



Zebulon Parks & Recreation Department

Tree Board

November 20<sup>th</sup>, 2023

**Parks & Recreation Advisory Board Meeting**

The Tree Board will meet Monday, November 20<sup>th</sup> immediately following the Parks and Recreation Advisory Board Meeting. The Parks and Recreation Advisory Board Meeting begins at 6:00 PM. Both meetings will be held at the Zebulon Town Hall, 1003 N. Arendell Avenue.

**Meeting Agenda**

1. Call to Order
2. Approval of Agenda
3. Public Comment

Public comments are limited to 3 minutes. Anyone wishing to speak must sign up by 5:50 PM. Public comment may be limited to 15 minutes.

4. Consent
  - A. Adoption of Minutes
    1. August 15<sup>th</sup>, 2022
5. New Business
  - A. Tree Memorial Program  
Staff will share information with the Tree Board about the Tree Memorial Program and will seek discussion to improve the program.
  - B. Tree Board Roles and Opportunities  
Staff will engage the Board in discussion regarding the current make up and function of the Tree Board and opportunities to revise the appointed board and how it operates.
6. Open Discussion
7. Staff Updates
8. Adjournment



Zebulon Parks & Recreation Department  
Tree Board  
November 20<sup>th</sup>, 2023

### Town of Zebulon Tree Board Meeting

The Town of Zebulon Tree Board held a meeting on Monday, August 15<sup>th</sup>, 2022 immediately following the Parks and Recreation Advisory Board Meeting. The Parks and Recreation Advisory Board Meeting begins at 6:00 PM. Both meetings will be held at the Zebulon Town Hall, 1003 N. Arendell Avenue.

Board Members in attendance: Genia Newkirk, Brandon Wiggins, Dexter Privette, Quinton Taylor.

Staff Members in attendance: Sheila Long, Amy Hayden, Nick Rummage, Hannah Hayworth.

### Meeting Agenda

1. Call to Order

Brandon called the meeting to order at 6:46 PM.

2. Approval of Agenda

1<sup>st</sup> dexter

2<sup>nd</sup> Quenton

Voted all in favor

3. Public Comment: Public comments are limited to 3 minutes. Anyone wishing to speak must sign up by 5:50 PM. Public comment may be limited to 15 minutes.

No public comment

4. Consent

- a. Adoption of Minutes

- i. February 21<sup>st</sup>, 2022

1<sup>st</sup> Genia

2<sup>nd</sup> Quenton

Voted all in favor

5. Presentation

- a. Environmental Education Programs

Gina Bryant provided a presentation to discuss the importance of being a part of Tree City USA and activities by the town. Key points included:

- Significant loss of trees across the USA yearly
- Responsible development
- 4 red maples planted in the spring on the walking path at ZCP.
- Zebulon P&R kept plants watered
- Planted a community garden in the spring with community members (vegetables & herbs)
- Color Pot Class
- NC Crops
- Into the Wild Summer Camp
- Sylvan Hight's Bird Program at Little River Park
- Bradford Pear Trees: Not good for the native birds and smell bad; she does not recommend planting anymore.



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6. New Business

a. Future Meeting Schedule

Previously we had discussed different dates that we would meet as the tree board. The staff recommends adopting language that the Tree Board meeting would take place on the third Monday of each month, as needed, directly following the Advisory Board meeting.

1<sup>st</sup> Quenton

2<sup>nd</sup> Dexter

Voted all in favor

7. Open Discussion

No open discussion

8. Staff Update

A parks division has been developed and implemented. We make sure that we do research before trees are planted. Native trees are planted and selected for the correct space.

9. Adjournment

Brandon called for a motion to adjourn the meeting 7:05 PM

1<sup>st</sup> Genia

2<sup>nd</sup> Dexter

Voted all in favor