

**ZEBULON
BOARD OF COMMISSIONERS
WORK SESSION
AGENDA
January 18, 2024
5:00 PM**

Work Sessions are structured primarily as opportunities for the Board to engage in dialogue with each other and deliberate upon the components of legislation slated for a vote at an upcoming Regular Meeting. The meetings also provide an opportunity for Staff to highlight the need for future projects and programs to serve the community.

The Board may use Work Sessions to vote on legislation that cannot wait until the next Regular Meeting.

1. Approval of Agenda

2. FY '25 Requested Budgets

North Carolina's municipalities create and adopt their budgets by following the process prescribed by "The Local Government Budget and Fiscal Control Act" (N.C. General Statutes §159-7 - 42). A notable milestone in this process is the Town Manager's delivery of a Recommended Budget to the Board of Commissioners. In advance of receiving the Recommended Budget, Staff will provide the Board of Commissioners with a series of "FY '25 Requested Budgets" presentations. These presentations will reflect departmental needs to serve a growing and diversifying community.

While the FY '25 Recommended Budget is unlikely to fund all requests, the series will provide the Board of Commissioners with a fuller understanding of the community's needs, and how the FY '25 Budget Ordinance they adopt will address those needs in the coming fiscal year (July 1, 2024 – June 30, 2025).

FY '25 Requested Budgets scheduled for presentation include the following departments:

- **Planning**
- **Fire**
- **Public Works**

3. Main Street program: Non-Profit creation

The Town of Zebulon will administer the requirements of the NC Main Street program through a partnership with a newly created non-profit organization. The Board of Commissioners appointed members to the Main Street Advisory Board to draft Bylaws defining the organizational structure and administrative rules of the soon-to-be-created non-profit Zebulon Downtown Development Association, Inc. Approval of these Bylaws are required to create the non-profit through the NC Secretary of State.

The Board of Commissioners tabled a decision on the draft Bylaws to this Work Session.

4. Adjourn