



STAFF REPORT  
FINANCIAL STATEMENTS UPDATE  
AUGUST 5, 2019

**Topic: FY 2019 and 2020 Monthly Financial Statement Update**

From: Bobby Fitts, Finance Director  
Prepared by: Bobby Fitts, Finance Director  
Approved by: Joseph M. Moore II, PE, Town Manager

**Executive Summary:**

The attached financials are for Board of Commissioners review only. See discussion below for details on statements.

**Background:**

The attached financials are a summary of revenues and expenditures to date. These are provided to keep the Board informed, on a monthly basis, of how revenues and expenditures are trending throughout the year.

**Information:**

These financial statements are through July 22, 2019. We've received ten months of sales tax and three quarterly distributions of utilities sales in FY 2019. These revenues for FY 2020 will not be received until starting in October. As usual, the majority of property taxes will be received later in the year as well (November – December). See notes below for analysis on those and other revenues.

For FY 2019, with almost all of expenditures in for the year, the Town spent \$11.97 million (81%) of its General Fund amended budget of \$14,728,102. This is 17% more than last year's expenditures, which were \$10.21 million (90% of budget). This large increase was due in large part to the purchase of the 2 fire trucks. It is also important to note that some large projects in FY 2019's budget will be rolled over to FY 2020 (ex: finishing tornado cleanup). Discussion on some revenue trends such as sales tax, utility sales tax, zoning fees and property taxes are below. The revenue and expenditure statements are included for your review.

A few highlights to date include:

**Sales Tax**

- Sales taxes collected in March and April 2019 were received since your last update and were 14.6% (\$13,316) more in March and 11.3% (\$9,901) more in April than the distribution received for the same periods in FY 2018.
- For the first ten months of FY 2019 they are 7.03% (\$59,742) ahead of FY 2018.
- Article 39 receipts, proceeds returned to the county of origin, were 16.0% (\$6,547) more in March and 9.4% (\$3,812) more in April than the distribution received for the same periods in FY 2018.
- Article 39 totals are ahead of last year's year-to-date total for the first ten months by 6.54% (\$25,282). (Ref. attached Sales Tax Collections spreadsheet).



STAFF REPORT  
FINANCIAL STATEMENTS UPDATE  
AUGUST 5, 2019

**Utilities Sales Tax (Sales tax on natural gas, electricity, telecommunication services and video programming)**

- The third distribution for FY 2019 (quarter ending March 31, 2019) was received June 15 and was 2.3% more than the same quarter last year.
- For the first three quarters of FY 2019 they are up 9.09% (\$41,254) compared to the first three quarters of FY 2018.
- For the first three quarters of FY 2019 sales tax on electricity is 10.8% (\$44,189) more than the same three quarters of FY 2018.

**Property Tax**

- Final property tax collections for FY 2019 were approximately \$6,468,000. This is 101.4% of budgeted revenues (\$6,379,471).
- This is 3% more than what was collected in FY 2018 (\$6,276,000).

**Permits & Zoning**

- Permit and zoning fees collected in FY 2019 were \$177,172.
- This is 187% of budgeted revenues (\$95,000) for the year.
- It is about 14.6% more than what was collected in FY 2018 (\$154,617).

**Transportation Impact Fees**

- Transportation Impact fees collected for FY 2019 totaled \$181,873.
- It is 112.2% more than what was collected to date in FY 2018 (\$85,709).
- The unaudited balance to date of Transportation Impact fees is \$244,560.
- This revenue is placed into a reserve for current and future transportation projects to be spent within 10 years.

For FY 2020, just 3 weeks in to the new year, the Town has spent about 4% (approximately \$523,000) of its General Fund budget of \$12,062,100. It is too early in the year to discuss trends in revenues or expenditures. The revenue and expenditure statements are still included for your review however.

**Policy Analysis: N/A**



STAFF REPORT  
FINANCIAL STATEMENTS UPDATE  
AUGUST 5, 2019

**Financial Analysis:** Budgeted revenue in FY 2019 was \$14,728,102 while year to date revenue collected was \$13,007,550 (88% of budgeted). As shown in the chart on the Revenue Statement, 58% of year to date revenues come from property taxes as the total for the year has been collected.

**Staff Recommendation:**

No staff recommendation or Board action is necessary. These are informational only.

**Attachments:**

1. General Fund Fiscal Year **2019** Expenditure Statement and Revenue Statement (as of July 22, 2019)
2. General Fund Fiscal Year **2020** Expenditure Statement and Revenue Statement (as of July 22, 2019)
3. Sales Tax – FY 2019

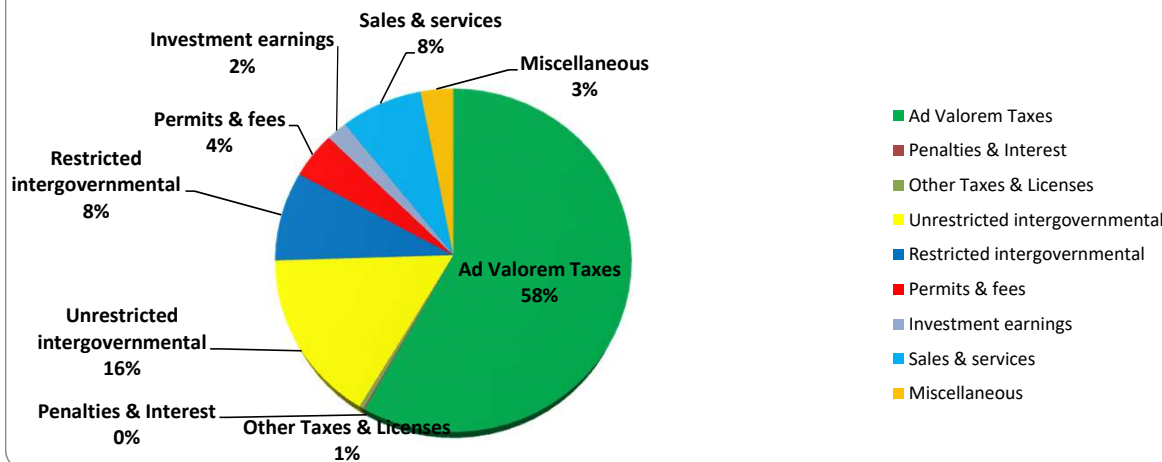


TOWN OF ZEBULON  
 Revenue Statement: 2018 - 2019  
 for Accounting Period 6/30/2019  
 GENERAL FUND

As of 7/22/2019

<u>Revenue Categories</u>	<u>Estimated Revenue</u>	<u>Revenue YTD</u>	<u>% Collected</u>	<u>% of Total Revenue YTD</u>
Ad Valorem Taxes	\$6,433,471	\$6,563,777	102.0%	58.0%
Penalties & Interest	\$12,500	\$13,316	106.5%	0.1%
Other Taxes & Licenses	\$39,500	\$44,833	113.5%	0.4%
Unrestricted intergovernmental	\$1,685,500	\$1,803,031	107.0%	15.9%
Restricted intergovernmental	\$910,555	\$949,287	104.3%	8.4%
Permits & fees	\$149,500	\$496,932	332.4%	4.4%
Investment earnings	\$60,000	\$219,633	366.1%	1.9%
Sales & services	\$678,230	\$870,618	128.4%	7.7%
Miscellaneous	\$172,370	\$346,124	200.8%	3.1%
Lease Purchase Proceeds	\$2,629,000	\$1,700,000	64.7%	0.0%
Fund Balance Appropriated	\$1,957,476	\$0	0.0%	0.0%
<b>Total Revenues</b>	<b>\$14,728,102</b>	<b>\$13,007,550</b>	<b>88.3%</b>	<b>100%</b>

**Town of Zebulon General Fund % of Total Revenue To Date - FY 2019**





TOWN OF ZEBULON  
 Expenditure Statement:2018 - 2019  
 for Accounting Period 6/30/2019  
 GENERAL FUND

As of 7/22/2019

<u>Dept #</u>	<u>Department</u>	<u>Approp Amount</u>	<u>Expenditure YTD</u>	<u>% Exp.</u>
410	GOVERNING BODY	\$354,450	\$323,489	91.3%
420	FINANCE	\$359,100	\$336,086	93.6%
430	ADMINISTRATION	\$629,065	\$599,268	95.3%
450	CONTRACTED SERVICES	\$22,000	\$20,458	93.0%
470	STADIUM	\$51,600	\$44,763	86.8%
490	PLANNING AND ZONING	\$896,310	\$380,611	42.5%
500	BUILDINGS & GROUNDS	\$1,446,906	\$1,136,309	78.5%
510	POLICE	\$2,322,937	\$2,270,067	97.7%
530	FIRE	\$3,364,484	\$3,148,887	93.6%
560	STREETS AND HIGHWAYS	\$731,195	\$616,394	84.3%
570	POWELL BILL	\$256,000	\$242,466	94.7%
580	SANITATION	\$1,273,951	\$1,088,447	85.4%
590	STORMWATER	\$1,331,587	\$242,745	18.2%
620	PARKS & RECREATION	\$1,508,767	\$1,469,197	97.4%
690	SPECIAL PROJECTS	\$179,750	\$51,645	28.7%
<b>Total Expenditures</b>		<b>\$14,728,102</b>	<b>\$11,970,831</b>	<b>81.3%</b>

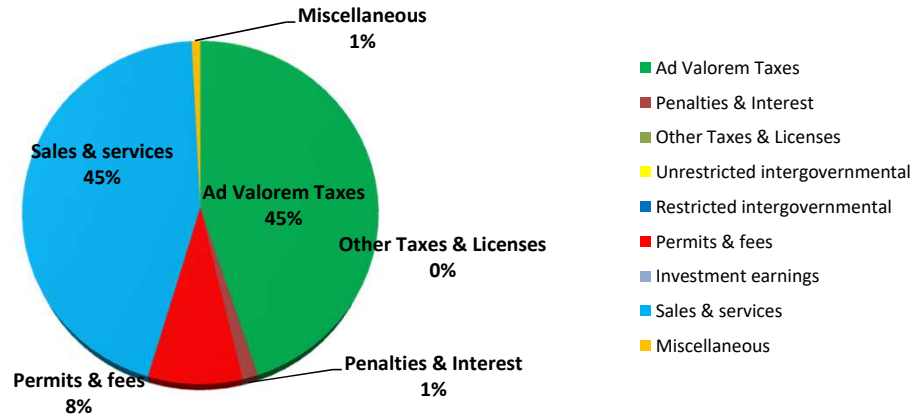


TOWN OF ZEBULON  
 Revenue Statement: 2019 - 2020  
 for Accounting Period 6/30/2020  
 GENERAL FUND

As of 7/22/2019

<u>Revenue Categories</u>	<u>Estimated Revenue</u>	<u>Revenue YTD</u>	<u>% Collected</u>	<u>% of Total Revenue YTD</u>
Ad Valorem Taxes	\$6,770,779	\$18,758	0.3%	44.9%
Penalties & Interest	\$11,000	\$555	5.0%	1.3%
Other Taxes & Licenses	\$69,500	\$5	0.0%	0.0%
Unrestricted intergovernmental	\$1,796,050	\$0	0.0%	0.0%
Restricted intergovernmental	\$823,540	\$0	0.0%	0.0%
Permits & fees	\$262,500	\$3,475	1.3%	8.3%
Investment earnings	\$140,000	\$0	0.0%	0.0%
Sales & services	\$681,400	\$18,608	2.7%	44.6%
Miscellaneous	\$171,000	\$340	0.2%	0.8%
Fund Balance Appropriated	\$1,336,331	\$0	0.0%	0.0%
<b>Total Revenues</b>	<b>\$12,062,100</b>	<b>\$41,741</b>	<b>0.3%</b>	<b>100%</b>

**Town of Zebulon General Fund % of Total Revenue To Date - FY 2020**





TOWN OF ZEBULON  
 Expenditure Statement:2019 - 2020  
 for Accounting Period 6/30/2020  
 GENERAL FUND

As of 7/22/2019

<u>Dept #</u>	<u>Department</u>	<u>Approp Amount</u>	<u>Expenditure YTD</u>	<u>% Exp.</u>
410	GOVERNING BODY	\$402,476	\$13,553	3.4%
420	FINANCE	\$355,900	\$12,614	3.5%
430	ADMINISTRATION	\$947,345	\$34,012	3.6%
450	CONTRACTED SERVICES	\$22,500	\$24	0.1%
470	STADIUM	\$50,550	\$1,423	2.8%
490	PLANNING AND ZONING	\$851,487	\$19,057	2.2%
500	BUILDINGS & GROUNDS	\$1,091,000	\$39,755	3.6%
510	POLICE	\$2,431,080	\$162,177	6.7%
530	FIRE	\$2,170,686	\$117,970	5.4%
560	STREETS AND HIGHWAYS	\$1,093,700	\$21,167	1.9%
570	POWELL BILL	\$126,000	\$0	0.0%
580	SANITATION	\$1,073,655	\$41,686	3.9%
590	STORMWATER	\$329,590	\$11,800	3.6%
620	PARKS & RECREATION	\$996,361	\$35,209	3.5%
690	SPECIAL PROJECTS	\$119,770	\$12,767	10.7%
<b>Total Expenditures</b>		<b>\$12,062,100</b>	<b>\$523,214</b>	<b>4.3%</b>

**Sales Tax**

**FY 2019**

Month	Article 39 (1) *	Article 40 (1/2)	Article 42 (1/2)	Article 44 (1/2)	City Hold Harmless	FY 19 Totals	Prior Year (FY 2018)	% Inc (Dec) from Prior Yr
July	\$ 36,660	\$ 15,288	\$ 18,274	\$ (2)	\$ 12,269	\$ 82,490	\$ 85,782	-3.8%
August	41,003	16,254	20,432	(1)	12,704	90,393	84,256	7.3%
September	40,586	16,066	20,242	0	12,166	89,061	87,489	1.8%
October	41,007	15,964	20,421	1	12,279	89,671	77,610	15.5%
November	44,706	17,395	22,274	1	13,528	97,904	90,722	7.9%
December	48,453	18,495	24,162	(2)	13,875	104,983	103,358	1.6%
January	34,293	14,101	17,050	(0)	11,428	76,871	72,080	6.6%
February	32,900	14,512	16,402	(3)	12,023	75,834	69,386	9.3%
March	47,536	18,843	23,708	0	14,649	104,736	91,420	14.6%
April	44,474	17,522	22,152	(1)	13,649	97,795	87,894	11.3%
May	0	0	0	0	0	0	93,063	-100.0%
June	0	0	0	0	0	0	97,465	-100.0%
<b>Total</b>	<b>\$ 411,618</b>	<b>\$ 164,440</b>	<b>\$ 205,116</b>	<b>\$ (6)</b>	<b>\$ 128,570</b>	<b>\$ 909,738</b>	<b>\$ 849,996</b>	<b>7.0%</b>

**FY 2018**

Month	Article 39 (1) *	Article 40 (1/2)	Article 42 (1/2)	Article 44 (1/2)	City Hold Harmless	FY 18 Totals	Prior Year (FY 2017)	% Inc (Dec) from Prior Yr
July	\$ 39,291	\$ 15,388	\$ 19,542	\$ (205)	\$ 11,766	\$ 85,782	\$ 75,359	13.8%
August	38,167	15,189	18,990	0	11,909	84,256	82,879	1.7%
September	40,136	15,606	19,988	(4)	11,763	87,489	80,395	8.8%
October	34,599	14,293	17,203	(11)	11,526	77,610	80,741	-3.9%
November	41,413	16,168	20,614	0	12,527	90,722	82,777	9.6%
December	48,633	17,785	24,242	3	12,695	103,358	100,663	2.7%
January	31,988	13,416	15,916	(1)	10,761	72,080	67,521	6.8%
February	30,459	13,038	15,127	0	10,763	69,386	72,155	-3.8%
March	40,989	16,725	20,435	0	13,270	91,420	89,323	2.3%
April	40,662	15,444	20,227	1	11,559	87,894	85,773	2.5%
May	42,066	16,797	20,917	(6)	13,288	93,063	82,182	13.2%
June	43,512	17,893	21,693	2	14,365	97,465	92,134	5.8%
<b>Total</b>	<b>\$ 471,915</b>	<b>\$ 187,743</b>	<b>\$ 234,894</b>	<b>\$ (220)</b>	<b>\$ 146,191</b>	<b>\$ 1,040,523</b>	<b>\$ 991,902</b>	<b>4.9%</b>



# Monthly Summary of Sales Tax Collected

