

**ZEBULON  
BOARD OF COMMISSIONERS  
AGENDA  
September 1, 2020  
7:00pm**

**I. PLEDGE OF ALLEGIANCE**

**II. APPROVAL OF AGENDA**

**III. SAFETY PROTOCOL**

**IV. SCHOOL RECOGNITION**

*A. East Wake High School*

1. Anna Furman-Felix – Student
2. Audrey Webb – Lead Secretary

**V. PUBLIC HEARING**

Anyone wishing to make a comment is welcome to do so in person or you can email your comments to be read into the record at the meeting. Please email comments to Deputy Town Clerk – Stacie Paratore (sparatore@townofzebulon.org) by noon on September 1, 2020.

*A. AN 2020-02 – Sidney Creek*

*B. Amendment to Chapter 31.31 – Planning Board*

**VI. PUBLIC COMMENT PERIOD**

Due to COVID-19 we will be taking public comments in writing. Comments will be read into the record at the meeting. Please get all comments of 400 words or less to the Deputy Town Clerk – Stacie Paratore (sparatore@townofzebulon.org) by noon on September 1, 2020.

**VII. PROCLAMATION**

*A. Firefighter Appreciation Week – September 6 – 12*

**VIII. CONSENT**

*A. Minutes*

1. August 10, 2020 – Joint Public Hearing

## *B. Finance*

1. Monthly Items
  - a. Financial Report as of August 17, 2020
  - b. Budget Amendment – Rollovers
    - i. Finance
      - a. Ordinance 2021-15 – COVID-19 Expenditures
    - ii. Parks and Recreation
      - a. Ordinance 2021-16 – Part-Time Salaries (Parks Maintenance) & FICA
      - b. Ordinance 2021-17 – Grounds Maintenance
      - c. Ordinance 2021-28 – Wakelon Elementary Field Improvements
      - d. Ordinance 2021-18 – Recognition of Market Sponsorships for the Farmers’ Market
    - iii. Fire
      - a. Ordinance 2021-19 – Fire Station P.E.R.
    - iv. Police
      - a. Ordinance 2021-20 – Shop with a Cop
    - v. Community and Economic Development
      - a. Ordinance 2021-22 – Community & Economic Development – Façade Improvement Grants
    - vi. Planning
      - a. Ordinance 2021-23 –Governing Body – Professional Services
      - b. Ordinance 2021-24 – Comprehensive Plan
      - c. Ordinance 2021-25 – Downtown Associate Community Program
      - d. Ordinance 2021-27 – Professional Services
    - vii. Public Works
      - a. Ordinance 2021-30 – Beaverdam Creek Greenway Construction Funding

## **IX. OLD BUSINESS**

### *A. Planning*

1. Historic District
  - a. Historic Landmark Designation for 216 W. Gannon Avenue – Ordinance 2021-31
2. Text Amendments
  - a. Mobile Food Vendors – Ordinance 2021-32
  - b. Street Grades – Ordinance 2021-33
3. Conditional Zoning
  - a. Five County Mini Storage – Ordinance 2021-34
  - b. 1500 & 1512 North Arendell Avenue – Ordinance 2021-35
4. General
  - a. Ordinance 2021-21 – Community & Economic Development Alley Activation
  - b. Ordinance 2021-26 – Office Furniture

## **X. NEW BUSINESS**

### *A. Administration*

1. Proposed Sale of Green Pace Road Property – Resolution 2021-02
2. Wellness Program – Ordinance 2020-29

### *B. Planning*

1. Text Amendment Chapter 31.31 – Ordinance 2021-36
2. Multimodal Transportation Plan Amendment to Judd Street – Ordinance 2021-37
3. Sidney Creek Annexation – Ordinance 2021-38
4. Business Retention and Expansion Program Agreement

### *C. Parks and Recreation*

1. North Arendell Sidewalk – Construction Bid – Ordinance 2021-39

### *D. Public Works*

1. Resolution 2021-03 – Weavers Pond - Phase 7 Roadway and Storm Drainage Acceptance

### *E. Governing Board*

1. Personnel Policy Revisions

## **XI. BOARD COMMENTS**

## **XII. MANAGER'S REPORT**

- A. Special Event Status per Covid-19 Restrictions
- B. Planning and Development Board Training

## **XIII. CLOSED SESSION**

- A. As permitted by NC GS §143-318.11(a)(5) - for the purpose of property acquisition
- B. As permitted by NC GS § 143-318.11(a)(6) - for the purpose of personnel discussion