$ 76,059	\$ 484,721	\$ 2,681,194	10.9%

FY 2025

Month	Article 39 (1) *	Article 40 (1/2)	Article 42 (1/2)	Article 44 (1/2)	City Hold Harmless	FY 25 Totals	Prior Year (FY 2024)	% Inc (Dec) from Prior Yr
July	\$ 94,211	\$ 40,449	\$ 47,301	\$ (7)	\$ 33,509	\$ 215,463	\$ 204,776	5.2%
August	95,790	42,199	48,135	(1)	35,446	221,569	\$ 215,045	3.0%
September	96,772	38,590	48,593	(1)	29,605	213,559	\$ 202,153	5.6%
October	97,156	40,855	48,796	(1)	33,142	219,948	\$ 206,484	6.5%
November	97,689	43,039	49,116	0	35,934	225,778	\$ 218,921	3.1%
December	117,643	46,802	59,099	0	36,354	259,899	\$ 237,799	9.3%
January	80,572	36,330	40,531	(2)	30,399	187,830	\$ 186,226	0.9%
February	81,025	36,245	40,720	(3)	30,557	188,545	\$ 182,092	3.5%
March	106,967	45,127	53,701	(1)	36,547	242,340	\$ 223,970	8.2%
April	102,985	43,231	51,657	0	35,350	233,223	\$ 198,414	17.5%
May	98,413	43,645	49,484	(12)	36,616	228,145	\$ 217,129	5.1%
June	106,896	46,129	53,741	(0)	38,129	244,895	233,544	4.9%
Total	\$ 1,176,119	\$ 502,642	\$ 590,873	\$ (27)	\$ 411,588	\$ 2,681,194	\$ 2,526,551	6.1%

* Net proceeds of the Article 39 tax are returned to the county of origin.

Monthly Summary of Sales Tax Collected

