

# BUDGET MESSAGE

## Fiscal Year 2025-2026



In accordance with the Local Government Budget and Fiscal Control Act (North Carolina General Statute 159), herein lies a concise explanation of the Town of Zebulon's goals fixed by the budget for coming fiscal year 2025-2026.

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Mayor and Commissioners, Town of Zebulon

May 20, 2025

In accordance with the General Statutes of North Carolina, and on behalf of our team, it is my honor and privilege to submit to you our recommended total operating budget for fiscal year 2025-26 totaling \$ 28.8 million. This is a decrease of 24% from the current year revised budget.

This budget is balanced and was prepared in accordance with the provisions of the North Carolina Local Government Budget and Fiscal Control Act and the policies of the North Carolina Local Government Commission. It incorporates the priorities and policy direction communicated by the Mayor and Board of Commissioners in your 2030 Strategic Plan and incorporates feedback received from our residents. This budget also reflects our commitment to responsible fiscal management, while continuing to provide services that improve the quality of life for the residents of Zebulon and our more than 100 dedicated employees.

In our FY 2024-25 Budget, we highlighted the following significant goals for the current budget year:

- Having appropriate staffing to meet the **Growing Smart** Focus Area
- To create a **Vibrant Downtown** focusing on revitalizing the downtown area creating a gathering place for the community and a destination for visitors
- **Growing Smart** focus on planning for appropriate land use to meet transportation and housing needs

Over the past several months since the adoption of the FY 2024-25 budget, we have achieved the following:

- Created new departments of Information Technology and Economic Development
- Added 7 positions in Fire, Police, Planning, Parks and Recreation and Manager's Office.

These accomplishments are positive for our town and region and have direct impacts on our residents with regards to economic development, housing, transportation, public safety, amenities, and the quality of services provided daily. In that same timeframe, we have grown by .043 square miles with a population of 13,173 (a 14% increase over what was projected in 2024). In 2024-2025, we issued 34 commercial permits and 508 residential permits, with a combined construction value estimated at over \$90 million, making it one of the largest years of development we have seen.

We are now the second fastest growing municipality in North Carolina. We can no longer approach development in a business-as-usual mindset. The FY 2025-26 budget responds to these impacts.

Nevertheless, in preparing this budget, there is an acknowledgement that there are other impacts to our local economic situation. Annualized inflation of approximately 3%, a competitive labor market with less than 3.2% unemployment, and continued global economic issues are in the forefront of our minds.

To address these, the FY 2025-26 budget recommends increased pay for our employees and addresses necessary cost increases, while shoring up our ability to expedite the development review process to address the pace of current and anticipated growth and development activities in the town and region.

It realigns our key organizational values while it does not propose any layoff of personnel.

Hence, the reason for the FY 2025-26 budget theme: *Moving Forward Together – Supporting our Employees and Investing in our Town’s Growth*.

To this end, the proposed budget recommends additional revenues from property tax rate of 57.7 cents per \$100 of assessed value, primarily to address costs related to employee pay increases and costs related to infrastructure and amenities to support our growth.

The total General Fund budget for FY 2025-26 is \$ 28.8 million, a decrease of 24% over the prior year. The General Fund provides funding for the majority of our programs and services and is primarily supported through receipts from property and sales tax.

I submit to you the FY 2025-26 recommended budget of \$ 28.8 million, which includes \$ 22.6 million for operations (20% increase), \$ 5.6 million for capital (70% annual decrease), and \$ 545,000 million for debt service (2.7% annual decrease). Compared to FY 2024-25, the total budget decreases by 24%.

#### Board 2030 Strategic Plan Priorities

The Budget supports the proposed investments in personnel and infrastructural/amenities by relating them to the Strategic Plan’s focus areas:

- Vibrant Downtown,
- Growing Smart, and
- Small-Town Life

#### Community Survey Responses

Similarly, the budget responds to community priorities which are based on public online survey (April 28 to May 4) and open house (May 14). We received more than 8,000 responses to the online survey. Participants were asked to rank the following Town services in order of importance.

- Public Safety
- Economic Stability and Growth
- Transportation and Infrastructure
- Parks and Recreation
- Vibrant and Accessible Downtown
- Environmental Sustainability
- Cultural Arts

This budget is driven by these priorities. The major drivers of this cost increase include the following and are discussed in more detail below:

- Compensation for employees,
- New/Re-purposed positions, mostly related to public safety, public works and parks and recreation,
- Maintenance and Operations

This budget continues progress toward the Board's desire to support and provide for our employees. We recognize the need for our town to compete successfully in a tight labor market. This increase in employee salaries and benefits will continue to make the Town of Zebulon an employer of choice for our current staff and candidates interested in our vacant positions.

The FY 2024-25 budget included 7 position additions to the organization in order to meet operational needs and community expectations. 1 position was added mid-year. We recognize the importance of increasing and strengthening our staffing capacity to more effectively respond to the needs of growth. Thus, the FY 2025-26 budget includes 6 positions added to the organization in order to meet these needs.

As the nation has faced inflationary increases for goods and services, these also impact services and programs provided by the Town of Zebulon. Over \$100,000 is included in the recommended budget to address cost increases for items like diesel fuel, service contract increases, and program supplies.

Other areas of the Town budget impacted by inflationary cost increases are:

- Technology - \$30,000
- Transfers to support other funds - \$350,000 (Little River Park Capital Project Fund)

With this recommended budget, we have a great opportunity to be a Town that is economically competitive, driven by the desire to deliver services to our community in an equitable manner, strengthen our resolve to be an employer of choice, and enhance our capability to meet our present and future challenges.

### **Balanced Budget**

A balanced budget is more than ensuring that expenditures are within revenues. A balanced budget also weighs the multiple policies and choices that, together, must synergize to achieve Zebulon's vision as a vibrant, growing community that maintains its small-town charm and heritage.

Our employees are dedicated and innovative. Together with you, our Mayor and Commissioners, we will make Zebulon competitive, livable, equitable, and sustainable for all residents.

Respectfully submitted,

*Taiwo A. Jaiyeoba*

Taiwo A. Jaiyeoba

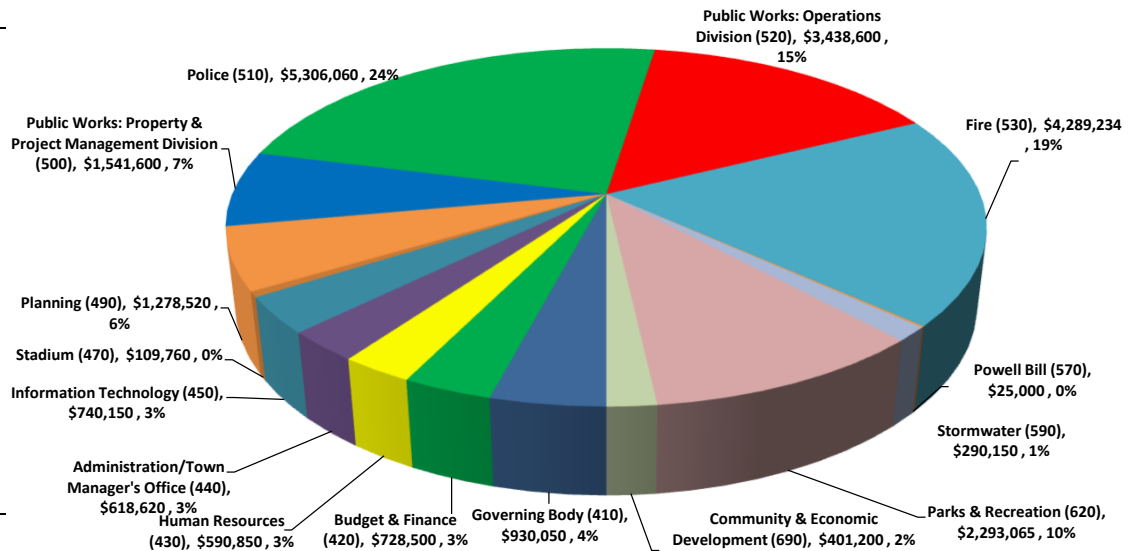
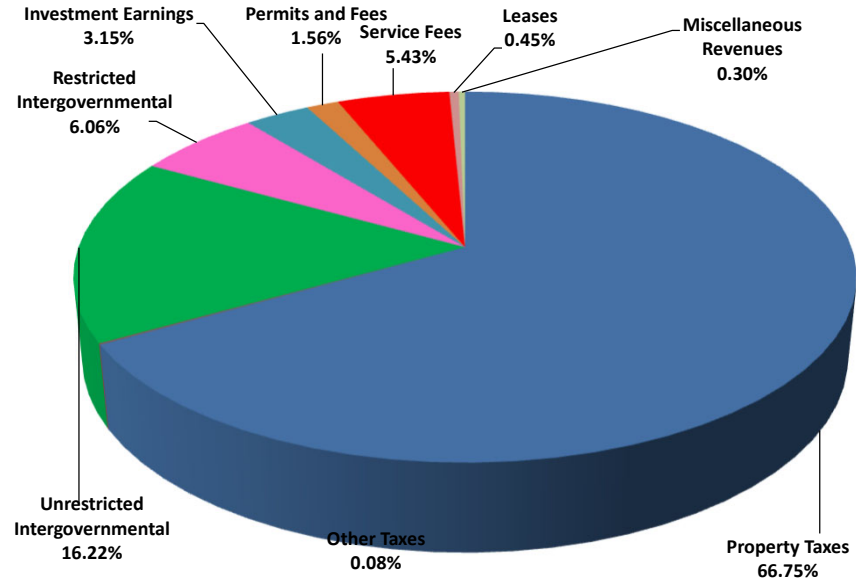
Interim Town Manager

**Town of Zebulon General Fund Budget at a Glance  
Fiscal Year 2025-2026**

| <b>Revenues</b>                 | <b>FY 2026</b>       |
|---------------------------------|----------------------|
| Property Taxes                  | \$ 14,849,100        |
| Other Taxes                     | \$ 18,000            |
| Unrestricted Intergovernmental  | \$ 3,608,000         |
| Restricted Intergovernmental    | \$ 1,348,500         |
| Investment Earnings             | \$ 700,000           |
| Permits and Fees                | \$ 347,500           |
| Service Fees                    | \$ 1,207,500         |
| Leases                          | \$ 100,200           |
| Miscellaneous Revenues          | \$ 67,500            |
| Fund Balance Appropriated       | \$ -                 |
| <b>Total Operating Revenues</b> | <b>\$ 22,246,300</b> |

|   |                      |
|---|----------------------|
| <b>Capital Revenues</b>                             |                      |
| Installment Financing Proceeds                      | \$ -                 |
| <br>  |                      |
| Dedicated Prop Tax                                  | \$ 531,400           |
| Fund Balance Appropriation                          | \$ 2,664,109         |
| Sales Tax   | \$ 90,000            |
| Wake County Fire (County Cost Share)                | \$ 87,200            |
| Capital Reserve Appropriations                      | \$ 1,500,000         |
| Service Fees  | \$ 141,500           |
| Motor Vehicle Tax (\$30.00/vehicle)                 | \$ 250,000           |
| Development Fees                                    | \$ 350,000           |
| Powell Bill   | \$ 236,000           |
| Grants  | \$ 700,000           |
| <b>Total Revenues &amp; Other Financing Sources</b> | <b>\$ 28,796,509</b> |

| <b>Operating Expenditures (Recommended)</b>                | <b>FY 2026</b>       |
|--|----------------------|
| Governing Body (410)                                       | \$ 930,050           |
| Budget & Finance (420)                                     | \$ 728,500           |
| Human Resources (430)                                      | \$ 590,850           |
| Administration/Town Manager's Office (440)                 | \$ 618,620           |
| Information Technology (450)                               | \$ 740,150           |
| Stadium (470)  | \$ 109,760           |
| Planning (490)   | \$ 1,278,520         |
| Public Works: Property & Project Management Division (500) | \$ 1,541,600         |
| Police (510)   | \$ 5,306,060         |
| Public Works: Operations Division (520)                    | \$ 3,438,600         |
| Fire (530)   | \$ 4,289,234         |
| Powell Bill (570)  | \$ 25,000            |
| Stormwater (590)   | \$ 290,150           |
| Parks & Recreation (620)                                   | \$ 2,293,065         |
| Community & Economic Development (690)                     | \$ 401,200           |
| <b>Total Operating Expenditures</b>                        | <b>\$ 22,581,359</b> |
| <b>Total Prior Existing Debt Service</b>                   | <b>\$ 545,300</b>    |
| <b>Total Operating &amp; Debt Service Expenditures</b>     | <b>\$ 23,126,659</b> |
| <b>Total Capital Expenditures</b>                          | <b>\$ 5,669,850</b>  |
| <b>Total New Debt Service</b>                              | <b>\$ -</b>          |
| <b>Total Expenditures</b>                                  | <b>\$ 28,796,509</b> |



## ORDINANCE 2025-XX

### Town of Zebulon Fiscal Year 2025-2026 Budget Ordinance

BE IT ORDAINED, consistent with North Carolina General Statutes, Chapter 159-13, that on June 2, 2025, the Board of Commissioners for the Town of Zebulon approved the operating budget for Fiscal Year 2025-2026. Certain other authorizations and restrictions also are adopted.

#### Section I. Levy of Taxes.

An Ad Valorem tax rate of \$0.577 per \$100.00 assessed valuation for taxable property listed as of January 1, 2025 is hereby established as the tax rate for the Town of Zebulon for Fiscal Year 2025-2026. Under authority of NC General Statute 20-97, an annual license tax of \$30.00 is levied on each vehicle in the Town of Zebulon.

#### Section II. General Fund.

##### A. Anticipated Revenues & Funding Sources

|   |               |
|---|---------------|
| Property Taxes-Current Year                       | \$ 15,325,000 |
| Property Taxes-Prior Years                        | 28,000        |
| Tax Penalty & Interest                            | 27,500        |
| Rental Vehicle Taxes                              | 17,500        |
| Privilege License Taxes                           | 500           |
| Motor Vehicle Decal Fees                          | 250,000       |
| Wake County Sales Tax -1 Cent (Article 39)        | 1,175,000     |
| Wake County Sales Tax – ½ Cent (Articles 40 & 42) | 1,095,000     |
| Wake County Sales Tax – ½ Cent (Article 44)       | 400,000       |
| NC Utilities Franchise Taxes                      | 960,000       |
| NC Video Programming Taxes                        | 31,000        |
| NC Beer & Wine Taxes                              | 37,000        |
| PEG Channel Funds                                 | 75,000        |
| NC Powell Bill Funds                              | 261,000       |
| Wake County Fire Tax Distribution                 | 1,312,200     |
| Additional Fire Tax Revenue                       | 17,500        |
| Solid Waste Disposal Tax                          | 6,000         |
| Interest Earnings-General Fund                    | 700,000       |
| Officer & Jail Fees                               | 2,500         |
| Zoning Permits & Fees                             | 250,000       |
| Street & Sidewalk Inspection Fees                 | 50,000        |
| PW Inspection Fees                                | 10,000        |
| Stormwater Mapping Fees                           | 15,000        |
| Recreation Impact Fees                            | 350,000       |
| Fire Inspection Fees                              | 20,000        |



|                                  |              |
|----------------------------------|--------------|
| Refuse Collection Fees           | 1,191,500    |
| Youth Athletic League Fees       | 70,000       |
| Recreation Program Sponsorships  | 2,500        |
| Recreation Class Fees            | 35,000       |
| Park Facility Rental Fees        | 12,500       |
| Community Center Rental Fees     | 17,500       |
| Recreation Camp Fees             | 20,000       |
| Lease Payments-Stadium           | 5,200        |
| Lease Payments-Cell Towers       | 95,000       |
| Miscellaneous Revenues           | 10,000       |
| Wake County ABC Distribution     | 57,500       |
| Congressional Grant              | 700,000      |
| Fund Balance Appropriation       | 4,164,109    |
|                                  | <hr/>        |
| Total Revenues & Funding Sources | \$28,796,509 |

**B. Authorized Expenditures**

|                               |           |
|-------------------------------|-----------|
| Governing Body                |           |
| Operating                     | \$930,050 |
| Budget & Finance              |           |
| Operating                     | 728,500   |
| Human Resources               |           |
| Operating                     | 590,850   |
| Capital                       | 7,500     |
| Administration                |           |
| Operating                     | 618,620   |
| Information Technology        |           |
| Operating                     | 740,150   |
| Stadium                       |           |
| Operating                     | 109,760   |
| Planning                      |           |
| Operating                     | 1,278,520 |
| Capital                       | 15,000    |
| Public Works - Proj/Prop Mgmt |           |
| Operating                     | 1,541,600 |
| Capital                       | 22,000    |
| Debt Service                  | 255,000   |
| Police                        |           |
| Operating                     | 5,306,060 |
| Capital                       | 299,400   |

|                                  |                    |
|----------------------------------|--------------------|
| Public Works -- Operations       |                    |
| Operating                        | 3,438,600          |
| Capital                          | 2,315,300          |
| Debt Service                     | 123,300            |
| Fire                             |                    |
| Operating                        | 4,289,234          |
| Capital                          | 93,450             |
| Debt Service                     | 167,000            |
| Powell Bill                      |                    |
| Operating                        | 25,000             |
| Capital                          | 236,000            |
| Stormwater                       |                    |
| Operating                        | 290,150            |
| Parks & Recreation               |                    |
| Operating                        | 2,293,065          |
| Capital                          | 1,891,200          |
| Community & Economic Development |                    |
| Operating                        | 431,200            |
| Capital                          | 760,000            |
| Total Authorized Expenditures    | <hr/> \$28,796,509 |

### Section III. Fire Station Capital Project Fund.

#### A. Anticipated Revenues & Funding Sources

|                                  |                     |
|----------------------------------|---------------------|
| Loan Proceeds                    | \$ 5,000,000        |
| Wake County Fire Tax             | 4,800,000           |
| USDA Grant                       | 7,500,000           |
| Total Revenues & Funding Sources | <hr/> \$ 17,300,000 |

#### B. Authorized Expenditures

|                               |                     |
|-------------------------------|---------------------|
| Construction                  | <hr/> \$ 17,300,000 |
| Total Authorized Expenditures | \$ 17,300,000       |

#### Section IV. Little River Park Capital Project Fund.

##### A. Anticipated Revenues & Funding Sources

|                                  |            |
|----------------------------------|------------|
| Transfer from the General Fund   | \$ 350,000 |
| Total Revenues & Funding Sources | \$ 350,000 |

##### B. Authorized Expenditures

|                                    |            |
|------------------------------------|------------|
| Phase 1 Master Plan Implementation | \$ 350,000 |
| Total Authorized Expenditures      | \$ 350,000 |

#### Section V. Fee Schedule

There is hereby established for Fiscal Year 2025-2026 a schedule of various fees, penalties, privilege license taxes, and fines as included as an attachment to this ordinance as an appendix.

#### Section VI. Purchase Orders.

All purchase orders will be pre-audited in accordance with the Local Government Budget and Fiscal Control Act and issued on all purchases over \$2,000.00.

#### Section VII. Budget Officer Authorization.

- A. The Budget Officer or his/her designee shall be authorized to reallocate operational or capital appropriations within a department and between departments within a fund up to \$10,000.00 as deemed necessary. These reallocations shall be reported to the Board at the first regularly scheduled meeting of the month.
- B. Interfund transfers established by this ordinance may be accomplished without additional approval from the Board.
- C. The Budget Officer shall be authorized to hire personnel in positions and set the compensation in accordance with the Salary Schedule and the Personnel Policy.
- D. The Budget Officer shall be authorized to award merit increases to employees as deemed appropriate after consultation with appropriate personnel, in accordance with the Salary Schedule and the Personnel Policy.

Section VIII. Board Budget Responsibilities.

- A. Reallocations between operational or capital appropriations within a department and between departments in excess of \$10,000.00 shall require Board authorization.
- B. Reallocations between operational appropriations and capital appropriations within and between departments and reallocations between capital appropriations within and between departments shall require Board authorization.
- C. Interfund transfers, except as noted in Section VIII, Item B, shall require Board authorization.
- D. The utilization of any unappropriated fund balance shall require Board authorization.

Section IX. Utilization of Budget Ordinance.

This ordinance shall be the basis of the financial plan for the Town of Zebulon during the Fiscal Year 2025-2026. The Budget Officer shall administer the budget and shall insure the operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Budget & Finance Department shall establish and maintain all records which are in consonance with this ordinance, and the appropriate statutes of the State of North Carolina.

Adopted this 2<sup>nd</sup> day of June, 2025.

Effective July 1, 2025.

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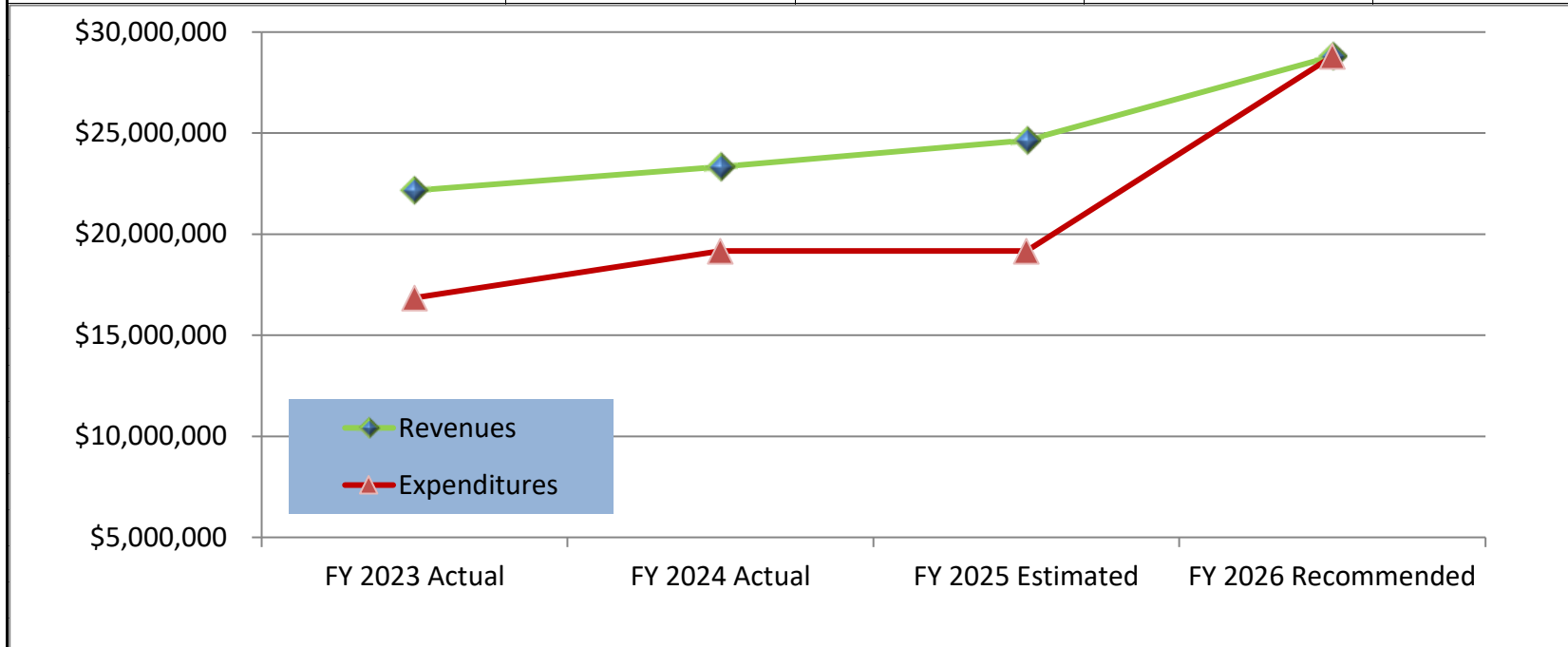
Glenn L. York — Mayor

SEAL

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Lisa M. Markland, CMC—Acting Town Clerk

| Town of Zebulon Budget Summary       |                      |                      |                      |                      |
|--------------------------------------|----------------------|----------------------|----------------------|----------------------|
| Fiscal Year 2025-2026                |                      |                      |                      |                      |
|                                      |                      |                      |                      |                      |
| Revenues & Outside Financing Sources | FY 2023 Actual       | FY 2024 Actual       | FY 2025 Estimated    | FY 2026 Recommended  |
| General Fund                         | \$ 22,164,740        | \$ 23,336,013        | \$ 24,647,904        | \$ 28,796,509        |
|                                      | -                    | -                    | -                    | -                    |
| <b>Total Revenues</b>                | <b>\$ 22,164,740</b> | <b>\$ 23,336,013</b> | <b>\$ 24,647,904</b> | <b>\$ 28,796,509</b> |
|                                      |                      |                      |                      |                      |
| Expenditures                         | FY 2023 Actual       | FY 2024 Actual       | FY 2025 Estimated    | FY 2026 Recommended  |
| General Fund                         | \$ 16,849,121        | \$ 19,164,021        | \$ 19,164,021        | \$ 28,796,509        |
|                                      | -                    | -                    | -                    | -                    |
| <b>Total Expenditures</b>            | <b>\$ 16,849,121</b> | <b>\$ 19,164,021</b> | <b>\$ 19,164,021</b> | <b>\$ 28,796,509</b> |



| Town of Zebulon General Fund Revenue Budget         |                |                |                |                |                   |                   |                       |
|---|----------------|----------------|----------------|----------------|-------------------|-------------------|-----------------------|
| Fiscal Year 2025-2026                               |                |                |                |                |                   |                   |                       |
|   | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025 Budget | FY 2025 Estimated | FY 2026 Projected | % Increase (Decrease) |
| <i>Property Taxes</i>                               |                |                |                |                |                   |                   |                       |
| Property Taxes -- Current Year                      | \$ 8,141,782   | \$ 10,106,589  | \$ 9,130,023   | \$ 12,811,500  | \$ 12,600,000     | \$ 14,793,600     | 15%                   |
| Property Taxes -- 1st Prior Year                    | 89,639         | 95,326         | 149,340        | 25,000         | 175,000           | 25,000            | 0%                    |
| Property Taxes -- 2nd Prior Year                    | 7,787          | (12,795)       | 5,995          | 1,000          | 21,000            | 1,000             | 0%                    |
| Property Taxes -- 3rd Prior Year                    | 3,601          | 3,743          | 1,881          | 1,000          | 1,000             | 1,000             | 0%                    |
| Property Taxes -- Other Prior Year                  | 8,128          | 1,469          | 659            | 1,000          | 2,500             | 1,000             | 0%                    |
| Tax Penalty & Interest                              | 26,215         | 29,006         | 30,615         | 25,000         | 28,000            | 27,500            | 10%                   |
| Total Property Taxes                                | 8,277,152      | 10,223,338     | 9,318,514      | 12,864,500     | 12,827,500        | 14,849,100        | 15%                   |
| <i>Other Taxes</i>                                  |                |                |                |                |                   |                   |                       |
| Local Housing Tax                                   | -              | -              | -              | -              | -                 | -                 | 0%                    |
| Rental Vehicle Taxes                                | 19,526         | 22,306         | 22,493         | 17,500         | 20,000            | 17,500            | 0%                    |
| Privilege License Taxes                             | 530            | 620            | 500            | 500            | 500               | 500               | 0%                    |
| Motor Vehicle Taxes                                 | -              | -              | -              | -              | -                 | -                 | 0%                    |
| Total Other Taxes                                   | 20,055         | 22,925         | 22,993         | 18,000         | 20,500            | 18,000            | 0%                    |
| <i>Unrestricted Intergovernmental</i>               |                |                |                |                |                   |                   |                       |
| Wake County Sales Tax - 1 Cent (Article 39)         | 891,987        | 982,419        | 1,064,068      | 1,015,000      | 1,025,000         | 1,085,000         | 7%                    |
| Wake County Sales Tax - 1/2 Cent (Articles 40 & 42) | 824,360        | 956,979        | 1,028,632      | 1,025,000      | 1,035,000         | 1,095,000         | 7%                    |
| Wake County Sales Tax - 1/2 Cent (Article 44)       | 310,015        | 360,352        | 381,707        | 380,000        | 390,000           | 400,000           | 5%                    |
| NC Utilities Franchise Taxes                        | 628,211        | 680,281        | 812,868        | 750,000        | 825,000           | 960,000           | 28%                   |
| NC Video Programming Taxes                          | 35,756         | 34,942         | 33,951         | 33,000         | 30,000            | 31,000            | -6%                   |
| Wake County SWLF Distribution                       | 8,408          | 2,298          | 1,946          | -              | -                 | -                 | 0%                    |
| NC Beer & Wine Taxes                                | 27,659         | 33,702         | 38,260         | 30,000         | 34,500            | 37,000            | 23%                   |
| Total Unrestricted Intergovernmental                | 2,726,395      | 3,050,972      | 3,361,431      | 3,233,000      | 3,339,500         | 3,608,000         | 12%                   |

**Bobby Fitts:**  
Based on tax rate of \$0.577

**Bobby Fitts:**  
Directed to capital

**Bobby Fitts:**  
Based on NCLM revenue estimates; less Article 39 \$95,000 to Capital Revenues

|   | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025 Budget | FY 2025 Estimated | FY 2026 Projected | % Increase (Decrease) |
|---|----------------|----------------|----------------|----------------|-------------------|-------------------|-----------------------|
| <i>Restricted Intergovernmental</i>             |                |                |                |                |                   |                   |                       |
| NC PEG Supplement                               | \$ 51,616      | \$ 51,282      | \$ 51,613      | \$ 52,000      | \$ 52,000         | \$ 75,000         | 44%                   |
| NC Powell Bill Funds                            | 201,507        | 212,820        | 19,500         | 19,500         | 19,500            | 25,000            | 28%                   |
| Federal Forfeiture Funds                        | -              | -              | 18,279         | -              | -                 | -                 | 0%                    |
| State Forfeiture Funds                          | 33             | 810            | -              | -              | -                 | -                 | 0%                    |
| Public Safety Grant                             | 17,346         | 24,500         | -              | -              | -                 | -                 | -100%                 |
| CARE Grant                                      | -              | -              | 5,000          | -              | -                 | -                 | 0%                    |
| Bullet Proof Vest Program                       | -              | 4,108          | 1,324          | -              | -                 | -                 | 0%                    |
| GHSP Grant                                      | -              | 51,294         | 150,547        | -              | -                 | -                 |                       |
| Wake County ABC Grant                           | -              | 4,077          | -              | 7,500          | 7,500             | -                 |                       |
| Wake County Fire Tax Distribution               | 717,269        | 1,193,261      | 1,043,308      | 1,174,000      | 1,175,000         | 1,225,000         | 4%                    |
| Additional Fire Revenue                         | 13,955         | 16,092         | 18,120         | 17,500         | 18,400            | 17,500            | 0%                    |
| CARES Act Reimbursement                         | -              | -              | -              | -              | -                 | -                 | 0%                    |
| Wake County-Elect. Recycling Mgt Fund Dist      | 164            | -              | 176            | -              | -                 | -                 | 0%                    |
| Solid Waste Disposal Tax Distribution           | 4,997          | 5,719          | 6,145          | 6,000          | 6,250             | 6,000             | 0%                    |
| Total Restricted Intergovernmental              | 1,006,886      | 1,563,963      | 1,314,011      | 1,276,500      | 1,278,650         | 1,348,500         | 6%                    |
| <i>Private Grants/Contributions</i>             |                |                |                |                |                   |                   |                       |
| United Arts Council Grant                       | 5,000          | 5,000          | 5,000          | 5,000          | 5,000             | -                 | 0%                    |
| K-9 Grant                                       | -              | -              | 7,500          | -              | -                 | -                 | 0%                    |
| Blue Cross/Blue Shield Wellness Grant           | 40,000         | -              | 55,000         | -              | -                 | -                 | 0%                    |
| NCLM Grant                                      | 6,811          | 1,000          | -              | -              | -                 | -                 | 0%                    |
| Total Private Grants/Contributions              | 51,811         | 6,000          | 67,500         | 5,000          | 5,000             | -                 | 0%                    |
| <i>Investment Earnings</i>                      |                |                |                |                |                   |                   |                       |
| Interest Earnings                               | 30,482         | 889,106        | 1,395,095      | 500,000        | 1,200,000         | 700,000           | 40%                   |
| Interest Earnings (Cell Tower Lease Int Income) | 5,693          | 3,581          | 7,986          | -              | -                 | -                 | #DIV/0!               |
| Interest Earnings -- Powell Bill                | 1,600          | 46,763         | 72,916         | -              | 55,000            | -                 | 0%                    |
| Interest Earnings -- Forfeiture Funds           | 2              | 10             | 18             | -              | -                 | -                 | 0%                    |
| Total Investment Earnings                       | 37,777         | 939,460        | 1,476,015      | 500,000        | 1,255,000         | 700,000           | 40%                   |

**Bobby Fitts:**  
 \$261,000 - 25,000 (Powell  
 Bill Reporting) = 236,000  
 for street paving

|   | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025 Budget | FY 2025<br>Estimated | FY 2026<br>Projected | % Increase (Decrease) |
|---|----------------|----------------|----------------|----------------|----------------------|----------------------|-----------------------|
| <i>Permits and Fees</i>                               |                |                |                |                |                      |                      |                       |
| Officer & Jail Fees                                   | \$ 2,993       | \$ 4,461       | \$ 5,406       | \$ 2,500       | \$ 2,000             | \$ 2,500             | 0%                    |
| Civil Citation Fees                                   | 450            | 50             | -              | -              | -                    | -                    | 0%                    |
| Zoning Permits & Fees                                 | 207,053        | 265,048        | 304,293        | 250,000        | 265,000              | 250,000              | 0%                    |
| Code Enforcement Fees                                 | 1,874          | 235            | 225            | -              | -                    | -                    | 0%                    |
| Street & Sidewalk Inspection Fees                     | 84,791         | 100,908        | 113,660        | 70,000         | 54,600               | 50,000               | -29%                  |
| PW Inspection Fees                                    | 16,526         | 24,495         | 19,603         | 17,000         | 9,825                | 10,000               | -41%                  |
| Stormwater Mapping Fees                               | 24,605         | 36,742         | 28,588         | 20,000         | 14,325               | 15,000               | -25%                  |
| Greenway Inspection Fes                               | 2,363          | 5,247          | -              | -              | -                    | -                    | 0%                    |
| Beaverdam Creek/Highway 64 Box Culvert Fee            | 19,575         | 9,450          | 5,175          | -              | -                    | -                    | 0%                    |
| Fire Inspection Fees                                  | 15,619         | 6,474          | 9,420          | 20,000         | 12,500               | 20,000               | 0%                    |
|   |                |                |                |                |                      |                      |                       |
| Total Permits and Fees                                | 375,848        | 453,109        | 486,370        | 379,500        | 358,250              | 347,500              | -8%                   |
|   |                |                |                |                |                      |                      |                       |
| <i>Service Fees</i>                                   |                |                |                |                |                      |                      |                       |
| Report Fees   | 854            | 958            | 951            | -              | 650                  | -                    | 0%                    |
| Industrial Dr Traffic Control Contribution-Nomaco     | 6,100          | -              | 5,000          | -              | -                    | -                    | #DIV/0!               |
| Industrial Dr Traffic Control Contribution-EW Academy | -              | -              | 22,804         | -              | -                    | -                    | #DIV/0!               |
| Police/Fire Off-duty Work Reimbursement               | 39,185         | 48,844         | 35,576         | -              | 533                  | -                    | 0%                    |
| Refuse Collection Fees                                | 815,332        | 934,707        | 950,266        | 675,000        | 1,100,000            | 1,050,000            | 56%                   |
| Stormwater Fees                                       | 211            | 69             | 20             | -              | -                    | -                    | 0%                    |
| Cemetery Fees   | 7,702          | 850            | -              | -              | -                    | -                    | 0%                    |
| Youth Athletic League Fees                            | 41,043         | 50,945         | 65,731         | 50,000         | 71,000               | 70,000               | 40%                   |
| Adult Athletic League Fees                            | -              | 500            | 7,500          | -              | 870                  | -                    | 0%                    |
| Recreation Program Sponsorships                       | 6,800          | 9,300          | 11,200         | 2,500          | 6,700                | 2,500                | 0%                    |
| Recreation Class Fees                                 | 25,166         | 36,119         | 39,785         | 30,000         | 38,000               | 35,000               | 17%                   |
| Park Facility Rental Fees                             | 14,070         | 9,893          | 14,825         | 3,000          | 18,000               | 12,500               | 317%                  |
| Farmer's Market Vendor Fees                           | 2,933          | 45             | -              | -              | -                    | -                    | 0%                    |
| Farmer's Market Sponsorship Fees                      | -              | -              | (0)            | -              | -                    | -                    | 0%                    |
| Special Events  | -              | 14,913         | 3,560          | -              | 4,750                | -                    | 0%                    |
| Youth Financial Aid                                   | 1,565          | 74             | 4,090          | -              | 341                  | -                    | 0%                    |
| Community Center Rental Fees                          | 16,131         | 25,781         | 25,163         | 15,000         | 17,000               | 17,500               | 17%                   |
| Food Insecurity Donations                             | -              | 1,500          | -              | -              | -                    | -                    | 0%                    |
| Recreation Senior Programs                            | -              | -              | -              | -              | -                    | -                    | 0%                    |
| Recreation Camp Fees                                  | 16,842         | 28,775         | 25,695         | 15,000         | 24,000               | 20,000               | 33%                   |
| Municipal Complex Facility Rental                     | -              | -              | -              | -              | -                    | -                    | 0%                    |
|   |                |                |                |                |                      |                      |                       |
| Total Service Fees                                    | 993,935        | 1,163,272      | 1,212,166      | 790,500        | 1,281,844            | 1,207,500            | 53%                   |
|   |                |                |                |                |                      |                      |                       |
| <i>Leases</i>   |                |                |                |                |                      |                      |                       |
| Lease Payments -- Baseball                            | 4,698          | 4,849          | 5,028          | 5,000          | 5,200                | 5,200                | 4%                    |
| Rental Income -- Cell Tower Sites                     | 80,592         | 81,733         | 156,388        | 90,000         | 92,500               | 95,000               | 6%                    |
| Total Leases  | 85,290         | 86,582         | 161,416        | 95,000         | 97,700               | 100,200              | 5%                    |



|   | FY 2022 Actual       | FY 2023 Actual       | FY 2024 Actual       | FY 2025 Budget       | FY 2025<br>Estimated | FY 2026<br>Projected | % Increase (Decrease) |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|
| <i>Miscellaneous Revenues</i>                         |                      |                      |                      |                      |                      |                      |                       |
| Miscellaneous Revenues                                | \$ 36,642            | \$ 4,638             | \$ 21,447            | \$ 10,000            | \$ 11,500            | \$ 10,000            | 0%                    |
| Shop with a Cop Donations                             | \$ 23,751            | \$ 12,152            | \$ 7,972             | \$ -                 | \$ 8,619             | \$ -                 | 0%                    |
| Insurance Proceeds                                    | 25,045               | 66,755               | 14,584               | 7,293                | 15,341               | -                    | 0%                    |
| Wake County ABC Revenue Distribution                  | 61,500               | 62,801               | 60,226               | 55,000               | 57,250               | 57,500               | 5%                    |
| Centennial Item Sales                                 | -                    | 15                   | -                    | -                    | -                    | -                    | 0%                    |
| Sale of Materials                                     | 1,598                | 1,528                | 2,279                | -                    | 1,794                | -                    | 0%                    |
| Sale of Fixed Assets                                  | 100,474              | 16,054               | 82,000               | -                    | -                    | -                    | 0%                    |
|   |                      |                      |                      |                      |                      |                      |                       |
| Total Miscellaneous Revenues                          | 249,010              | 163,943              | 188,508              | 72,293               | 94,504               | 67,500               | -7%                   |
|   |                      |                      |                      |                      |                      |                      |                       |
| Fund Balance Appropriated                             | -                    | -                    | -                    | -                    | -                    | -                    |                       |
|   |                      |                      |                      |                      |                      |                      |                       |
| <b>Total Revenues</b>                                 | <b>\$ 13,824,158</b> | <b>\$ 17,673,566</b> | <b>\$ 17,608,924</b> | <b>\$ 19,234,293</b> | <b>\$ 20,558,448</b> | <b>\$ 22,246,300</b> | <b>16%</b>            |
|   |                      |                      |                      |                      |                      |                      |                       |
| <i>Other Financing Sources for Capital</i>            |                      |                      |                      |                      |                      |                      |                       |
| Property Tax  | -                    | -                    | 1,184,000            | 2,000,000            | 2,000,000            | \$ 531,400           |                       |
| Bond Proceeds   | -                    | -                    | -                    | 250,000              | -                    | -                    |                       |
| Fee-in-Lieu   | 610,000              | 63,576               | -                    | -                    | -                    | -                    |                       |
| Transportation Impact Fees                            | 625,711              | 750,243              | 494,806              | 300,000              | 310,000              | -                    |                       |
| Greenway Impact Fees                                  | 58,500               | -                    | -                    | -                    | -                    | -                    |                       |
| Recreation Impact Fees                                | 1,343,000            | 2,388,000            | 1,254,000            | 1,000,000            | 759,000              | 350,000              |                       |
| Lease Purchase Proceeds                               | 305,000              | 155,000              | 215,000              | -                    | -                    | -                    |                       |
| Proceeds from SBITA Leases (GASB 96)                  | -                    | 131,685              | -                    | -                    | -                    | -                    |                       |
| Motor Vehicle Tax                                     | 178,326              | 195,819              | 219,319              | 205,000              | 210,000              | 250,000              |                       |
| Capital Reserve Appropriation                         | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| Stadium Capital Reserve                               | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| Powell Bill (Capital Portion)                         | -                    | -                    | 236,067              | 235,000              | 277,942              | 236,000              |                       |
| Wake County Fire (Cost Share)                         | -                    | -                    | 45,000               | 292,514              | 292,514              | 87,200               |                       |
| NC Department of Commerce (Rural Econ. Dev. Grant)    | -                    | -                    | 13,164               | -                    | -                    | -                    |                       |
| Sales Tax   | -                    | -                    | 50,000               | 95,000               | 97,500               | 90,000               |                       |
| Transportation Impact Fees Reserve Appropriation      | -                    | -                    | -                    | 2,000,000            | -                    | -                    |                       |
| Recreation Impact Fees Reserve Appropriation          | -                    | -                    | -                    | -                    | -                    | 1,500,000            |                       |
| FEMA Grant  | 28,400               | -                    | -                    | -                    | -                    | -                    |                       |
| Congressional Grant                                   | -                    | -                    | -                    | 700,000              | -                    | 700,000              |                       |
| Yard Waste Fee  | -                    | -                    | 130,000              | 141,500              | 142,500              | 141,500              |                       |
| Stormwater Capital Reserve                            | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| Transportation Capital Reserve                        | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| Greenway/Bicycle/Pedestrian Reserve                   | -                    | -                    | -                    | 350,000              | -                    | -                    |                       |
| Fleet Reserve   | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| IT Reserve  | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| Powell Bill Reserve Appropriation                     | -                    | -                    | -                    | -                    | -                    | -                    |                       |
| Transfer in from other funds (Greenway Cap Proj Fund) | -                    | 806,851              | -                    | -                    | -                    | -                    |                       |
| Transfer in from other funds (ARPA Grant Proj Fund)   | -                    | -                    | 1,885,733            | -                    | -                    | -                    |                       |
| Fund Balance Appropriation                            | -                    | -                    | -                    | 9,247,787            | -                    | 2,664,109            |                       |
|   |                      |                      |                      |                      |                      |                      |                       |
| <b>Total Revenues &amp; Financing Sources</b>         | <b>\$ 16,973,095</b> | <b>\$ 22,164,740</b> | <b>\$ 23,336,013</b> | <b>\$ 36,051,094</b> | <b>\$ 24,647,904</b> | <b>\$ 28,796,509</b> | <b>-20%</b>           |

| Town of Zebulon General Fund Revenue Summary        |                      |                      |                        |                      |                      |                              |
|---|----------------------|----------------------|------------------------|----------------------|----------------------|------------------------------|
| Fiscal Year 2025-2026                               |                      |                      |                        |                      |                      |                              |
|   | FY 2022 Actual       | FY 2023 Actual       | FY 2025 Amended Budget | FY 2025 Estimated    | FY 2026 Projected    | % Increase (Decrease) Budget |
| Property Taxes                                      | \$ 8,277,152         | \$ 10,223,338        | \$ 12,864,500          | \$ 12,827,500        | \$ 14,849,100        | 15%                          |
| Other Taxes   | 20,055               | 22,925               | 18,000                 | 20,500               | 18,000               | 0%                           |
| Unrestricted Intergovernmental                      | 2,726,395            | 3,050,972            | 3,233,000              | 3,339,500            | 3,608,000            | 12%                          |
| Restricted Intergovernmental                        | 1,006,886            | 1,563,963            | 1,276,500              | 1,278,650            | 1,348,500            | 6%                           |
| Private Grants/Contributions                        | 51,811               | 6,000                | 5,000                  | 5,000                | -                    | 0%                           |
| Investment Earnings                                 | 37,777               | 939,460              | 500,000                | 1,255,000            | 700,000              | 40%                          |
| Permits and Fees                                    | 375,848              | 453,109              | 379,500                | 358,250              | 347,500              | -8%                          |
| Service Fees  | 993,935              | 1,163,272            | 790,500                | 1,281,844            | 1,207,500            | 53%                          |
| Leases  | 85,290               | 86,582               | 95,000                 | 97,700               | 100,200              | 5%                           |
| Miscellaneous Revenues                              | 249,010              | 163,943              | 72,293                 | 94,504               | 67,500               | -7%                          |
| Fund Balance Appropriated                           | -                    | -                    | -                      | -                    | -                    |                              |
| <b>Total Revenues</b>                               | <b>\$ 13,824,158</b> | <b>\$ 17,673,566</b> | <b>\$ 19,234,293</b>   | <b>\$ 20,558,448</b> | <b>\$ 22,246,300</b> | <b>16%</b>                   |
| <i>Other Financing Sources for Capital</i>          |                      |                      |                        |                      |                      |                              |
| Property Tax (Dedicated & Growth)                   | -                    | -                    | 2,000,000              | 2,000,000            | 531,400              |                              |
| Bond Proceeds                                       | -                    | -                    | 250,000                | -                    | -                    |                              |
| Transportation Development Fees                     | -                    | -                    | -                      | -                    | -                    |                              |
| Fee-in-Lieu   | 610,000              | 63,576               | -                      | -                    | -                    |                              |
| Transportation Impact Fees                          | 625,711              | 750,243              | 300,000                | 310,000              | -                    |                              |
| Greenway Impact Fees                                | 58,500               | -                    | -                      | -                    | -                    |                              |
| Recreation Impact Fees                              | -                    | 2,388,000            | 1,000,000              | 759,000              | 350,000              |                              |
| Motor Vehicle Tax                                   | -                    | 195,819              | 205,000                | 210,000              | 250,000              |                              |
| Wake County Fire (Cost Share)                       | -                    | -                    | 292,514                | 292,514              | 87,200               |                              |
| Sales Tax   | -                    | -                    | 95,000                 | 97,500               | 90,000               |                              |
| Service Fees  | -                    | -                    | 141,500                | 142,500              | 141,500              |                              |
| Grants  | -                    | -                    | 700,000                | -                    | 700,000              |                              |
| Powell Bill   | -                    | -                    | 235,000                | 277,942              | 236,000              |                              |
| Issuance of long-term debt                          | 305,000              | 286,685              | -                      | -                    | -                    |                              |
| Capital Reserve Appropriations                      | -                    | -                    | 2,350,000              | -                    | 1,500,000            |                              |
| Transfers in from other funds                       | -                    | 806,851              | -                      | -                    | -                    |                              |
| Fund Balance Appropriation                          | -                    | -                    | 9,247,787              | -                    | 2,664,109            |                              |
| <b>Total Revenues &amp; Other Financing Sources</b> | <b>\$ 15,423,369</b> | <b>\$ 22,164,740</b> | <b>\$ 36,051,094</b>   | <b>\$ 24,647,904</b> | <b>\$ 28,796,509</b> | <b>-20%</b>                  |

| Town of Zebulon General Fund Summary Expenditure Budget   |                      |                      |                      |                        |                      |                      |
|---|----------------------|----------------------|----------------------|------------------------|----------------------|----------------------|
| Fiscal Year 2025-2026                                     |                      |                      |                      |                        |                      |                      |
|   | FY 2022 Actual       | FY 2023 Actual       | FY 2024 Actual       | FY 2025 Amended Budget | FY 2026 Requested    | FY 2026 Recommended  |
| Governing Body (410)                                      | \$ 533,768           | \$ 485,937           | \$ 595,324           | \$ 961,800             | \$ 930,050           | \$ 930,050           |
| Budget & Finance (420)                                    | 394,647              | 449,073              | 517,096              | 632,900                | 728,500              | 728,500              |
| Human Resources (430)                                     | 811,430              | 1,091,603            | 1,140,594            | 1,417,075              | 590,850              | 590,850              |
| Administration/Town Manager's Office (440)                | -                    | -                    | -                    | -                      | 618,620              | 618,620              |
| Information Technology (450)                              | -                    | -                    | -                    | 607,670                | 740,150              | 740,150              |
| Stadium (470)   | -                    | -                    | -                    | -                      | 109,760              | 109,760              |
| Planning (490)  | 522,470              | 526,981              | 634,979              | 1,000,224              | 1,278,520            | 1,278,520            |
| Public Works: Property & Project Management Divison (500) | 830,152              | 887,900              | 1,024,507            | 1,566,025              | 1,541,600            | 1,541,600            |
| Police (510)  | 2,411,609            | 2,906,888            | 3,287,270            | 4,217,684              | 5,306,060            | 5,306,060            |
| Public Works: Operations Division (520)                   | 1,712,290            | 1,944,041            | 2,388,235            | 2,995,400              | 3,438,600            | 3,438,600            |
| Fire (530)  | 1,543,519            | 2,323,653            | 2,692,859            | 3,653,398              | 4,289,234            | 4,289,234            |
| Powell Bill (570)   | 3,158                | 2,866                | 4,401                | 19,500                 | 25,000               | 25,000               |
| Stormwater (590)  | -                    | -                    | 66,795               | 205,300                | 290,150              | 290,150              |
| Parks & Recreation (620)                                  | 1,008,483            | 1,155,405            | 1,412,037            | 1,981,021              | 2,293,065            | 2,293,065            |
| Community & Economic Development (690)                    | 46,468               | 113,138              | 189,842              | 1,298,250              | 401,200              | 401,200              |
| <b>Total Operating Expenditures</b>                       | <b>\$ 9,817,994</b>  | <b>\$ 11,887,484</b> | <b>\$ 13,953,938</b> | <b>\$ 20,556,247</b>   | <b>\$ 22,581,359</b> | <b>\$ 22,581,359</b> |
| <b>Existing Debt Service</b>                              | <b>554,656</b>       | <b>599,940</b>       | <b>585,930</b>       | <b>560,450</b>         | <b>545,300</b>       | <b>545,300</b>       |
| <b>Proposed Debt Service</b>                              |                      |                      |                      | -                      | -                    | -                    |
| <b>Capital Budgeting Expenditures</b>                     | <b>2,669,739</b>     | <b>4,361,697</b>     | <b>4,624,153</b>     | <b>14,682,387</b>      | <b>5,669,850</b>     | <b>5,669,850</b>     |
| <b>Total Expenditures</b>                                 | <b>\$ 13,042,389</b> | <b>\$ 16,849,121</b> | <b>\$ 19,164,021</b> | <b>\$ 35,799,084</b>   | <b>\$ 28,796,509</b> | <b>\$ 28,796,509</b> |

| Governing Body Department Budget (410)      |                |                |                |                              |                      |                        |       |
|---|----------------|----------------|----------------|------------------------------|----------------------|------------------------|-------|
| Fiscal Year 2025-2026                       |                |                |                |                              |                      |                        |       |
|   | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025<br>Amended<br>Budget | FY 2026<br>Requested | FY 2026<br>Recommended | Notes |
| Operating Budget                            |                |                |                |                              |                      |                        |       |
| Salaries                                    | \$ 38,179      | \$ 39,522      | \$ 54,000      | \$ 122,000                   | \$ 143,000           | \$ 143,000             |       |
| Part-time Salaries                          |                | -              |                |                              | -                    | -                      |       |
| Professional Services                       | 414,560        | 355,606        | 360,389        | 397,500                      | 400,000              | 400,000                |       |
| Professional Services - Bond Counsel        |                | -              | 16,650         | 70,000                       | 35,000               | 35,000                 |       |
| Professional Services - Financial Advisor   |                |                | 33,971         | 70,000                       | 40,000               | 40,000                 |       |
| Professional Services - Bond Educ. Campaign |                | -              | -              | 60,000                       | -                    | -                      |       |
| FICA  | 3,993          | 3,966          | 4,270          | 9,700                        | 10,900               | 10,900                 |       |
| Group Insurance (Health)                    | 27,661         | 34,827         | 38,446         | 57,000                       | 63,200               | 63,200                 |       |
| Retirement                                  |                | -              | -              | 12,200                       | 15,900               | 15,900                 |       |
| Postage                                     | 151            | 170            | 162            | 500                          | 150                  | 150                    |       |
| Cell Phones                                 | 362            | 511            | 507            | 600                          | 1,200                | 1,200                  |       |
| Travel & Training                           | 12,347         | 17,097         | 27,394         | 32,500                       | 25,000               | 25,000                 |       |
| Strategic Planning Retreats                 |                | -              | -              | 35,000                       | 30,000               | 30,000                 |       |
| Equipment Maintenance                       |                | -              | -              | 500                          | 500                  | 500                    |       |
| Materials/Supplies                          | 3,827          | 14,952         | 18,251         | 18,400                       | 14,000               | 14,000                 |       |
| Elections (Paid every other year)           | 11,180         | -              | 18,734         | 25,000                       | 20,000               | 20,000                 |       |
| Insurance & Bonds (Property/Workers Comp)   | 4,686          | 3,733          | 4,603          | 4,700                        | 5,500                | 5,500                  |       |
| Appointed Board Appreciation & Recognition  |                | -              |                | 300                          | 1,000                | 1,000                  |       |
| Uniforms                                    | 419            |                | 1,006          | 1,100                        | 1,500                | 1,500                  |       |
| Citizen's Academy                           |                | -              | -              | 1,000                        | -                    | -                      |       |
| Central Pines Regional COG                  | 2,014          | 2,718          | 3,049          | 2,200                        | 3,500                | 3,500                  |       |
| NCLM Membership                             | 6,151          | 7,712          | 8,521          | 8,700                        | 10,000               | 10,000                 |       |
| NLC Membership                              |                | -              | 1,239          | 1,100                        | 1,400                | 1,400                  |       |
| PEG Media Partnership                       |                |                |                |                              | 75,000               | 75,000                 |       |
| School of Government Membership             | 701            | 971            | 1,095          | 1,100                        | 1,300                | 1,300                  |       |
| Zebulon Chamber of Commerce                 |                | -              | 1,000          | 1,500                        | 1,500                | 1,500                  |       |
| Strategic Plan Grants                       | 5,000          |                | -              | 25,000                       | 25,000               | 25,000                 |       |
| CAMPO Membership                            | 2,362          | 4,151          | 2,037          | 4,200                        | 5,500                | 5,500                  |       |
| Total Operating Budget                      | 533,768        | 485,937        | 595,324        | 961,800                      | 930,050              | 930,050                |       |

# FINANCE DEPARTMENT

## BUDGET REQUEST

### FISCAL YEAR 2025 – 2026



In accordance with the Local Government Budget and Fiscal Control Act (North Carolina General Statute 159), herein lies a concise explanation of the Town of Zebulon Budget and Finance Department's goals fixed by the budget for fiscal year 2025-2026.

1003 North Arendell Avenue  
Zebulon, North Carolina 27597  
(919) 269-7455  
Budget & Finance Department  
[www.townofzebulon.org/services/finance](http://www.townofzebulon.org/services/finance)

## BACKGROUND

### What We Do

What does the Finance department do?

- We provide sound fiscal management of the Town's financial resources in accordance with Town ordinances, state and federal laws, and accepted accounting principles.
- We strive to maintain the highest level of accountability, professionalism and customer service to our citizens and employees.

The primary services provided to Zebulon by the department are:

- Financial Reporting & Auditing
- Fixed Asset, Cash & Debt Management
- Annual Budget Administration & Compliance
- Accounts Payable/Receivable Processing
- Employee Payroll Administration
- Bill Payments for City of Raleigh utility customers
- Building permit payments for Wake County customers

### What We'll Do

Specific goals for the year ahead include:

- Forecast revenues within the 5% variance on sales tax and utility sales tax
- Prepare the CAFR for the fiscal year ending June 30, 2025 to submit to the GFOA for the award program
- Analyze budget trends in every department
- Assess opportunities to achieve economies of scale through contract of single vendor to multiple departments
- Project retiree insurance costs over the next five years

## BUDGET FOCUS

This FY 2025-2026 budget request has a couple focus areas - continuing our high level of service to our employees and citizens and accommodating increased costs. Specifically, the increases are the following:

- We have new retirees this year who are receiving the health insurance benefits entitled to them due to their years of service with the Town and meeting the requirements.
- We contract with Wake County to bill and collect property taxes for us. With a fee increase to 0.75% of collections and a growth in collections from tax base growth will cause a noticeable increase in this cost.

## **BUDGET IN BRIEF**

This requested budget will seek to continue a high level of service to our citizens and employees with current staffing levels. All supplies and contract services otherwise will have inflationary increases only. With regards to the health insurance costs for retirees, we will, as always, seek the best health care options at reasonable costs for our current employees as well as our retirees. We are currently on a calendar year renewal, so this Fall we will explore options and will make the best decision possible.

| Budget & Finance Department Budget (420)      |                |                |                |                        |                   |                     |
|---|----------------|----------------|----------------|------------------------|-------------------|---------------------|
| Fiscal Year 2025-2026                         |                |                |                |                        |                   |                     |
|   | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025 Amended Budget | FY 2026 Requested | FY 2026 Recommended |
| <i>Operating Budget</i>                       |                |                |                |                        |                   |                     |
| Salaries                                      | \$ 198,034     | \$ 206,015     | \$ 234,227     | \$ 276,000             | \$ 279,000        | \$ 279,000          |
| Professional Services                         | 1,009          | 5,510          | 6,136          | 7,500                  | 8,500             | 8,500               |
| FICA  | 15,221         | 15,805         | 18,003         | 21,400                 | 21,400            | 21,400              |
| Group Insurance (Health)                      | 17,367         | 16,887         | 19,306         | 24,500                 | 27,400            | 27,400              |
| Retirement                                    | 32,072         | 34,840         | 41,847         | 52,700                 | 54,100            | 54,100              |
| Unemployment Compensation                     | 1,516          | 1,584          | 2,500          | 6,000                  | 6,500             | 6,500               |
| Retiree Insurance Benefits                    | 70,889         | 89,506         | 100,730        | 115,000                | 145,000           | 145,000             |
| Postage                                       | 1,750          | 1,440          | 1,195          | 2,300                  | 2,500             | 2,500               |
| Cell Phone Stipends                           | 600            | 600            | 600            | 600                    | 600               | 600                 |
| Personnel Programs                            | -              | -              | -              | -                      | 600               | 600                 |
| Travel & Training                             | 379            | 310            | 1,691          | 6,000                  | 6,100             | 6,100               |
| Memberships & Subscriptions                   | -              | -              | -              | -                      | 400               | 400                 |
| Equipment Maintenance                         | -              | -              | -              | 500                    | 500               | 500                 |
| Advertising                                   | -              | -              | -              | 500                    | 500               | 500                 |
| Materials/Supplies                            | 1,914          | 2,424          | 2,251          | 2,600                  | 2,800             | 2,800               |
| Mail Room Supplies                            | 2,658          | 2,501          | 2,854          | 3,300                  | 3,600             | 3,600               |
| Printing/Copying                              | 3,051          | 3,036          | 642            | 5,500                  | 7,000             | 7,000               |
| Contracted Services                           | 10,904         | 12,401         | 12,404         | 14,000                 | 14,500            | 14,500              |
| Contracted Services (Wake Co. Tax Collection) | 30,981         | 51,867         | 67,874         | 87,500                 | 140,000           | 140,000             |
| Insurance & Bonds (Property/Workers Comp)     | 6,241          | 4,346          | 4,835          | 7,000                  | 7,500             | 7,500               |
| <b>Total Operating Budget</b>                 | <b>394,647</b> | <b>449,073</b> | <b>517,096</b> | <b>632,900</b>         | <b>728,500</b>    | <b>728,500</b>      |



# HUMAN RESOURCES DEPARTMENT

## BUDGET REQUEST

FISCAL YEAR 2025 – 2026



1003 North Arendell Avenue  
Zebulon, North Carolina 27597  
(919) 269-7455

We aim to empower our organization by fostering a positive, inclusive, and supportive work environment. Through effective recruitment, employee development, and transparent communication, we are committed to creating a culture of respect, collaboration, and growth.

## BACKGROUND

The Human Resources Department is now a stand-alone department of the Town. Previously it was included in the Administration budget.

### **What We Do**

What does the Human Resources department do?

- Recruitment and hiring
- Onboarding and training
- Employee relations
- Compensation and benefits
- Compliance with labor laws, workplace safety and employee rights
- Employee Health and Wellbeing

## BUDGET FOCUS

### **What We'll Do**

Specific goals for the year ahead include:

- New Part-time Human Resources employee
- Continue cultivating the Wellness Program
- Ensure smooth transition with new Human Resources Director
- Collaborate with Insurance broker to secure optimal employee coverage
- Utilize multiple career platforms to ensure we are attracting qualified applicants

## BUDGET IN BRIEF

The HR budget is designed to ensure that our department has the necessary resources to effectively support the Town's most valuable asset: our people. The budget allocates funds to support recruitment, development, retention, compliance, and overall employee well-being.

### **Challenges:**

#### **Recruitment & Retention:**

Continued difficulty attracting and retaining qualified candidates in a competitive job market.

#### **Workload & Staffing:**

Increased demand on HR services with limited staffing and resources, leading to capacity strain.

**Training & Development Gaps:**

Limited bandwidth to implement consistent onboarding, supervisor training, and employee development programs.

The Human Resources team continues to navigate a range of challenges — from recruitment and retention pressures to resource constraints and evolving compliance demands. Despite these hurdles, we remain fully committed to delivering the highest level of service to our employees. Our focus is on continuous improvement, responsiveness, and supporting the wellbeing and growth of our workforce.

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**A Year of Growth and Impact: Department Highlights**

This was a busy and productive year for our department, and we're proud to share some of the key accomplishments that reflect our team's hard work, collaboration, and commitment to service:

**We Hosted Our First Wellness & Safety Day!**

This past year we organized our very first Wellness and Safety Day — a special event dedicated to promoting health, wellbeing, and workplace safety for all our employees. The day featured wellness workshops, safety demonstrations, mental health resources, fitness information, and a representative from our Employee Assistance Program was on site to answer questions and to sign employees up for appointments. Everyone there contributed to giving our team the tools and knowledge to stay safe, healthy, and supported.

**PSHRA-CP Certification**

Our Human Resources Specialist earned the PSHRA-CP (Public Sector HR Associate – Certified Professional) certification. This nationally recognized credential reflects a deep commitment to excellence in human resources, specifically within the public sector. This accomplishment not only highlights their dedication to professional growth but also strengthens our organization's ability to support our workforce with best-in-class HR practices.

**Supporting Future Public Service Leaders**

This fiscal year, our department proudly sponsored our first UNC School of Government Lead for North Carolina (LFNC) Fellows Program student. As part of this initiative, the Fellow had the opportunity to spend time learning from each of our departments—gaining firsthand experience in local government operations and contributing fresh insights along the way. This partnership reflects our commitment to developing the next generation of public service leaders and investing in meaningful, real-world learning opportunities.

As we reflect on this year's accomplishments, we remain committed to building on this momentum. Our goal is to continue providing a high level of service to both our employees and the citizens we serve, ensuring that our work makes a meaningful and lasting impact.

| Human Resources Department Budget (430)   |                |                |                |                        |                   |                     |
|---|----------------|----------------|----------------|------------------------|-------------------|---------------------|
| Fiscal Year 2025-2026                     |                |                |                |                        |                   |                     |
|   | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025 Amended Budget | FY 2026 Requested | FY 2026 Recommended |
| Notes                                     |                |                |                |                        |                   |                     |
| <b>Operating Budget</b>                   |                |                |                |                        |                   |                     |
| Salaries                                  | \$ 351,484     | \$ 378,716     | \$ 404,675     | \$ 597,500             | \$ 228,300        | \$ 228,300          |
| Part-Time Salaries                        |                | -              | -              |                        | 22,000            | 22,000              |
| Professional Services                     | 29,992         | 27,815         | 88,854         | 164,500                | 55,000            | 55,000              |
| FICA                                      | 25,977         | 27,851         | 30,462         | 46,000                 | 19,300            | 19,300              |
| Group Insurance (Health)                  | 25,322         | 26,409         | 29,327         | 81,600                 | 18,300            | 18,300              |
| Retirement                                | 55,730         | 61,702         | 69,914         | 119,900                | 44,300            | 44,300              |
| Postage                                   | 12             | -              | 500            | 150                    | 150               | 150                 |
| Cell Phones                               | 1,940          | 2,106          | 2,480          | 4,100                  | 1,100             | 1,100               |
| Telephone Service                         | 44,617         | 47,338         | 41,158         |                        | -                 | -                   |
| Travel & Training                         | 9,958          | 9,770          | 9,705          | 12,800                 | 3,400             | 3,400               |
| Travel & Training - H.R.                  | 3,560          | 4,008          | 11,926         | 39,000                 | 17,000            | 17,000              |
| Vehicle Maintenance                       |                | -              | 201            | 3,000                  | 3,000             | 3,000               |
| Advertising                               | 1,894          | 12,178         | 29,612         | 36,000                 | 30,000            | 30,000              |
| Fuel Expense                              |                |                |                | 1,000                  | 1,000             | 1,000               |
| Materials/Supplies                        | 4,201          | 6,029          | 11,254         | 22,200                 | 9,500             | 9,500               |
| Printing/Copying                          | 5,656          | 6,209          | 5,291          | 6,000                  | 3,500             | 3,500               |
| Computers                                 | 2,581          | 51,073         | 46,426         | -                      | -                 | -                   |
| Materials & Supplies - I.T.               | 6,810          | 3,576          | 3,921          |                        | -                 | -                   |
| Emergency Radio Conversion                |                | -              | -              |                        | -                 | -                   |
| Contracted Services                       | 26,527         | 44,710         | 33,908         | 67,800                 | 31,000            | 31,000              |
| Contracted Services - Townwide IT & Phone | 134,199        | 198,979        | 206,377        | 31,200                 | -                 | -                   |
| Contracted Services - Website             | 9,515          | 7,694          | 6,993          | 11,500                 | -                 | -                   |
| Insurance & Bonds (Property/Workers Comp) | 1,031          | 944            | 2,440          | 1,050                  | 1,000             | 1,000               |
| Employee Appreciation Program             | 7,238          | 6,041          | 12,939         | 11,775                 | 12,000            | 12,000              |
| Wellness Program                          | 10,240         | 5,667          | 25,863         | 73,000                 | 61,000            | 61,000              |
| Safety Committee                          |                | 184            | 7,839          | 15,000                 | 20,000            | 20,000              |
| Tuition Assistance Program                | 1,000          | 2,969          | 7,000          | 8,000                  | 10,000            | 10,000              |
| Pay Equity Study                          |                |                |                | 10,000                 | -                 | -                   |
| PEG Media Partnership                     | 51,949         | 51,200         | 51,530         | 54,000                 | -                 | -                   |
| Total Operating Budget                    | 811,430        | 983,169        | 1,140,594      | 1,417,075              | 590,850           | 590,850             |

| Administration (Town Manager's Office/ <u>Communications</u> ) Budget (440) |                |                |                |                              |                      |                        |  |
|---|----------------|----------------|----------------|------------------------------|----------------------|------------------------|--|
| Fiscal Year 2025-2026   |                |                |                |                              |                      |                        |  |
|   | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025<br>Amended<br>Budget | FY 2026<br>Requested | FY 2026<br>Recommended |  |
| <i>Operating Budget</i>   |                |                |                |                              |                      |                        |  |
| Salaries  | \$ -           | \$ -           | \$ -           | \$ -                         | \$ 408,200           | \$ 408,200             |  |
| Part-time Salaries  | -              | -              | -              | -                            | -                    | -                      |  |
| Professional Services   | -              | -              | -              | -                            | 25,000               | 25,000                 |  |
| FICA  | -              | -              | -              | -                            | 32,400               | 32,400                 |  |
| Group Insurance (Health)  | -              | -              | -              | -                            | 27,600               | 27,600                 |  |
| Retirement  | -              | -              | -              | -                            | 81,700               | 81,700                 |  |
| Postage   | -              | -              | -              | -                            | 100                  | 100                    |  |
| Cell Phones   | -              | -              | -              | -                            | 1,620                | 1,620                  |  |
| Advertising   | -              | -              | -              | -                            | -                    | -                      |  |
| Travel & Training (Comms)   | -              | -              | -              | -                            | 6,500                | 6,500                  |  |
| Vehicle Maintenance   | -              | -              | -              | -                            | 3,000                | 3,000                  |  |
| Fuel  | -              | -              | -              | -                            | 1,000                | 1,000                  |  |
| Memberships & Subscriptions   | -              | -              | -              | -                            | -                    | -                      |  |
| Materials/Supplies  | -              | -              | -              | -                            | 3,000                | 3,000                  |  |
| Printing/Copying  | -              | -              | -              | -                            | 500                  | 500                    |  |
| Uniforms  | -              | -              | -              | -                            | 500                  | 500                    |  |
| Contracted Services - Website   | -              | -              | -              | -                            | 10,000               | 10,000                 |  |
| Contracted Services   | -              | -              | -              | -                            | 16,000               | 16,000                 |  |
| Insurance & Bonds   | -              | -              | -              | -                            | 1,500                | 1,500                  |  |
| Total Operating Budget  | -              | -              | -              | -                            | 618,620              | 618,620                |  |

# TECHNOLOGY DEPARTMENT

## BUDGET REQUEST

### FISCAL YEAR 2025-2026

#### **What We Do**

We ensure the secure, reliability, and efficient operation of the Town's technology infrastructure in alignment with municipal policies, state and federal regulations, and industry best practices. We are committed to delivering innovative solutions, maintaining the highest standards of cybersecurity and service, and supporting our employees and citizens with responsive and professional technical assistance.

#### **The primary services provided to Zebulon by the department are:**

- Network and Infrastructure Management
- Cybersecurity Monitoring and Risk Mitigation
- Software and Systems Administration
- Technology Procurement and Lifecycle Management
- Help Desk and End-User Support
- Website and Digital Services Support
- Data Backup, Recovery, and Compliance
- Project Management

#### **What We'll Do**

- Maintain 99.9% uptime across all critical systems and network infrastructure
- Implement a new ticketing system to improve IT support response time and tracking
- Complete a comprehensive cybersecurity audit and implement priority recommendations
- Consolidate software licenses to streamline costs and vendor management
- Launch a training initiative to enhance employee cybersecurity awareness
- Evaluate and pilot cloud-based solutions to increase scalability and disaster recovery readiness
- Roll out the Enterprise Project Management Office (EPMO) to more departments to improve project tracking, coordination, and visibility

#### **BACKGROUND**

The Technology Department was established in FY 2024–2025 to centralize IT services, strengthen cybersecurity, and support the Town's growing digital needs. In its first year, the department focused on building a strong foundation and improving service delivery across all departments.

#### **Key accomplishments in Year 1:**

- Centralized core IT support and standardized service processes
- Improved system reliability and response times
- Implemented baseline cybersecurity protocols
- Initiated migration to scalable, cloud-based solutions

- Partnered with departments to align technology with operational goals
- Established an Enterprise Project Management Office (EPMO) to guide cross-departmental projects, contract renewals, and promote strategic alignment.

The department will continue to build on this progress to support innovation, security, and efficiency Town-wide.

## BUDGET FOCUS

This year's IT budget is strategically focused on building a more resilient, secure, and user-friendly environment. We're targeting investments that reduce operational risk, improve system performance, and support our growing business needs. These priorities ensure we can scale efficiently, respond quickly to incidents, and provide dependable support to all staff.

### Key Focus Areas:

- **Modernizing user devices** to reduce downtime and support hybrid work
- **Enhancing cybersecurity defenses** including endpoint protection and threat monitoring
- **Upgrading core infrastructure** such as network switches, servers, and firewalls
- **Expanding cloud capabilities** to support scalability and disaster recovery
- **Improving help desk tools** for faster issue resolution and better user experience
- **Investing in compliance and data governance tools** to meet regulatory needs
- **Strengthening the EPMO** to standardize project management practices, increase cross-departmental collaboration, and ensure alignment with Town-wide strategic goals

## BUDGET IN BRIEF

Our budget proposal includes targeted investments aligned with our three IT pillars: User Support, Data & Governance, and Infrastructure. Each request is designed to maintain operational continuity, strengthen cybersecurity, and improve service delivery across the organization. These investments are essential for maintaining a stable technological environment while preparing for future growth.

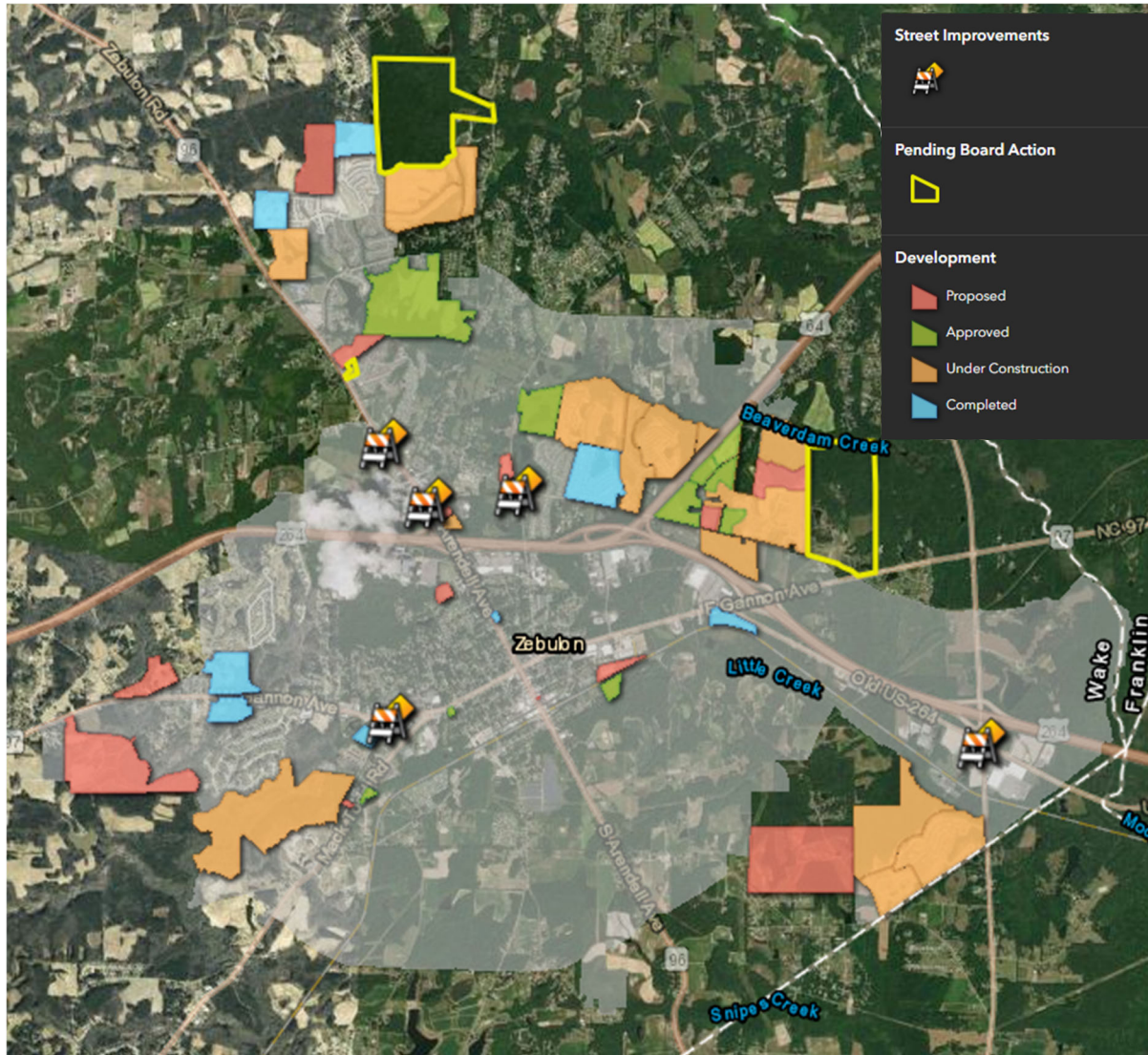
### Key Budget Request Categories:

- **User Support**
  - o Laptop and mobile device replacements
  - o Software license renewals and additions
  - o Help desk enhancements (ticketing system, training)
- **Data & Governance**
  - o Data backup and recovery tools
  - o Access management systems
  - o Enterprise Project Management
  - o Compliance and audit support tools
- **Infrastructure**
  - o Network hardware upgrades (switches, routers, firewalls)

- o Server replacements and cloud infrastructure expansion
- o Security tools (monitoring, patching automation, endpoint protection)



| Information Technology Department Budget (450)             |                |                |                |                              |                      |                        |  |
|--|----------------|----------------|----------------|------------------------------|----------------------|------------------------|--|
| Fiscal Year 2025-2026                                      |                |                |                |                              |                      |                        |  |
|  | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025<br>Amended<br>Budget | FY 2026<br>Requested | FY 2026<br>Recommended |  |
| <i>Operating Budget</i>                                    |                |                |                |                              |                      |                        |  |
| Salaries   | \$ -           | \$ -           | \$ -           | \$ 151,500                   | \$ 231,000           | \$ 231,000             |  |
| Part-time Salaries   | -              | -              | -              | 17,500                       | -                    | -                      |  |
| Professional Services                                      | -              | -              | -              | 17,500                       | 17,000               | 17,000                 |  |
| FICA   | -              | -              | -              | 11,700                       | 17,800               | 17,800                 |  |
| Group Insurance (Health)                                   | -              | -              | -              | 11,100                       | 18,350               | 18,350                 |  |
| Retirement   | -              | -              | -              | 28,400                       | 44,800               | 44,800                 |  |
| Cell Phones  | -              | -              | -              | 850                          | 1,200                | 1,200                  |  |
| Telephone Service  | -              | -              | -              | 52,500                       | -                    | -                      |  |
| Travel & Training  | -              | -              | -              | 3,500                        | 15,000               | 15,000                 |  |
| Memberships & Subscriptions                                | -              | -              | -              | -                            | 2,000                | 2,000                  |  |
| Materials/Supplies   | -              | -              | -              | 3,000                        | -                    | -                      |  |
| Computers & Devices (Centralized IT)                       | -              | -              | -              | 129,120                      | 80,000               | 80,000                 |  |
| Networking & Infrastructure                                | -              | -              | -              | -                            | 50,000               | 50,000                 |  |
| Infrastructure Upgrade (Town Hall & Fire Station Internet) | -              | -              | -              | -                            | 75,000               | 75,000                 |  |
| Landline Service   | -              | -              | -              | -                            | 37,000               | 37,000                 |  |
| Internet Service   | -              | -              | -              | -                            | 20,000               | 20,000                 |  |
| Wireless Service   | -              | -              | -              | -                            | 45,000               | 45,000                 |  |
| Office Materials, Supplies, & Postage                      | -              | -              | -              | 4,000                        | 6,000                | 6,000                  |  |
| Contracted Services (Centralized IT)                       | -              | -              | -              | 177,000                      | 80,000               | 80,000                 |  |
| Total Operating Budget                                     | -              | -              | -              | 607,670                      | 740,150              | 740,150                |  |



A Map of Current Development Activity

## BACKGROUND

Zebulon is experiencing unprecedented growth, with the population increasing from 6,903 in 2020 to an estimated 13,240 by 2025- an 82% rise in just five years. This surge is reflected in the scale of entitled development: more than 2,295 lots and 1,607 housing units are already in the pipeline, expected to bring approximately 6,600 new residents to the Town in the near future.

The Planning Department's primary responsibility is to ensure that this development aligns with the Town's Comprehensive Plan. As the second-fastest-growing municipality in the United States, this is no small task. Our FY26 budget reflects a strategic, intentional approach to this responsibility- laying the groundwork for future investment and sustained excellence.

The FY26 budget request of **\$1,250.437.03** is a forward-looking investment in operational stability, service efficiency, and strategic growth. The goal was to present a conservative budget that allows us to anticipate rather than react. It ensures the Planning Department remains equipped to serve the community effectively, support sound development, and guide Zebulon's continued transformation.

## BUDGET FOCUS

Our total request of **\$1,250,437.03** is designed to maintain momentum, align expenditures with real-time service demands, and prepare the Department to guide Zebulon through this transformative period. The budget is organized around three strategic priorities:

1. Maintain operational continuity
2. Streamline and Align Programmatic Spending
3. Invest in staff retention and development

The proposed FY26 Planning Department budget represents an increase from the previous fiscal year's allocation of \$1,015,474 to \$1,250,437.03. This increase is both necessary and financially manageable. With approximately \$101,000 in lapse salary from unfilled positions carried through much of FY25, and an anticipated \$60,000–\$120,000 increase in permit fee revenues due to sustained development activity, we are well positioned to absorb the additional costs without burdening the general fund.

This approach reflects a responsible, data-informed investment strategy that aligns new expenditures with actual growth trends and available revenues—ensuring we maintain capacity while remaining fiscally sound. As we implement a modern Unified Development Ordinance (UDO), our goal is to foster a development environment that supports smart, sustainable growth. Achieving this requires continued investment in planning tools, staff development, and organizational capacity- ensuring Zebulon's growth reflects the Town's values and long-term vision.

## STRATEGIC PRIORITIES

### 1. Maintain operational continuity

To preserve essential planning functions and service quality, this budget:

- **Supports existing staffing levels**, ensuring continuity in service delivery and review times. While we operated without a Senior Planner and Planning Technician for much of 2025, we have recently filled the Planning Technician position and plan to advertise for the Senior Planner role shortly.
- **Sustains vital planning tools and systems**, including GeoCivix and ESRI, which are critical for zoning, permit tracking, and GIS functions. These tools also promote transparency and improve communication with applicants and the public.

- **Formally transfers the Transportation Engineer account to the Planning Department**, consolidating oversight and aligning transportation review functions. Although Planning has managed this consultant since early 2025, the funding has remained under Public Works.

## 2. Streamline and Align Programmatic Spending

This budget improves resource allocation to maximize public benefit:

- **Procures an on-call planning firm** to support zoning reviews, comprehensive plan updates, and key text amendments (e.g., R1 revisions, PD amendments, Reed v. Gilbert compliance). This flexible staffing model brings in specialized expertise without committing to full-time hires.
- **Adjust materials and supply lines** to reflect actual 2025 usage patterns, finding small reductions where possible.
- **Launches a value-per-acre study** to evaluate how land use decisions affect Zebulon's property tax base and to inform future planning strategies that promote efficient growth, improved service delivery, and diverse development options.

## 3. Invest in staff retention and development

To attract and retain skilled planning professionals, this budget:

- **Expands AICP support** to include two additional staff memberships: one for the anticipated Senior Planner and one for a current staff member.
- **Invests in a Career Ladder Program**, offering \$750 per staff member to support certification coursework and professional advancement.
- **Increase conference participation**, enabling staff to attend NC APA, CZO workshops, and up to three additional industry conferences based on professional interests and Department needs. If we are strategic about the who and what regarding conferences, they can be a value add for the community, bringing in new knowledge and investment.

| Planning Department Budget (490)                      |                |                |                |                        |                   |                     |       |
|---|----------------|----------------|----------------|------------------------|-------------------|---------------------|-------|
| Fiscal Year 2025-2026                                 |                |                |                |                        |                   |                     |       |
|   | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025 Amended Budget | FY 2026 Requested | FY 2026 Recommended | Notes |
| Operating Budget                                      |                |                |                |                        |                   |                     |       |
| Salaries  | \$ 348,833     | \$ 346,976     | \$ 431,329     | \$ 595,000             | \$ 687,300        | \$ 687,300          |       |
| Salaries (Overtime)                                   | -              | -              | -              | 5,000                  | 6,000             | 6,000               |       |
| Part-time Salaries                                    | -              | -              | -              | -                      | -                 | -                   |       |
| Professional Services                                 | 29,379         | 28,951         | 14,729         | 40,750                 | 193,000           | 193,000             |       |
| FICA  | 25,619         | 25,509         | 32,635         | 46,200                 | 53,300            | 53,300              |       |
| Group Insurance (Health)                              | 35,461         | 35,864         | 45,324         | 72,600                 | 73,000            | 73,000              |       |
| Retirement  | 56,638         | 58,681         | 77,011         | 114,300                | 134,400           | 134,400             |       |
| Postage   | 709            | 175            | 332            | 500                    | -                 | -                   |       |
| Cell Phone Stipends                                   | 1,620          | 1,320          | 2,705          | 2,500                  | 2,500             | 2,500               |       |
| Travel & Training                                     | 3,452          | 8,135          | 8,669          | 18,854                 | 25,000            | 25,000              |       |
| Memberships & Subscriptions                           | -              | -              | -              | -                      | 2,000             | 2,000               |       |
| Equipment Maintenance                                 | -              | -              | -              | 500                    | 500               | 500                 |       |
| Vehicle Maintenance                                   | 1,031          | 790            | 303            | 1,500                  | 2,000             | 2,000               |       |
| Marketing & Advertising                               | 1,714          | 2,293          | 1,464          | 2,500                  | 2,000             | 2,000               |       |
| Fuel  | 1,611          | 1,156          | 2,001          | 2,000                  | 3,500             | 3,500               |       |
| Office Materials, Supplies & Postage                  | 1,376          | 3,660          | 5,512          | 5,000                  | 2,500             | 2,500               |       |
| Printing/Copying                                      | 3,326          | 2,303          | 1,409          | 1,200                  | 1,200             | 1,200               |       |
| Uniforms  | 1,149          | 775            | 999            | 1,500                  | 1,500             | 1,500               |       |
| Smart Ride  | -              | -              | -              | 75,000                 | 75,000            | 75,000              |       |
| Operational Materials & Supplies (Code & Inspections) | -              | -              | -              | -                      | 500               | 500                 |       |
| Min. Housing & Abate (Leg., Inspect., Tipping Fees)   | -              | -              | -              | 4,000                  | 2,000             | 2,000               |       |
| Insurance & Bonds (Property/Workers Comp)             | 6,232          | 6,072          | 6,238          | 7,000                  | 7,000             | 7,000               |       |
| East Wake Bus Service                                 | 4,320          | 4,320          | 4,320          | 4,320                  | 4,320             | 4,320               |       |
|   | 522,470        | 526,981        | 634,979        | 1,000,224              | 1,278,520         | 1,278,520           |       |





# Police Department FY26 Budget



## **Mission:**

It is the mission of the Zebulon Police Department to Enhance Community Engagement While Keeping Zebulon Safe

## **Core Values:**

Professionalism, Integrity, Service

### Strategic Vision

During the 2021 calendar year, the police department embarked on a trek to define our mission, values, and long-term goals. The result was a product that highlights our commitment to community and employee wellbeing. At our core, the men and women of the Zebulon Police Department value Service, Integrity, and Professionalism.

We seek personnel who have a genuine servant's heart who are committed to the protection of others. We are dedicated to Service for the community, by the community, and with the community.

We will demonstrate our Integrity through sound decision making based on our loyalty to our oaths. Our goal will always be to maintain the highest standard and adhere to honest ethical conduct. We strive to do the right thing, at the right time, for the right reasons.

Professionalism is not only a commitment to our professional appearance and demeanor, but to our competency and expertise as well. Our conduct will be professional at all times, and we will remain committed to the pursuit of excellence, as individuals and as a department. Our drive towards excellence begins with meeting industry best practices and standards.

Goals identified by our Strategic Planning Process support the Town's Strategic Plan Focus Areas as noted below.

| Vision Goals                                     | Small Town Life | Vibrant Downtown | Growing Smart |
|--|-----------------|------------------|---------------|
| Engage Community                                 | X               | X                | X             |
| Prevent, Deter, and Thoroughly Investigate Crime | X               | X                | X             |
| Mitigate Traffic                                 | X               |                  | X             |
| Adhere Best Practices                            |                 |                  | X             |
| Mission First, People Always                     | X               |                  | X             |

## BUDGET HIGHLIGHTS

### Annual Priorities

Through the annual budget, we set priorities for staffing, projects, and operations. This year, we have two main priorities:

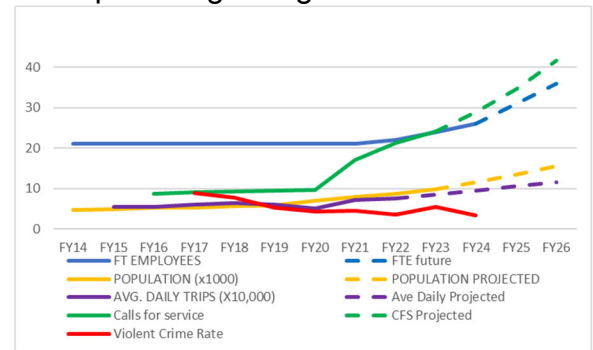
- Make sure our staffing meets the needs of our community.
- Proactively address youth services.

### Responding to Growth and Changing Demands

The police department, like all Town departments, is seeing significant increases in workload associated with a growing community. Not only have we seen an increase in population, which drives call volume and traffic, but we are also patrolling a larger land mass, impacting response time as we are traveling further. The sheer number of calls requires that we change our minimum staffing policy to mandate at least three officers on duty at all times, versus the two that have served for the last two decades.

Juvenile crime, gang activity, and drug offenses continue to grow in our community. Our investigative capacity limits our ability to be proactive with such investigations. In the first year of operating the CARE Initiative, we have recognized the need for culturally competent supervision of the unit. Having a dedicated, seasoned social worker on staff will allow us to manage a larger case load, while having the in-house expertise to deal with the complex situations facing families in our community.

For these reasons, we are recommending adding four sworn officers to our ranks, in addition to a full-time social worker.





| Police Department Budget (510)            |                |                |                |                        |                   |                     |       |
|---|----------------|----------------|----------------|------------------------|-------------------|---------------------|-------|
| Fiscal Year 2025-2026                     |                |                |                |                        |                   |                     |       |
|   | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025 Amended Budget | FY 2026 Requested | FY 2026 Recommended | Notes |
| Operating Budget                          |                |                |                |                        |                   |                     |       |
| Civilian Salaries (non LEO position)      | \$ 54,590      | \$ 59,758      | \$ 121,480     | \$ 138,400             | \$ 221,200        | \$ 221,200          |       |
| Sworn Salaries                            | 1,264,810      | 1,565,526      | 1,751,833      | 2,214,000              | 2,856,300         | 2,856,300           |       |
| Salaries (Overtime)                       | 21,126         | 27,793         | 27,649         | 40,150                 | 46,170            | 46,170              |       |
| Separation Allowance                      | 57,610         | 60,491         | 63,515         | 66,700                 | 70,100            | 70,100              |       |
| Part-time Salaries                        | 25,519         | 13,224         | 222            | 35,000                 | 44,000            | 44,000              |       |
| FICA                                      | 105,307        | 128,163        | 147,411        | 192,700                | 249,200           | 249,200             |       |
| Group Insurance (Health)                  | 136,863        | 159,974        | 182,968        | 244,000                | 304,400           | 304,400             |       |
| Retirement                                | 225,400        | 293,797        | 359,915        | 481,000                | 654,500           | 654,500             |       |
| Postage                                   | 162            | 109            | 284            | 300                    | 500               | 500                 |       |
| Cell Phone Stipends                       | 10,835         | 12,047         | 11,883         | 14,220                 | 21,480            | 21,480              |       |
| Travel & Training                         | 14,811         | 19,025         | 19,710         | 23,655                 | 25,000            | 25,000              |       |
| Memberships & Subscriptions               | -              | -              | -              | -                      | 1,000             | 1,000               |       |
| Equipment Maintenance                     | 8,512          | 5,630          | 4,998          | 8,000                  | 10,000            | 10,000              |       |
| Vehicle Maintenance                       | 53,549         | 37,131         | 47,101         | 48,050                 | 55,000            | 55,000              |       |
| Fitness Room Equipment Maintenance        | -              | -              | -              | 1,000                  | 2,000             | 2,000               |       |
| Fuel                                      | 70,297         | 69,025         | 74,316         | 85,950                 | 89,100            | 89,100              |       |
| Materials & Supplies                      | 12,658         | 19,681         | 21,313         | 18,375                 | 20,000            | 20,000              |       |
| Community Policing                        | 2,593          | 12,089         | 5,887          | 4,200                  | 10,000            | 10,000              |       |
| Shop With A Cop Program                   | 4,800          | 4,600          | 8,191          | 11,504                 | 1,785             | 1,785               |       |
| Mobile Data Terminal Fees                 | 9,596          | 11,378         | 11,953         | 15,840                 | 17,800            | 17,800              |       |
| SERT Tactical Guns                        | 3,089          | -              | -              | -                      | -                 | -                   |       |
| Service Equipment                         | 15,856         | 53,972         | 50,959         | 61,000                 | 38,800            | 38,800              |       |
| Uniforms                                  | 34,760         | 31,908         | 47,031         | 56,000                 | 54,100            | 54,100              |       |
| Contracted Services                       | 215,669        | 254,637        | 249,574        | 339,215                | 405,000           | 405,000             |       |
| Printing/Copying                          | 2,676          | 2,644          | 1,266          | 2,625                  | 2,625             | 2,625               |       |
| Insurance & Bonds (Property/Workers Comp) | 55,607         | 58,717         | 69,678         | 70,000                 | 96,000            | 96,000              |       |
| Informant Fees                            | 50             | 1,689          | 2,000          | 3,500                  | 3,500             | 3,500               |       |
| Canine Unit                               | 4,864          | 3,880          | 6,134          | 4,300                  | 6,500             | 6,500               |       |
| Recruitment (BLET Sponsorships)           | -              | -              | -              | 38,000                 | -                 | -                   |       |
| Total Operating Budget                    | \$ 2,411,609   | \$ 2,906,888   | \$ 3,287,270   | \$ 4,217,684           | \$ 5,306,060      | \$ 5,306,060        |       |

# FIRE DEPARTMENT

## BUDGET REQUESTS

### Fiscal Year 2025 – 2026



As authorized by N.C. General Statute 160A, Article 14, and prescribed in Chapter 33 of the Town of Zebulon Code of Ordinances, the Fire Department exists to fight and extinguish fires, as well as to provide for the safety of the Town and its citizens from fire.

## BACKGROUND

In a rapidly growing community, it is very challenging to continue to respond the appropriate manpower in a timely manner to emergencies. Arriving at the scene quickly and doing so with



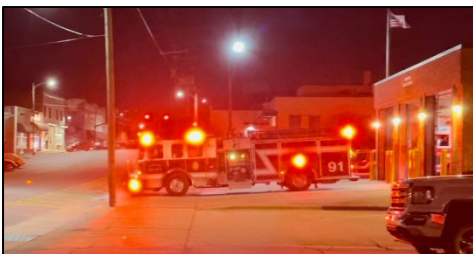
the right number of trained personnel are critical elements to having a successful outcome. Increased population, increased traffic, and growth beyond current boundaries are all challenges to service delivery. More calls result in more on-scene time at events, which decreases availability

for other emergency responses. Longer travel time to incidents causes delays which increase challenges and reduces opportunities for best outcomes.

Increasing staffing has enabled us to staff two crews, which can function independently or cooperatively. Having two crews has greatly improved our ability to handle multiple minor/less extensive calls. In 2024, there were multiple fire emergencies in progress at the same time in Zebulon over 500 times! Without this increased staffing, we would be forced to wait for responders from neighboring communities. Also, our additional staffing has been instrumental in handling larger incidents. At least thirteen firefighters are needed to accomplish critical tasks on a residential structure fire in a hydranted area.



Increased travel time to emergencies is a concern for all growing communities. Our department has a goal to have a total response time (from dispatch to arrival) within five minutes, 30 seconds,



90% of the time. This time goal is scientifically based upon both the survivability of a cardiac arrest event and the speed a residential fire can spread beyond its original room and contents. Increased traffic congestion and longer distances to homes results in longer travel times.

To combat increasing travel times, we must strategically distribute our fire crews, which means more fire station facilities.

## BUDGET FOCUS

This FY 2025-2026 budget request has one primary focus area – to continue our high level of emergency service, even in light of the increasing demands of our growing community. Specifically, the request accomplishes the following:

- Incorporates one additional firefighter on each shift, as we welcome new graduates from the FY 2024-2025 fire academy. This results in both crews of each shift being staffed at four firefighters, improving the ladder crew's ability to function as an independent crew and providing additional manpower for those larger scale incidents.
- Begins construction on the new Fire/EMS station. In the development for years, this facility will provide much needed space for the existing crews in a strategic location to improve overall response time.
- Provides for initial actions for future fire station locations to reduce current and future travel times to the more remote areas. This could include site identification and acquisition.

## BUDGET IN BRIEF

On the operational side of the FY 2025-2026 budget request, the personnel associated with the additional firefighter on each crew will be accomplished with existing positions allocated during the FY 2024-2025 budget. These positions were funded using Wake County's American Rescue Plan Act (ARPA) funding. No additional positions are needed; however, the end of the ARPA grant funds will require the Town to fund its share of costs associated with these positions.

The only substantial line items that increase includes increases to items related to the three additional firefighters (training, uniforms, etc.), building maintenance, vehicle and equipment maintenance, insurance, and dispatch costs. All these requested increases are due to actual expenses incurred in previous budget years.

A summary of the capital budget requests for FY 2025-2026 include:

- Fire/EMS station (behind Town Hall) construction.





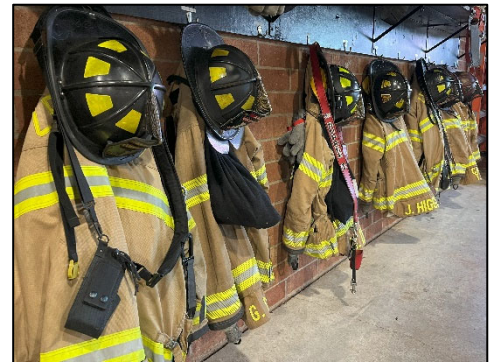
- Stop Light at Judd Street and Arendell Avenue, including accompanying Arendell Avenue lane work. This is necessary for emergency vehicles to safely access Arendell Avenue.



- Replacement of three defibrillators. Defibrillators are on a five-year replacement schedule and three will need replacement in FY 2025-2026. These are a big part of cardiac arrest survivability.



- Annual personal protective equipment (PPE) replacement. PPE, including turnout coats and pants have a 10-year life cycle. We replace 10% of our gear each year to spread out the replacement costs.



| Fire Department Budget (530)  |                |                |                |                        |                   |                     |       |
|---|----------------|----------------|----------------|------------------------|-------------------|---------------------|-------|
| Fiscal Year 2025-2026   |                |                |                |                        |                   |                     |       |
|   | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025 Amended Budget | FY 2026 Requested | FY 2026 Recommended | Notes |
| <b>Operating Budget</b>   |                |                |                |                        |                   |                     |       |
| Salaries  | \$ 871,594     | \$ 1,280,367   | \$ 1,470,850   | \$ 1,995,000           | \$ 2,462,600      | \$ 2,462,600        |       |
| Salaries (Overtime)   | 55,744         | 81,760         | 110,867        | 160,000                | 170,000           | 170,000             |       |
| Career Ladder   | -              | -              | -              | 11,000                 | -                 | -                   |       |
| Part-time Salaries  | 21,574         | 56,408         | 93,663         | 100,000                | 100,000           | 100,000             |       |
| Volunteer Pay   | 15,144         | 21,251         | 11,430         | 22,000                 | 22,000            | 22,000              |       |
| FICA  | 73,475         | 109,148        | 128,512        | 176,000                | 211,800           | 211,800             |       |
| Group Insurance (Health)  | 92,442         | 121,024        | 135,965        | 217,500                | 255,200           | 255,200             |       |
| Retirement  | 156,725        | 237,012        | 289,951        | 412,500                | 522,200           | 522,200             |       |
| Personnel Programs  | 4,566          | 5,790          | 6,941          | 8,284                  | 6,284             | 6,284               |       |
| Postage   | 134            | 198            | 208            | 250                    | -                 | -                   |       |
| Cell Phones   | 8,959          | 10,530         | 11,018         | 11,740                 | 13,380            | 13,380              |       |
| <b>Fire Station (Not listed with Public Works: Property &amp; Project Management to more easily track Wake County cost share)</b> |                |                |                |                        |                   |                     |       |
| Water & Sewer   | 3,540          | 3,634          | 4,115          | 3,800                  | 3,800             | 3,800               |       |
| Electricity   | 8,030          | 7,936          | 9,215          | 9,000                  | 9,000             | 9,000               |       |
| Natural Gas   | 2,342          | 2,505          | 2,271          | 2,200                  | 2,200             | 2,200               |       |
| EMS Water & Sewer   | 1,208          | 1,450          | 619            | 2,000                  | 2,000             | 2,000               |       |
| EMS Electricity   | -              | 2,927          | 3,822          | 4,500                  | 4,500             | 4,500               |       |
| EMS Natural Gas   | -              | -              | 1,203          | 2,000                  | 2,000             | 2,000               |       |
| Travel & Training   | 6,762          | 6,809          | 5,511          | 8,150                  | 8,150             | 8,150               |       |
| Memberships & Subscriptions   | -              | -              | -              | -                      | 2,000             | 2,000               |       |
| Fire Station Building Maintenance   | 8,629          | 20,915         | 21,822         | 20,000                 | 22,000            | 22,000              |       |
| EMS Building Maintenance  | -              | -              | 5,747          | 6,500                  | 6,500             | 6,500               |       |
| Equipment Maintenance   | 11,849         | 9,552          | 13,827         | 12,500                 | 16,000            | 16,000              |       |
| Vehicle Maintenance   | 46,426         | 57,184         | 70,793         | 63,924                 | 72,000            | 72,000              |       |
| Fuel  | 18,204         | 20,033         | 21,518         | 26,000                 | 26,000            | 26,000              |       |
| Operational Materials & Supplies  | 26,455         | 31,722         | 33,480         | 40,000                 | 34,600            | 34,600              |       |
| Office Materials, Supplies & Postage  | -              | -              | -              | -                      | 5,250             | 5,250               |       |
| Printing/Copying  | -              | -              | -              | -                      | 400               | 400                 |       |
| Investigations  | 118            | 470            | 129            | 500                    | 500               | 500                 |       |
| Defibrillators  | -              | 5,400          | 4,200          | -                      | 7,100             | 7,100               |       |
| Hose & Nozzle Replacement   | -              | -              | 25,035         | 30,000                 | -                 | -                   |       |
| Uniforms  | 9,258          | 13,666         | 11,521         | 26,500                 | 26,500            | 26,500              |       |
| Turnout Gear  | 3,041          | 92,437         | 47,452         | 87,500                 | 69,000            | 69,000              |       |
| Professional Services   | 10,748         | 11,210         | 17,167         | 23,000                 | 23,000            | 23,000              |       |
| Inspections Program   | 1,346          | 797            | 1,547          | 2,500                  | 2,500             | 2,500               |       |
| Wake Hazmat Team - Fire Service   | 3,193          | 3,351          | 3,707          | 4,200                  | 4,800             | 4,800               |       |
| Wake County Dispatch - Fire Service   | 10,515         | 13,156         | 10,819         | 20,000                 | 21,620            | 21,620              |       |
| Recruitment & Retention   | 1,662          | 805            | 1,196          | 2,600                  | 2,600             | 2,600               |       |
| Medical Exams   | 7,568          | 8,330          | 11,540         | 21,750                 | 21,750            | 21,750              |       |
| Insurance & Bonds (Property/Workers Comp)   | 62,270         | 85,877         | 105,100        | 120,000                | 130,000           | 130,000             |       |
| Total Operating Budget  | 1,543,519      | 2,323,653      | 2,692,859      | 3,653,398              | 4,289,234         | 4,289,234           |       |

# Parks & Recreation Department

## Budget Message

### Fiscal Year 2026



#### **Mission:**

To connect all people and the community through quality parks, facilities, and programs.

#### **Vision:**

To create recreational and cultural opportunities that enhance quality of life and connect our residents through positive impacts on health and wellness, social interaction, economic growth, and environmental stewardship.

## Play Zebulon

September 2021, the Board of Commissioners adopted Zebulon's first Comprehensive Parks and Recreation Master Plan. This plan is a long-range planning document intended to help shape the directions, development, and delivery of the Town's parks and recreation facilities over the course of the next 10 years and takes into account the rapid growth our community faces. Goals identified in the Play Zebulon plan support the Town's Strategic Plan Focus Areas as noted below.

| Vision Goal                                | Small Town Life | Vibrant Downtown | Growing Smart |
|--|-----------------|------------------|---------------|
| Offer comprehensive services               | x               |                  | x             |
| Utilize effective and innovative practices |                 |                  | x             |
| Engage community                           | x               | x                | x             |
| Provide quality & diverse recreation       | x               |                  | x             |
| Support Economic Development               | x               | x                | x             |
| Access to natural/environmental education  | x               |                  | x             |
| Ensure equitable access to recreation      | x               | x                | x             |
| Provide exceptional service                | x               |                  | x             |

## Parks and Recreation Advisory Board Budget Input

The Parks and Recreation Department works closely with the Parks and Recreation Advisory Board each year to develop and propose the Operating and CIP Budget. The Advisory Board received a Department/Master Plan update in September of 2024. Individual Advisory Board meetings were held in October to prepare for a budget discussion in November. Feedback from the October individual meeting and the November Advisory Board meeting can be found below:

### Capital Projects

- New priority facilities included:
  - Multipurpose recreation facility
  - Land acquisition
  - Sports complex
  - Pickleball
- Complete Little River Park development.
- Aquatics are a wish list, but we should begin planning.
- Park branding, wayfinding and consistent signage will continue to be important.
- Focus on enhancing function and maximize existing facilities (find low hanging fruit).
- Incorporate current technology and modernize the park system.
- Safety
  - Lighting, cameras, emergency phone, safe access, general maintenance.



## Operating

- We currently have a good variety and a full plate.
- Focus on big impact 1<sup>st</sup> and recognize it is ok to let some things go.
  - Don't overextend. Be effective.
- Staffing is necessary to maintain and balance expectation and growth.
  - Have the appropriate staff for the basics (programs and maintenance).
- After school and all-day camps are wish lists but not top priority.
  - The Town can focus on teens more.
  - Evaluate interest and expand when we have the resources.
- Offer more adult programs.
- Continue growing inclusion efforts.

## BUDGET HIGHLIGHTS

The FY 2026 budget will focus on the following action items:

- Continue with Master Plan Implementation
  - Planning for future growth of parks and recreation services
- Growing capacity to maintain Levels of Service (Park and Programs)
  - Managing increased demand on the park system
  - Right sizing services and growth to available resources
  - Retaining and seeking partnerships

## BUDGET IN BRIEF

### Responding to Growth

The impacts of growth in Zebulon are being felt by all departments including Parks and Recreation. The Parks and Recreation Department has worked with the Board of Commissioners to implement the Parks and Recreation Master Plan in order to prepare to respond to this growth and serve our current and incoming residents. The Parks and Recreation Department works to implement the Board adopted Parks and Recreation Master Plan. This plan helps our community prepare and respond to growth while serving our current and incoming residents.

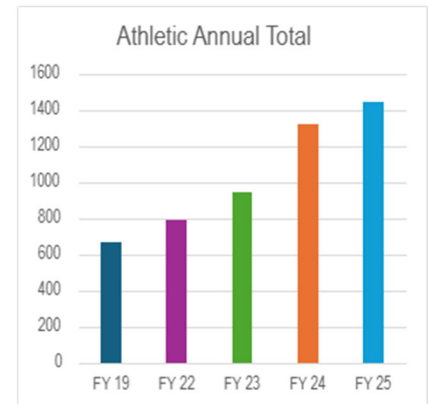
The Department has discussed Recreation Impact Fees collected in mostly a Capital Improvement Plan context. It is important to also consider what this means operationally. As of January 2024, the Town has collected **\$5,906,000** since implementing the impact fee three years ago. That means **1,968 NEW dwellings** are already here or on the way. It also means that **5,313 NEW residents** (2.7 *per household*) are adding demand on the existing park systems and seeking to participate in programs. These new citizens have new desires and expectations when it comes to how they want to play in Zebulon. The department is working to adapt with existing resources to meet the needs of our community, but additional resources will be necessary.

In Fiscal Year 2026, the department seeks to right size services to balance services with the growing community. The department will not be adding new recreation services (ex: new events), but we will be shifting resources to make the most impact.

## Athletics

Athletics has grown exponentially over the last three years. To meet existing needs and prepare for additional growth, the department will need resources for the following:

- Full Time Athletics Supervisor
- Part time staff to work games & practice
- Uniforms & league expenses for participants
- Gym rental for additional games
- Field preparation, equipment & enhancements due to more use

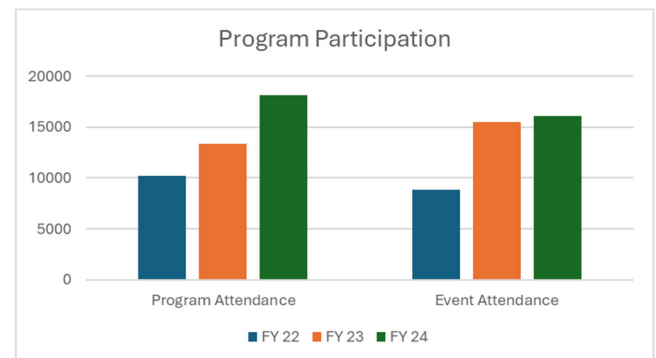


With the hiring of the Athletics Supervisor, athletic programs will move to the Recreation Division. This transition will allow the Parks Manager to focus on the park system, grants, and upcoming park development projects. An Athletics Supervisor will create an opportunity to bring an experienced athletics programmer and to create capacity to support the existing and growing participation.

## Recreation Programs

The department has worked to meet the growing needs of the community by adapting how programs are offered, creating some self-led opportunities, and establishing partnerships. Current challenges facing the Recreation Division include:

- Planning capacity
- Increased Community Center use
- Limited facility access
- Event support
- Limited open play experiences



The recreation division will focus heavily on right sizing services to respond to growth. We will maximize our reach by refining efforts and considering the impact of programs. We will enhance and/or adapt existing program efforts and consolidate overlapping experiences. The division will offer 2 flagship events, options for consideration are:

- Spring Fest and Candy Cane Lane
- Spring Fest and a Christmas Parade
- Spring Parade and Candy Cane Lane

## Parks Maintenance

The Parks Maintenance manages 167 acres of park land and open space. The department also maintains 2.25 miles of public greenway. There are an additional 3.45 acres approved by the Board to be built by developers and turned over to the Town to become public greenway.

Zebulon parks are experiencing substantially heavier use which includes expanded cleaning needs and expanded response to wear and tear on facilities and amenities. As athletics increases, maintenance staff must prepare fields for a safe and quality playing surface. There is limited time for preventative maintenance which has historically been an issue for Zebulon parks due to a lack of resources. The parks maintenance division must prepare for the development of Little River Park and additional greenway acceptance. Maintenance also supports town events.

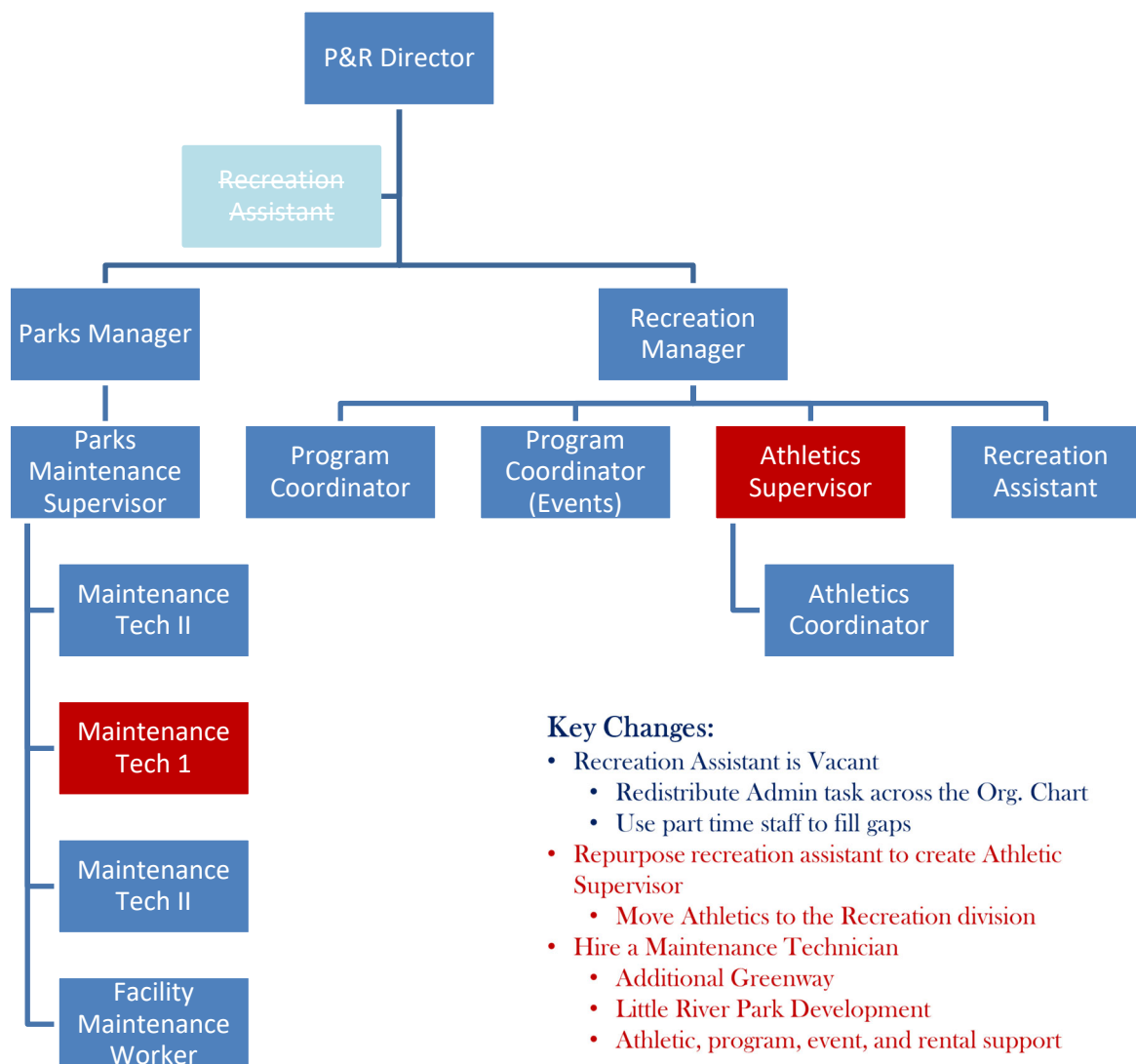
In FY 2025, the Parks division revised maintenance standards to accommodate for a quickly increasing workload that had to be managed with limited staffing resources. These revisions included:

The below statistical comparison shows the increased workload that has been seen from FY24 through the first half of FY25 as well as the increased efficiency in completing these workorders due to an overall lower standard of care for most facilities.

| Work Orders                 | Total FY 2024 | July-December FY 2025 |
|-----------------------------|---------------|-----------------------|
| Total                       | 390           | 661                   |
| % open longer than 5 days   | 59.2%         | 22.8%                 |
| % open longer than 2 weeks  | 30.3%         | 6.6%                  |
| % open longer than 1 month  | 12.3%         | 4.4%                  |
| % open longer than 3 months | 4.8%          | 1.6%                  |
| Average Days Open           | 21.86         | 6.64                  |

The department will need two full time Maintenance Workers and an increase to the Grounds Maintenance line item to support general, reactive, and preventive maintenance to maintain the parks and support programming. Staff has worked with Management and Finance to revise the staff request as noted below.

## Proposed Organizational Chart



| Parks & Recreation Department Budget (620)                 |                |                |                |                        |                   |                     |       |
|--|----------------|----------------|----------------|------------------------|-------------------|---------------------|-------|
| Fiscal Year 2025-2026                                      |                |                |                |                        |                   |                     |       |
|  | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025 Amended Budget | FY 2026 Requested | FY 2026 Recommended | Notes |
| <i>Operating Budget</i>                                    |                |                |                |                        |                   |                     |       |
| Salaries   | \$ 368,042     | \$ 415,870     | \$ 523,199     | \$ 695,000             | \$ 933,300        | \$ 933,300          |       |
| Salaries (Overtime)  | 1,741          | 3,057          | 1,867          | 9,000                  | 10,000            | 10,000              |       |
| On Call Pay  | -              | -              | -              | -                      | -                 | -                   |       |
| Part-time Salaries (Athletics)                             | 10,210         | 26,854         | 38,562         | 46,600                 | 55,750            | 55,750              |       |
| Part-time Salaries (Admin)                                 | 2,116          | 4,283          | 159            | 11,000                 | -                 | -                   |       |
| Part-time Salaries (Community Center)                      | 27,118         | 44,140         | 38,529         | 48,300                 | 48,300            | 48,300              |       |
| Part-time Salaries (Programs/Events)                       | 6,045          | 9,852          | 24,429         | 73,400                 | 48,600            | 48,600              |       |
| Part-time Salaries (Parks Maintenance)                     | 23,204         | 11,881         | 30,993         | 28,000                 | 27,000            | 27,000              |       |
| FICA   | 31,426         | 37,023         | 48,285         | 74,450                 | 86,700            | 86,700              |       |
| Group Insurance (Health)                                   | 42,385         | 47,158         | 62,938         | 88,600                 | 123,100           | 123,100             |       |
| Retirement   | 60,291         | 70,772         | 93,654         | 131,512                | 182,800           | 182,800             |       |
| Professional Services                                      | -              | -              | -              | -                      | 10,000            | 10,000              |       |
| Postage  | 132            | 530            | 621            | 1,000                  | 600               | 600                 |       |
| Cell Phone Stipends, Hot Spots & Device Service            | 4,545          | 6,224          | 6,913          | 10,200                 | 9,600             | 9,600               |       |
| Personnel Programs   | -              | -              | -              | -                      | 1,900             | 1,900               |       |
| Park Utilities (Electricity/Water)                         | 34,434         | 35,359         | 46,037         | 40,000                 | 56,000            | 56,000              |       |
| ZCC Electricity  | -              | -              | -              | -                      | 22,000            | 22,000              |       |
| ZCC Water & Sewer  | -              | -              | -              | -                      | 6,000             | 6,000               |       |
| Travel & Training  | 6,999          | 4,461          | 8,332          | 12,700                 | 9,640             | 9,640               |       |
| Memberships & Subscriptions                                | -              | -              | -              | -                      | 1,300             | 1,300               |       |
| Grounds Maintenance  | 78,456         | 60,700         | 69,239         | 117,650                | 120,000           | 120,000             |       |
| ZCC & Maintenance Building Maintenance                     | -              | -              | -              | -                      | 30,000            | 30,000              |       |
| Buildings & Grounds Maintenance - Parks & Facilities       | -              | -              | -              | -                      | 15,000            | 15,000              |       |
| Walking Track Repair                                       | -              | -              | -              | 15,000                 | -                 | -                   |       |
| Community Park Baseball Field Renovations                  | 2,409          | -              | -              | -                      | -                 | -                   |       |
| Little River Park Kudzu Eradication                        | 6,300          | 7,245          | -              | -                      | -                 | -                   |       |
| Equipment Maintenance                                      | 9,362          | 7,820          | 7,711          | 12,000                 | 12,000            | 12,000              |       |
| Equipment Maintenance - Parks                              | -              | -              | -              | -                      | 7,000             | 7,000               |       |
| Vehicle Maintenance  | 5,360          | 6,196          | 12,235         | 13,369                 | 10,000            | 10,000              |       |
| Fuel   | 11,109         | 10,947         | 12,232         | 16,400                 | 16,400            | 16,400              |       |
| Office Materials, Supplies & Postage                       | 5,715          | 6,294          | 4,710          | 11,000                 | 12,100            | 12,100              |       |
| Athletic Team Uniforms                                     | 21,610         | 27,161         | 34,762         | 49,000                 | -                 | -                   |       |
| Operational Materials & Supplies (ZCC)                     | 7,933          | 7,980          | 4,185          | 12,000                 | 10,725            | 10,725              |       |
| Uniforms   | -              | -              | -              | -                      | 4,700             | 4,700               |       |
| Computers  | -              | 2,156          | -              | 3,000                  | -                 | -                   |       |
| Printing/Copying   | 3,592          | 3,192          | 2,969          | 3,600                  | 3,000             | 3,000               |       |
| Contract Services (Restroom cleanings, RecDesk)            | 16,814         | 17,922         | 14,331         | 18,700                 | 11,700            | 11,700              |       |
| Insurance & Bonds (Property/Workers Comp)                  | 20,496         | 21,722         | 28,822         | 31,800                 | 35,000            | 35,000              |       |
| Camp Programs  | 13,789         | 19,084         | 17,048         | 25,650                 | 25,650            | 25,650              |       |
| Christmas Parade   | -              | -              | -              | 17,000                 | -                 | -                   |       |
| Juneteenth Event   | -              | -              | -              | 17,000                 | 17,000            | 17,000              |       |
| Farmers Market   | 9,719          | -              | -              | -                      | -                 | -                   |       |
| Special Events (Tree lighting, May Day, concerts & movies) | 26,370         | 76,755         | 84,094         | 83,400                 | 79,700            | 79,700              |       |
| Farmers Market EBT Matching (Sponsors)                     | 324            | 2,507          | -              | -                      | -                 | -                   |       |
| Cultural Arts  | 5,000          | -              | -              | -                      | -                 | -                   |       |
| Community Center Programs                                  | 31,004         | 30,261         | 29,444         | 67,750                 | 53,000            | 53,000              |       |
| Cultural & Recreation Programs                             | 4,403          | 6,411          | 4,995          | 9,040                  | 9,000             | 9,000               |       |
| Athletics  | 25,646         | 39,478         | 69,339         | 86,500                 | 77,000            | 77,000              |       |
| Advisory Board   | 1,574          | 33             | 105            | 2,000                  | 2,000             | 2,000               |       |
| Park Landscape   | 51,770         | 52,183         | 54,750         | 53,900                 | 67,000            | 67,000              |       |
| Cemetery Landscape   | 23,600         | 24,650         | 24,000         | 27,000                 | 27,000            | 27,000              |       |
| Marketing & Advertisement                                  | 7,442          | 7,242          | 12,550         | 13,500                 | 13,500            | 13,500              |       |
| Sustainability   | -              | -              | -              | 5,000                  | 2,000             | 2,000               |       |
| Total Operating Budget                                     | \$ 1,008,483   | \$ 1,155,405   | \$ 1,412,037   | \$ 1,981,021           | \$ 2,293,065      | \$ 2,293,065        |       |

# PUBLIC WORKS OPERATING BUDGET REQUESTS

Fiscal Year 2025 - 2026



**PUBLIC WORKS**

**FIRST RESPONDER**

450 East Horton Street  
Zebulon, North Carolina 27597  
919.269.5285

[townofzebulon.org/services/public-works](http://townofzebulon.org/services/public-works)

In accordance with the Town of Zebulon Code of Ordinances, Chapters 95, 151, and 152, the Public Works Department is charged with protecting the Town of Zebulon's assets, environment, and quality of life.

Zebulon Public Works Department is pleased to present its FY2025-2026 budget for consideration. We believe this budget is consistent with the Town's Strategic Plan and our motto, "Always There."

Fiscal Year 2026 Requested Budget



## BACKGROUND

Zebulon Public Works traces its history to two projects in 1916: a cemetery and street improvements. Then it expanded with the construction of a water plant, which opened in February of 1921.

As the Town of Zebulon has grown, so has the need for Public Works. In 1943, the Town employed two Public Works staff to collect solid waste and maintain the streets. The water system was upgraded several times until the closure of the Little River

plant in 2003, and it was supplemented by water from the City of Raleigh from 1996 until the merger in 2006. The Town's first wastewater treatment plant opened in the early 1960s on East Horton Street, and in 1993, Public Works opened the wastewater treatment plant behind Five County Stadium with triple the capacity, which has been upgraded twice by the City of Raleigh.

Since those first projects over 100 years ago, the Zebulon Public Works Department has taken on many responsibilities and roles within the community. Our work covers everyday activities that impact quality of life, such as collecting residential yard waste and solid waste, maintaining Town facilities and roadways, and protecting local waters. The Public Works team also protects the Town's assets and investments through the work of the Construction Inspection and Project Management teams. In just the past 25 years, Public Works has overseen the renovations of the Zebulon Municipal Complex (2007-2009) and the Zebulon Community Center (2008-2010) and the first Town-constructed greenway (2020-2021) and traffic signal (2023).

The department's work and budget are split into three main areas of concentration: Property and Project Management, Operations, and Stormwater. While there are many projects and operational needs within these categories, the primary objective of Public Works is to protect the Town's people, environment, and assets. Our staff are always there and always ready. We're there to support our community and our colleagues. We're there for the little bumps in the road or when disaster strikes. Whatever Zebulon needs, we're ALWAYS THERE.

*From protecting natural waters to disposing of solid waste; to building roads, sidewalks, and greenways; to maintaining buildings and grounds; to removing snow on roadways or devising emergency management strategies to meet natural or manmade disasters, Public Works services determine a society's quality of life.*

- American Public Works Association

Most of the Public Works Department budget line items will increase by the Consumer Price Index (CPI) amount or less. The following sections of this memo provide an overview of the requested budget amounts that exceed the CPI increase and the reasons for the increased funding requests.

## Property Management

### Buildings and Grounds

The department maintains over 78,000 square feet (sf) of facilities, plus 50 acres of landscaped grounds. It includes the maintenance of HVAC and electrical systems, generators, a fuel station, fire suppression systems, and overseeing the janitorial and pest control contracts for Town facilities.

### Funding Requests

#### **10-500-1305 – Zebulon Community Center Electricity**

The Community Center electric costs have increased above the \$19,500 budgeted for FY2025 for the second consecutive year. With the increased use of the facility and programs participation, it is expected to rise further. We request a \$5,500 increase to \$25,000.

#### **10-500-1307 – Zebulon Public Works Electricity**

The Public Works electric costs have increased above the \$12,000 budgeted for FY2025 for the second consecutive year. With the expansion of the Zebulon Public Works yard, including additional area lighting, it is expected to rise further. We request a \$3,000 increase to \$15,000.

#### **10-500-3302 – Janitorial Materials and Supplies**

The Janitorial Materials and Supplies expenditures have been rising due to a combination of increases in supply costs and materials used to support more frequent meetings and public events, as well as additional staff. We are requesting an increase of \$3500 to cover the expected cost of janitorial supplies to ensure we can maintain well-stocked and hygienic facilities.

#### **Five County Stadium**

The Town is entering a transition time regarding Five County Stadium. As a result, it's reasonable to anticipate additional expenditures to ensure the facility is suitable for a new tenant to occupy the property. While Wake County and the tenant would bear the brunt of these costs, we request an additional 20% over the FY2025 budgeted amounts for the stadium line items to cover additional utilities, maintenance, materials and supplies, and insurance and bonds, totaling an additional \$9,960.

### Streets and Powell Bill

The Public Works Department is charged with the effective maintenance of the Town's streets, street signage, sidewalks, and right-of-way shoulders. Under NC General Statutes §136-41.1 through §136-41.4, Public Works collects Powell Bill revenue generated by the gas tax. The current model bases 75% of the revenue on population and 25% of the revenue on miles of roadway. All Powell Bill dollars are directed toward paving, annual reporting, and transportation engineering support and studies.

### Funding Requests

The average lifespan of a street paving project is 20 years. Therefore, the Town should expect to pave approximately 5% of Town-owned streets annually. By paving each year, the Town is able to avoid periodic large expenditures and provide well-maintained roads for the citizens. Since the Town began paving annually, with a focus on the worst-rated streets according to the Pavement Conditions Rating (PCR), the average score of the PCR has risen steadily. This means fewer Town streets rated as being in poor condition and a better, safer roadway experience for Zebulon's residents and businesses.

Based on the average cost of street paving for the past several years, we request a total of \$450,000 for street paving and resurfacing, split between the two accounts for Street Resurfacing (10-520-7401 and 10-570-7404).

|                    | <b>FY2022<br/>Actual</b> | <b>FY2023<br/>Actual</b> | <b>FY2024<br/>Actual</b> | <b>FY2025<br/>Budgeted</b> | <b>Average</b> |
|--------------------|--------------------------|--------------------------|--------------------------|----------------------------|----------------|
| <b>10-520-7401</b> | \$178,115                | \$141,166                | \$203,519                | \$220,700                  | \$185,875      |
| <b>10-570-7404</b> | \$103,998                | \$476,085                | \$203,222                | \$259,960                  | \$260,816      |
| <b>Total:</b>      | \$282,113                | \$617,251                | \$406,741                | \$480,660                  | \$446,691      |

### Sanitation

Public Works collects yard waste, leaves, bulky waste, trash, and recycling from Zebulon residences. Our commitment to service is seen by our record of successful collection of yard waste and leaves for over 20 years. We then recycle the collected yard waste into the free mulch distributed to residents and local farmers. The Town's trash and recycling collections are contracted to Green for Life (GFL).

### Funding Requests

The volume of customer service calls received by Public Works has continued to increase, especially as related to solid waste services. These calls are primarily from new residents needing waste carts or information, as well as from residents and businesses reporting concerns, such as broken carts, potholes, or utilities issues. In FY2024, the Board of Commissioners funded a part-



time receptionist position to alleviate the strain on the administrative team. Since then, the call volume has continued to increase, along with the need for administrative support for Town projects, Public Works staff, and other departments.

In addition to providing customer service for residents, the Public Works administrative team handles some of the Town's largest contracts and purchases, surplus goods disposal, customer service for Town staff using the fuel station, several town permits, training registrations, the department safety program, and reports for department fuel usage, solid waste, white goods, and the recycling center activities. To better serve the Town, we request funding to convert the part-time receptionist position to a full-time administrative assistant. This would increase the team's capacity and create efficiency by reducing the need for briefings at the beginning and end of the part-time shift. This would cost approximately \$70,000, including benefits.

## Stormwater

Public Works ensures compliance with the Federal Clean Water Act, the Town's MS-4 stormwater permit issued by the NC Department of Environmental Quality, and the Town's Stormwater Ordinance. As outlined in our MS-4 permit, the Town's stormwater program focuses on six Best Management Practices (BMPs): public education and outreach, public involvement and participation, illicit discharge detection and elimination, construction site runoff control, post-construction stormwater management, and pollution prevention for municipal operations. This program is the Town's primary means of protecting Zebulon's local waters and waterways and ensuring clean water for our community.

### Funding Requests

#### **10-590-3302 – Stormwater – Promotional**

One of the key pollution prevention strategies and requirements of the Town's MS-4 stormwater permit is to educate the public about stormwater and to perform public outreach activities. Being a small department, we rely on Zebulon's membership in the Clean Water Education Partnership (CWEP) for much of our education and outreach credits on the annual stormwater report to the NC Department of Environmental Quality. The department also purchases branded promotional items to hand out at public events and career fairs to generate interest in stormwater conservation and to spread the "Only Rain in the Drain" message. We request an additional \$2500 to cover increases in both the CWEP membership dues and the rising costs of promotional items.

| Stadium Budget (470)                      |                |                |                |                        |                   |                     |  |
|---|----------------|----------------|----------------|------------------------|-------------------|---------------------|--|
| Fiscal Year 2025-2026                     |                |                |                |                        |                   |                     |  |
|   |                |                |                |                        |                   |                     |  |
|   | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025 Amended Budget | FY 2026 Requested | FY 2026 Recommended |  |
| <i>Operating Budget</i>                   |                |                |                |                        |                   |                     |  |
| Electricity                               | \$ -           | \$ -           | \$ -           | \$ -                   | \$ 12,000         | \$ 12,000           |  |
| Water/Sewer/Reclaimed Water               | -              | -              | -              | -                      | 34,200            | 34,200              |  |
| Insurance & Bonds                         | -              | -              | -              | -                      | 3,000             | 3,000               |  |
| Stadium Parking Lot Light Maintenance     | -              | -              | -              | -                      | 4,560             | 4,560               |  |
| Materials/Supplies (Stadium Parking Lot)  | -              | -              | -              | -                      | 6,000             | 6,000               |  |
| Contract Services (Stadium Carrying Cost) | -              | -              | -              | -                      | 50,000            | 50,000              |  |
|   |                |                |                |                        |                   |                     |  |
| Total Operating Budget                    | -              | -              | -              | -                      | 109,760           | 109,760             |  |
|   |                |                |                |                        |                   |                     |  |

| Public Works: Property & Project Management Division Budget (500)            |                   |                   |                     |                        |                     |                     |       |
|--|-------------------|-------------------|---------------------|------------------------|---------------------|---------------------|-------|
| Fiscal Year 2025-2026  |                   |                   |                     |                        |                     |                     |       |
|  | FY 2022 Actual    | FY 2023 Actual    | FY 2024 Actual      | FY 2025 Amended Budget | FY 2026 Requested   | FY 2026 Recommended | Notes |
| <b>Operating Budget</b>  |                   |                   |                     |                        |                     |                     |       |
| Salaries (J. Brown, M. Duffy, S. Jarquin, R. Silvers, T. Cooke, J. Anderson) | \$ 254,849        | \$ 322,058        | \$ 340,214          | \$ 605,000             | \$ 697,000          | \$ 697,000          |       |
| Salaries (Overtime)  | 4,263             | 6,193             | 10,279              | 38,500                 | 36,400              | 36,400              |       |
| On Call Pay  | -                 | -                 | -                   | -                      | 3,500               | 3,500               |       |
| Part-time Salaries   | 7,220             | 4,080             | 5,321               | 18,000                 | 30,000              | 30,000              |       |
| Professional Services  | 10,625            | 5,193             | 14,779              | 17,000                 | 50,000              | 50,000              |       |
| FICA   | 19,307            | 24,073            | 26,163              | 52,300                 | 59,000              | 59,000              |       |
| Group Insurance (Health)   | 31,259            | 38,613            | 35,753              | 64,700                 | 72,900              | 72,900              |       |
| Retirement   | 42,243            | 55,471            | 62,515              | 123,800                | 142,800             | 142,800             |       |
| <b>Stadium</b>   |                   |                   |                     |                        |                     |                     |       |
| Stadium - Electricity  | 9,876             | 8,618             | 11,521              | 10,000                 | -                   | -                   |       |
| Stadium - Water/Sewer  | 25,602            | 23,016            | 30,529              | 28,500                 | -                   | -                   |       |
| Stadium Maintenance  | 2,180             | 2,604             | 3,631               | 3,800                  | -                   | -                   |       |
| Stadium Materials & Supplies   | 3,769             | 4,081             | 3,567               | 5,000                  | -                   | -                   |       |
| Stadium - Insurance & Bonds  | 1,705             | 1,847             | 2,309               | 2,500                  | -                   | -                   |       |
| <b>Zebulon Municipal Complex</b>   |                   |                   |                     |                        |                     |                     |       |
| <b>ZMC Utilities</b>   |                   |                   |                     |                        |                     |                     |       |
| ZMC - Water & Sewer  | 10,023            | 7,194             | 7,875               | 10,400                 | 10,500              | 10,500              |       |
| ZMC - Electricity  | 68,465            | 63,268            | 68,957              | 70,000                 | 70,000              | 70,000              |       |
| ZMC - Natural Gas  | 1,036             | 828               | 1,420               | 3,000                  | 4,000               | 4,000               |       |
| ZMC Maintenance  | 75,087            | 78,269            | 82,087              | 90,000                 | 90,000              | 90,000              |       |
| <b>Zebulon Community Center &amp; Maintenance Building</b>                   |                   |                   |                     |                        |                     |                     |       |
| ZCC and Maintenance Building Maintenance                                     | 18,496            | 26,752            | 24,325              | 30,500                 | -                   | -                   |       |
| ZCC Electricity  | 17,088            | 18,144            | 21,258              | 19,500                 | -                   | -                   |       |
| ZCC Water & Sewer  | 4,265             | 3,435             | 4,281               | 5,000                  | -                   | -                   |       |
| <b>Zebulon Public Works Facility</b>   |                   |                   |                     |                        |                     |                     |       |
| ZPW Electricity (includes area lighting)                                     | 8,483             | 8,588             | 12,396              | 12,000                 | 15,000              | 15,000              |       |
| ZPW Natural Gas  | 2,531             | 2,429             | 3,928               | 4,000                  | 4,000               | 4,000               |       |
| ZPW Water & Sewer (includes irrigation)                                      | 5,687             | 4,523             | 4,958               | 6,000                  | 6,000               | 6,000               |       |
| Postage  | 129               | 75                | 194                 | 300                    | -                   | -                   |       |
| Cell Phone Stipends  | 3,265             | 3,412             | 3,267               | 4,250                  | 4,000               | 4,000               |       |
| Personnel Programs   | -                 | -                 | -                   | -                      | 1,000               | 1,000               |       |
| Travel & Training  | 3,269             | 5,272             | 16,083              | 18,000                 | 14,000              | 14,000              |       |
| Memberships & Subscriptions  | -                 | -                 | -                   | -                      | 1,500               | 1,500               |       |
| Buildings & Grounds Maintenance (Public Property and Right-of-way)           | 23,898            | 19,754            | 29,958              | 34,000                 | 30,000              | 30,000              |       |
| Facility Generator Communication   | -                 | -                 | -                   | 1,500                  | 1,500               | 1,500               |       |
| Fueling Station Communication (EKOS)   | -                 | -                 | -                   | 10,150                 | 12,000              | 12,000              |       |
| Town Buildings LED Lighting Conversion                                       | 692               | 1,728             | 4,750               | 5,000                  | 5,000               | 5,000               |       |
| Sidewalk/Handicap Ramp Maintenance (Cleaning)                                | -                 | -                 | 19,175              | -                      | -                   | -                   |       |
| Eastern Wake EMS Property  | 26,107            | 255               | -                   | 34,000                 | 10,000              | 10,000              |       |
| LED Tree Lighting  | 9,661             | -                 | -                   | -                      | -                   | -                   |       |
| Equipment Maintenance (Downtown)   | 12,126            | 5,460             | 12,987              | 19,000                 | 5,000               | 5,000               |       |
| Mowing Equipment Maintenance   | 4,292             | 4,684             | 4,613               | 4,250                  | -                   | -                   |       |
| Vehicle Maintenance (2000 F-550 Bucket, 2008 F-250, 2006 Expedition)         | 3,798             | 12,230            | 5,551               | 9,500                  | 2,000               | 2,000               |       |
| Fuel   | 11,182            | 11,018            | 19,560              | 8,000                  | 10,000              | 10,000              |       |
| Office Materials, Supplies & Postage   | 12,264            | 14,261            | 14,100              | 15,000                 | 15,000              | 15,000              |       |
| Janitorial Materials & Supplies  | 1,720             | 2,781             | 3,408               | 4,000                  | 8,000               | 8,000               |       |
| Printing & Copying   | -                 | -                 | -                   | -                      | 500                 | 500                 |       |
| Uniforms   | 3,933             | 4,684             | 5,785               | 8,000                  | 6,000               | 6,000               |       |
| Contracted Janitorial Services   | 80,107            | 79,783            | 91,830              | 95,500                 | 105,000             | 105,000             |       |
| Water Fill Stations  | -                 | -                 | -                   | 25,000                 | 2,000               | 2,000               |       |
| Contracted Services - Special  | -                 | -                 | -                   | 34,075                 | -                   | -                   |       |
| Insurance & Bonds (Property/Workers Comp)                                    | 9,649             | 13,228            | 15,180              | 17,000                 | 18,000              | 18,000              |       |
| <b>Total Operating Budget</b>  | <b>\$ 830,152</b> | <b>\$ 887,900</b> | <b>\$ 1,024,507</b> | <b>\$ 1,566,025</b>    | <b>\$ 1,541,600</b> | <b>\$ 1,541,600</b> |       |

| Public Works: Operations Division Budget (520)  |                |                |                |                        |                   |                     |       |
|---|----------------|----------------|----------------|------------------------|-------------------|---------------------|-------|
| Fiscal Year 2025-2026   |                |                |                |                        |                   |                     |       |
|   | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025 Amended Budget | FY 2026 Requested | FY 2026 Recommended | Notes |
| <i>Operating Budget</i>   |                |                |                |                        |                   |                     |       |
| Salaries (J. Corbett, C. Hamilton, S. Holmquist, C. Johnson, D. Baxley, Crew Leader (Vacant)) | \$ 395,191     | \$ 409,442     | \$ 583,968     | \$ 775,000             | \$ 876,700        | \$ 876,700          |       |
| Salaries (Overtime)   | 5,567          | 7,276          | 15,996         | 27,000                 | 35,000            | 35,000              |       |
| On Call Pay   | -              | -              | -              | -                      | 4,800             | 4,800               |       |
| Part-time Salaries  | -              | 6,318          | 19,789         | 34,000                 | 16,000            | 16,000              |       |
| Professional Services   | 1,999          | 10,650         | 26,500         | 75,000                 | 75,000            | 75,000              |       |
| Professional Services - Stormwater (MS4 permit)   | 9,028          | 29,532         | 275            | 25,000                 | 20,000            | 20,000              |       |
| Professional Services - Salary Compensation Audit   | -              | -              | -              | 10,000                 | -                 | -                   |       |
| FICA  | 30,625         | 32,360         | 46,283         | 65,400                 | 72,000            | 72,000              |       |
| Group Insurance (Health)  | 43,726         | 44,838         | 65,955         | 80,600                 | 100,000           | 100,000             |       |
| Retirement  | 65,079         | 70,487         | 107,067        | 153,700                | 100,100           | 100,100             |       |
| Postage   | 162            | 296            | 487            | 1,000                  | 1,000             | 1,000               |       |
| Cell Phone Stipends   | 5,741          | 7,084          | 8,635          | 12,000                 | 9,000             | 9,000               |       |
| Personnel Programs  | -              | -              | -              | -                      | 2,000             | 2,000               |       |
| Street Lighting   | 228,530        | 250,329        | 310,985        | 346,450                | 400,000           | 400,000             |       |
| Street Lighting (LED Conversion)  | 8,560          | -              | -              | -                      | -                 | -                   |       |
| Travel & Training   | 5,437          | 8,491          | 20,060         | 24,750                 | 24,000            | 24,000              |       |
| Memberships & Subscriptions   | -              | -              | -              | -                      | 4,000             | 4,000               |       |
| Tools & Equipment   | -              | -              | -              | -                      | 10,000            | 10,000              |       |
| Equipment Maintenance   | 30,861         | 29,549         | 32,607         | 45,000                 | 68,000            | 68,000              |       |
| Vehicle Maintenance (2001 F-450 Dump, 2004 F-350, 2008 F-250, 2016 F-150, 2019 F-550)         | 38,216         | 44,410         | 43,665         | 44,000                 | 60,000            | 60,000              |       |
| Fuel  | 28,438         | 39,214         | 23,387         | 53,000                 | 70,000            | 70,000              |       |
| Office Materials, Supplies & Postage  | 35,008         | 33,211         | 31,668         | 33,000                 | 15,000            | 15,000              |       |
| Operational Materials & Supplies  | -              | -              | -              | -                      | 30,000            | 30,000              |       |
| Event Materials & Supplies (Events & Event Support)   | -              | -              | -              | -                      | 15,000            | 15,000              |       |
| Marketing & Advertising   | -              | -              | -              | -                      | -                 | -                   |       |
| Residential Services Brochure (Outreach)  | -              | -              | -              | 8,000                  | 8,000             | 8,000               |       |
| Trash Cart Informational Sticker (Outreach)   | -              | -              | -              | 8,000                  | -                 | -                   |       |
| Materials & Supplies - Snow/Ice Removal   | 5,882          | 2,583          | 1,336          | 5,000                  | 10,000            | 10,000              |       |
| Materials & Supplies - Sanitation   | 11,415         | 7,476          | 17,209         | 14,000                 | 15,000            | 15,000              |       |
| Materials & Supplies - Stormwater   | 7,102          | 8,592          | 8,250          | 10,000                 | -                 | -                   |       |
| Printing & Copying  | 1,531          | 2,812          | 6,144          | 7,275                  | 8,000             | 8,000               |       |
| Uniforms  | 6,183          | 6,549          | 7,371          | 10,175                 | 10,000            | 10,000              |       |
| Community Recycling Day   | 4,008          | 4,955          | 2,380          | 5,000                  | 5,000             | 5,000               |       |
| Christmas Parade  | -              | -              | -              | 10,000                 | -                 | -                   |       |
| Contract Services:Solid Waste   | 567,559        | 659,008        | 747,138        | 815,000                | 1,100,000         | 1,100,000           |       |
| Contract Services:CORPUD Billing  | 33,046         | 42,890         | 49,041         | 45,000                 | 60,000            | 60,000              |       |
| Contract Services:Yardwaste Site Management   | 49,572         | 55,830         | 65,653         | 74,900                 | 70,000            | 70,000              |       |
| Contract Services:GPS Route Vehicles  | -              | -              | -              | 1,300                  | 2,000             | 2,000               |       |
| Contract Services:Streets   | 22,213         | 34,468         | 29,276         | 35,000                 | 35,000            | 35,000              |       |
| Contract Services:Stormwater (basin main., TV, cleani   | 31,458         | 42,153         | 43,278         | 40,000                 | 4,000             | 4,000               |       |
| Contract Services - Fleet Washing   | -              | -              | -              | 6,000                  | 5,000             | 5,000               |       |
| Contract Services - Stormwater Asset Mgmt   | -              | -              | -              | 4,000                  | -                 | -                   |       |
| NC 811 Service (Line Locates)   | 505            | 554            | 527            | 2,000                  | 4,000             | 4,000               |       |
| Insurance & Bonds (Property/Workers Comp)   | 39,648         | 52,683         | 73,308         | 89,850                 | 95,000            | 95,000              |       |
| Total Operating Budget  | 1,712,290      | 1,944,041      | 2,388,235      | 2,995,400              | 3,438,600         | 3,438,600           |       |

| Powell Bill Funding Department Budget (570)    |                |                |                |                           |                      |                        |  |
|--|----------------|----------------|----------------|---------------------------|----------------------|------------------------|--|
| Fiscal Year 2025-2026                          |                |                |                |                           |                      |                        |  |
|  |                |                |                |                           |                      |                        |  |
|  | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025<br>Amended Budget | FY 2026<br>Requested | FY 2026<br>Recommended | Notes                                      |
| <i>Operating Budget</i>                        |                |                |                |                           |                      |                        |  |
| Professional Services (For Powell Bill Report) | 3,158          | 2,866          | 4,401          | 19,500                    | 25,000               | 25,000                 | Remaining funds directed to capital budget |
| Maintenance                                    | -              | -              | -              | -                         | -                    | -                      |  |
| Snow/Ice Removal Supplies                      | -              | -              | -              | -                         | -                    | -                      |  |
| Contract Services                              | -              | -              | -              | -                         | -                    | -                      |  |
| Insurance                                      | -              | -              | -              | -                         | -                    | -                      |  |
|  |                |                |                |                           |                      |                        |  |
| Total Operating Budget                         | 3,158          | 2,866          | 4,401          | 19,500                    | 25,000               | 25,000                 |  |
|  |                |                |                |                           |                      |                        |  |

| Stormwater Department Budget (590)                     |                |                |                |                              |                      |                        |       |
|--|----------------|----------------|----------------|------------------------------|----------------------|------------------------|-------|
| Fiscal Year 2025-2026                                  |                |                |                |                              |                      |                        |       |
|  | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025<br>Amended<br>Budget | FY 2026<br>Requested | FY 2026<br>Recommended | Notes |
| <i>Operating Budget</i>                                |                |                |                |                              |                      |                        |       |
| Salaries   | \$ -           | \$ -           | \$ -           | \$ 88,200                    | \$ 103,000           | \$ 103,000             |       |
| Part-time Salaries                                     | -              | -              | -              | -                            | -                    | -                      |       |
| FICA   | -              | -              | -              | 6,800                        | 7,900                | 7,900                  |       |
| Group Insurance (Health)                               | -              | -              | -              | 8,100                        | 9,150                | 9,150                  |       |
| Retirement   | -              | -              | -              | 16,800                       | 19,900               | 19,900                 |       |
| Professional Services                                  | -              | -              | 54,691         | 53,000                       | 55,000               | 55,000                 |       |
| Postage  | -              | -              | 14             | 500                          | -                    | -                      |       |
| Cell Phone Stipends                                    | -              | -              | -              | 600                          | 600                  | 600                    |       |
| Personnel Programs                                     | -              | -              | -              | -                            | 200                  | 200                    |       |
| Travel & Training                                      | -              | -              | 399            | 2,000                        | 1,650                | 1,650                  |       |
| Memberships & Subscriptions                            | -              | -              | -              | -                            | 350                  | 350                    |       |
| Vehicle Maintenance                                    | -              | -              | -              | 1,750                        | 1,750                | 1,750                  |       |
| Fuel Expense   | -              | -              | -              | 2,000                        | 3,000                | 3,000                  |       |
| Computers  | -              | -              | 899            | 3,500                        | -                    | -                      |       |
| Office Materials, Supplies & Postage                   | -              | -              | 1,139          | 5,500                        | 6,000                | 6,000                  |       |
| Materials & Supplies (Stormwater Construction)         | -              | -              | -              | -                            | 12,000               | 12,000                 |       |
| Tools & Equipment                                      | -              | -              | -              | -                            | 500                  | 500                    |       |
| Printing & Copying                                     | -              | -              | -              | -                            | 500                  | 500                    |       |
| Marketing & Advertising                                | -              | -              | 3,251          | 5,000                        | 7,500                | 7,500                  |       |
| Stormwater - Permitting Renewal (MS4 & Industrial)     | -              | -              | 3,425          | 3,750                        | 3,750                | 3,750                  |       |
| Contract Services - Pond Inspections                   | -              | -              | 1,476          | 2,700                        | 4,050                | 4,050                  |       |
| Contract Services - Intraforce Stormwater (Asset Mgmt) | -              | -              | -              | -                            | 5,000                | 5,000                  |       |
| Contract Services - Stormwater Line Cleaning           | -              | -              | -              | -                            | 40,000               | 40,000                 |       |
| Water Sampling Program                                 | -              | -              | -              | 2,500                        | 2,500                | 2,500                  |       |
| Pond Maintenance                                       | -              | -              | -              | -                            | 1,500                | 1,500                  |       |
| Litter Sweep Program/Storm Drainage Stenciling         | -              | -              | -              | -                            | 1,000                | 1,000                  |       |
| Uniforms   | -              | -              | -              | 850                          | 850                  | 850                    |       |
| Insurance & Bonds (Property/Workers Comp)              | -              | -              | 1,500          | 1,750                        | 2,500                | 2,500                  |       |
| Total Operating Budget                                 | -              | -              | 66,795         | 205,300                      | 290,150              | 290,150                |       |

# Community & Economic Development Department Budget Message



## **Vision:**

**Zebulon will foster an inclusive, vibrant, diverse, and sustainable economy. It will be a regional player that prioritizes intentional and responsible growth while retaining the town's unique charm and character.**

## BACKGROUND

In response to unprecedented residential growth, Town leadership partnered with the NC Main Street office to initiate downtown development efforts. As a next step, the Town recruited an Economic Development professional to craft a strategic plan and develop programming aligned with community goals. The Economic Development Strategic Plan was completed during the FY 2024–2025 budget year and formally adopted in August 2024. We are now in the first year of implementation, actively working toward the goals outlined across five established focus areas.



The Main Street Program is led by the nonprofit Zebulon Downtown Development Association (ZDDA), in partnership with Town staff. The program operates under the proven framework of Main Street America and is evaluated annually by the NC Main Street and Planning Office within the NC Department of Commerce. In its first year of operation, Zebulon's program earned the esteemed status of Accreditation—a rare achievement for a newly established program. This early recognition is a strong indicator of the program's foundation and the successes yet to come.

## BUDGET HIGHLIGHTS

The FY 2026 budget will support key priorities aligned with the continued implementation of the Economic Development Strategic Plan, focusing on the following initiatives:

- Advance small business development and support programs to foster entrepreneurship and local growth.
- Position Zebulon as "open for business" through expanded marketing and visibility efforts.
- Provide strategic guidance for the future use and development of Five County Stadium.
- Continue assessing infrastructure needs to support downtown readiness and future development.
- Strengthen the impact of the Zebulon Downtown Development Association (ZDDA) through capacity-building efforts.
- Expand downtown grant programs to stimulate investment and revitalization.
- Collaborate with local businesses and regional partners to enhance tourism programming.
- Continue targeted outreach to recruit new investors and attract consumer activity to Zebulon.



**Operations**

In alignment with the Economic Development Strategic Plan, the department will continue expanding commercial and strategic mixed-use development to meet the evolving needs of Zebulon's growing population. FY 2026 enhancements include:

- **Small Business Support Services:** A new \$5,000 allocation to support early-stage and existing small businesses.
- **Façade Grant Expansion:** Increasing the grant amount to \$15,000 to better support substantial exterior improvements.
- **Downtown Improvement Grant:** A new funding line, to be developed mid-year, to support broader downtown revitalization efforts.
- **Marketing & Advertising:** A proposed increase from \$5,000 to \$20,000 to strengthen outreach, promote available assets, and attract targeted investment.

These strategic yet modest increases will bolster current programming and support new initiatives that enhance downtown vitality and business readiness in FY 2026.

**Capital Improvement**

The department will lead several capital initiatives to support downtown development and housing preservation, including:

- **HUD Community Investment Grant Implementation:**  
Beginning in FY 2026, this HUD-funded initiative will support:
  - A downtown master plan (including design standards)
  - Infrastructure assessments (e.g., above-ground lighting)
  - Trash management solutions (e.g., alley trash corrals)
  - Beautification efforts such as public art, wayfinding, pole banners, and painted signal arms
- **Home Infrastructure Program:**  
FY 2025 was focused on community awareness of Wake County's Rehabilitation Program. FY 2026 will include further analysis and implementation of a targeted housing upfit initiative for low-income residents, using rollover funds.
- **Downtown Utility Infrastructure Assessment:**  
Rolling over the remaining infrastructure assessment funds and adding \$30,000 will enable a comprehensive underground utility evaluation. This is a critical step toward preparing for future mixed-use development and investment downtown.
- **Downtown Tourism Strategy – Uplift Consulting:**  
Based on recommendations from the NC Main Street and Planning Office, Uplift Consulting was engaged in FY 2025 to develop a customized downtown tourism strategy. With a total cost of \$19,000, this initiative will continue into FY 2026 and includes:
  - Development of visitor itineraries
  - Identification of a signature downtown event
  - Collaborative planning with downtown businesses, residents, and stakeholders
- **Department Office Furniture:**  
A \$12,000 request to update office furniture and create a more professional, welcoming, and functional space for staff and visitors.

| Community & Economic Development Department Budget (690) |                |                |                |                        |                   |                     |       |
|--|----------------|----------------|----------------|------------------------|-------------------|---------------------|-------|
| Fiscal Year 2025-2026                                    |                |                |                |                        |                   |                     |       |
|  | FY 2022 Actual | FY 2023 Actual | FY 2024 Actual | FY 2025 Amended Budget | FY 2026 Requested | FY 2026 Recommended | Notes |
| <i>Operating Budget</i>                                  |                |                |                |                        |                   |                     |       |
| Salaries   | -              | 27,600         | 79,878         | 94,900                 | 107,000           | 107,000             |       |
| FICA   | -              | 2,071          | 6,059          | 6,650                  | 8,250             | 8,250               |       |
| Group Insurance (Health)                                 | -              | 2,946          | 7,358          | 8,000                  | 9,100             | 9,100               |       |
| Retirement   | -              | 4,684          | 14,262         | 18,100                 | 20,800            | 20,800              |       |
| Professional Services                                    | -              | -              | -              | -                      | 10,000            | 10,000              |       |
| Postage  | -              | -              | -              | -                      | -                 | -                   |       |
| Cell Phone Stipends                                      | -              | 250            | 600            | 600                    | 600               | 600                 |       |
| Personnel Programs                                       | -              | -              | -              | -                      | 1,500             | 1,500               |       |
| Travel & Training  | -              | 1,717          | 6,285          | 8,000                  | 6,000             | 6,000               |       |
| Memberships & Subscriptions                              | -              | -              | -              | -                      | 1,500             | 1,500               |       |
| Office Materials, Supplies & Postage                     | -              | -              | -              | 2,000                  | 2,000             | 2,000               |       |
| Main Street Promotions                                   | -              | -              | -              | 25,000                 | 40,000            | 40,000              |       |
| Marketing & Advertising                                  | -              | -              | -              | 5,000                  | 20,000            | 20,000              |       |
| Printing & Copying                                       | -              | -              | -              | -                      | 500               | 500                 |       |
| Uniforms   | -              | -              | -              | -                      | 200               | 200                 |       |
| National Register Historic District                      | -              | -              | -              | 20,000                 | 20,000            | 20,000              |       |
| Façade Improvement Grants                                | 10,000         | 6,996          | 7,500          | -                      | 15,000            | 15,000              |       |
| Streetscape Match Grant                                  | 383            | 1,258          | -              | -                      | -                 | -                   |       |
| Downtown LED Tree Lighting                               | -              | 9,871          | -              | -                      | -                 | -                   |       |
| Downtown Assoc Program Travel & Training                 | -              | 6,423          | -              | -                      | -                 | -                   |       |
| MSP Coordinator  | 26,800         | 46,864         | 52,975         | 65,000                 | 68,250            | 68,250              |       |
| MSP Conference & training requirements                   | 2,790          | 2,456          | 6,919          | 10,000                 | 10,000            | 10,000              |       |
| MSP Travel & Training                                    | -              | -              | 1,386          | -                      | -                 | -                   |       |
| Office Furniture   | -              | -              | -              | -                      | 12,000            | 12,000              |       |
| Small Business Development Programs                      | -              | -              | -              | -                      | 5,000             | 5,000               |       |
| Insurance & Bonds  | -              | -              | -              | -                      | 2,000             | 2,000               |       |
| School of Government                                     | -              | -              | 25             | -                      | -                 | -                   |       |
| Main Street Tourism Plan                                 | -              | -              | -              | -                      | 19,000            | 19,000              |       |
| GRCVB Partnership  | 6,495          | -              | 6,595          | 7,000                  | 7,500             | 7,500               |       |
| Downtown Improvements Grant                              | -              | -              | -              | 23,000                 | 15,000            | 15,000              |       |
| Total Operating Budget                                   | 46,468         | 113,138        | 189,842        | 293,250                | 401,200           | 401,200             |       |
|  |                |                |                |                        |                   |                     |       |

|                              |  |   |  |                       |                                       |                                       |
|------------------------------|--|---|--|-----------------------|---------------------------------------|---------------------------------------|
|                              |  |   |  | Town of Zebulon       |                                       |                                       |
|                              |  |   |  | FY 2025-2026          |                                       |                                       |
|                              |  |   |  | Proposed Fee Schedule |                                       |                                       |
|                              |  |   |  |                       |                                       |                                       |
| Department & Fee Description |  |   |  |                       | Current Fee                           | Proposed Fee                          |
| Administration               |  |   |  |                       |                                       |                                       |
|                              |  | <u>Election Filing Fee</u>  |  |                       |                                       |                                       |
|                              |  | Commissioner  |  |                       | \$25.00                               | \$25.00                               |
|                              |  | Mayor   |  |                       | \$50.00                               | \$50.00                               |
|                              |  | <u>Garbage Pickup</u>   |  |                       |                                       |                                       |
|                              |  | Residential Garbage Rate (billing is included with City of Raleigh utility bill)  |  |                       | \$24.75 - first trash can             | \$24.75 - first trash can             |
|                              |  | Additional Trashcans (each)   |  |                       | \$11.69                               | \$11.69                               |
|                              |  | Recycling Service Only  |  |                       | \$4.18                                | \$4.18                                |
|                              |  | The Town will only pick up bulk item/white goods from customers who receive Town garbage service.                               |  |                       |                                       |                                       |
|                              |  | The Town will not pick up bulk items not accepted at the landfill, including construction debris, paint, certain chemical, etc. |  |                       |                                       |                                       |
|                              |  | The Town will not pick up electronic devices  |  |                       |                                       |                                       |
|                              |  | <u>Miscellaneous</u>  |  |                       |                                       |                                       |
|                              |  | Returned Check Fee  |  |                       | \$25.00                               | \$25.00                               |
|                              |  | Copies (up to 11"x17")  |  |                       | \$0.20 per page                       | \$0.20 per page                       |
|                              |  | Copies (larger than 11"x17")  |  |                       | \$3.00 per page                       | \$3.00 per page                       |
|                              |  | Budget  |  |                       | Actual Cost                           | Actual Cost                           |
|                              |  | ACFR  |  |                       | Actual Cost                           | Actual Cost                           |
|                              |  | <u>Taxes</u>  |  |                       |                                       |                                       |
|                              |  | Property tax rate   |  |                       | \$.577 /\$100 of assessed valuation   | \$.577 /\$100 of assessed valuation   |
|                              |  | Vehicle Decal Fee   |  |                       | \$30.00                               | \$30.00                               |
|                              |  | Cemetery Plots  |  |                       | \$850.00 per plot plus recording fees | \$850.00 per plot plus recording fees |
|                              |  |   |  |                       |                                       |                                       |
|                              |  |   |  |                       |                                       |                                       |
| Privilege License            |  |   |  |                       |                                       |                                       |
|                              |  | Note: Previous privilege license fees published in Town of Zebulon Code of Ordinances.  |  |                       |                                       |                                       |
|                              |  | <u>Schedule D (Fees regulated by the State NC for the sale of beer and wine)</u>  |  |                       |                                       |                                       |
|                              |  | Beer on Premises  |  |                       | \$15.00                               | \$15.00                               |
|                              |  | Beer off Premises   |  |                       | \$5.00                                | \$5.00                                |
|                              |  | Wine on Premises  |  |                       | \$15.00                               | \$15.00                               |
|                              |  | Wine off Premises   |  |                       | \$10.00                               | \$10.00                               |
|                              |  | Wholesale Dealer-Beer Only  |  |                       | \$37.50                               | \$37.50                               |
|                              |  | Wholesale Dealer-Wine Only  |  |                       | \$37.50                               | \$37.50                               |
|                              |  | Wholesale-Beer and Wine Under Same License  |  |                       | \$62.50                               | \$62.50                               |
|                              |  |   |  |                       |                                       |                                       |
| Police Department            |  |   |  |                       |                                       |                                       |
|                              |  | Copy of Police Report   |  |                       | No Charge                             | No Charge                             |
|                              |  | Fingerprinting Service  |  |                       | \$15.00                               | \$15.00                               |
|                              |  | Civil Citation Administration Appeal Fee  |  |                       | \$25.00                               | \$25.00                               |
|                              |  |   |  |                       |                                       |                                       |

|                 |  |  |  |  |   |
|-----------------|--|--|--|--|---|
| Fire Department |  |  |  |  |   |
|                 |  | Inspections  |  |  |   |
|                 |  | Fire Code Periodic Inspections (Initial)*  |  |  |   |
|                 |  | 0-999 Square Feet  |  | \$25.00  | \$25.00   |
|                 |  | 1,000-2,499 Square Feet  |  | \$50.00  | \$50.00   |
|                 |  | 2,500-4,999 Square Feet  |  | \$60.00  | \$60.00   |
|                 |  | 5,000-9,999 Square Feet  |  | \$100.00   | \$100.00  |
|                 |  | 10,000-24,999 Square Feet  |  | \$150.00   | \$150.00  |
|                 |  | 25,000-49,999 Square Feet  |  | \$200.00   | \$200.00  |
|                 |  | 50,000-199,999 Square Feet   |  | \$250.00   | \$250.00  |
|                 |  | 200,000-299,999 Square Feet  |  | \$300.00   | \$300.00  |
|                 |  | 300,000-399,999 Square Feet  |  | \$400.00   | \$400.00  |
|                 |  | Greater than 399,999 Square Feet   |  | \$500.00   | \$500.00  |
|                 |  |  |  |  |   |
|                 |  | Fire Code Periodic Reinspection's*   |  |  |   |
|                 |  | Reinspection with all violations corrected   |  | \$0.00   | \$0.00  |
|                 |  | First Reinspection with uncorrected violations   |  | \$25.00  | \$50.00   |
|                 |  | Second Reinspection with uncorrected violations  |  | \$50.00  | \$75.00   |
|                 |  | Third Reinspection with uncorrected violations   |  | \$100.00   | \$125.00  |
|                 |  | Fourth Reinspection and beyond, with uncorrected violations  |  | \$200.00   | \$225.00  |
|                 |  | *Periodic Inspection fees are waived for non-profit organizations.   |  |  |   |
|                 |  |  |  |  |   |
|                 |  | Violation Fees   |  |  |   |
|                 |  | Imminent Hazard Violation  |  | \$250.00   | \$250.00  |
|                 |  | Non-compliance Fee   |  | \$50.00 per outstanding violation                          | \$50.00 per outstanding violation                         |
|                 |  |  |  |  |   |
|                 |  | New Construction/Alterations   |  |  |   |
|                 |  | Certificate of Occupancy Inspection - First hour and portion thereafter  |  | \$50.00/Hour   | Replace with Plan Review Fee                              |
|                 |  | Plan Review and Inspections  |  | New  | \$100.00 or \$0.02 per square foot (whichever is greater) |
|                 |  | Sprinkler System Review and Inspections  |  | \$100.00 or \$0.014 per square foot (whichever is greater) | \$100.00 or \$0.02 per square foot (whichever is greater) |
|                 |  | Fire Alarm System Review and Inspections   |  | \$100.00 or \$0.014 per square foot (whichever is greater) | \$100.00 or \$0.02 per square foot (whichever is greater) |
|                 |  | Fire Pump Review and Inspection  |  | \$75.00  | \$75.00   |
|                 |  | Standpipe Review and Inspection  |  | \$100.00   | \$100.00  |
|                 |  | Hood Fire Suppression System Review and Inspections  |  | \$50.00  | \$50.00   |
|                 |  | NOTE: New Construction/Alteration fees include all applicable inspections (rough-in, testing, final). Any reinspections with uncorrected   |  |  |   |
|                 |  | violations will be charged as indicated for Fire Code Periodic Reinspections (above)   |  |  |   |
|                 |  |  |  |  |   |
|                 |  | Permits  |  |  |   |
|                 |  | Blasting Permit  |  | \$75.00  | \$75.00   |
|                 |  | Specialized Permit   |  | \$100.00   | \$100.00  |
|                 |  | All Other Permits  |  | \$75.00  | \$75.00   |
|                 |  | Non-compliance Fee   |  | \$50.00 per day permit is not obtained                     | \$50.00 per day permit is not obtained                    |
|                 |  | Maximum Tent Fee   |  | \$500.00 per event   | \$500.00 per event  |
|                 |  | *Permit fees are waived for non-profit organizations.  |  |  |   |
|                 |  |  |  |  |   |
|                 |  | Vehicle, Equipment, and Labor Charges, per hour  |  |  |   |
|                 |  | Hazardous material emergency charges and special event costs are charged according to the specific service needed. All costs associated with the containment and/or cleanup from an unauthorized discharge of a hazardous            |  |  |   |
|                 |  | material must be borne by the responsible party, consistent with the provisions of section 5003.3 of the N.C. Fire Code. Material and labor costs of personnel responding are based upon rates determined by this fee schedule;      |  |  |   |
|                 |  | however, for all services provided that are not specifically listed in this fee schedule, the Federal Emergency Management Agency's (FEMA) schedule of equipment rates will be applied. Detailed item and cost descriptions of those |  |  |   |
|                 |  | fees can be found at: <a href="http://www.fema.gov/schedule-equipment-rates">http://www.fema.gov/schedule-equipment-rates</a>  |  |  |   |
|                 |  |  |  |  |   |
|                 |  | Labor Costs  |  |  |   |
|                 |  | Firefighter/EMT Positions (Firefighter I, Senior Firefighter, Master Firefighter)  |  | \$30.00/Hour   | \$40.00/Hour  |
|                 |  | Fire Officer/Supervisory Positions (Fire Lieutenant, Fire Captain)   |  | \$40.00/Hour   | \$60.00/Hour  |
|                 |  | Chief Officer/Incident Command (Fire Division Chief, Fire Chief)   |  | \$50.00/Hour   | \$75.00/Hour  |
|                 |  |  |  |  |   |
|                 |  | Miscellaneous  |  |  |   |
|                 |  | Copy of Fire Report  |  | \$4.00 per report  | \$4.00 per report   |

|                            |  |   |  |  |  |
|----------------------------|--|---|--|--|--|
| <b>Planning and Zoning</b> |  |   |  |  |  |
|                            |  | <u>Land Use Application Permit Fees</u>   |  |  |  |
|                            |  | Voluntary Annexation Filing   |  | \$350.00   | \$350.00   |
|                            |  | Zoning Map Amendment  |  | \$600.00   | \$600.00   |
|                            |  | UDO Text Amendment  |  | \$600.00   | \$600.00   |
|                            |  | Conditional Rezoning  |  | \$700.00   | \$700.00   |
|                            |  | Planned Development Request   |  | \$800.00   | \$800.00   |
|                            |  | Developers Agreement  |  | \$700.00   | \$700.00   |
|                            |  | Variance  |  | \$700.00   | \$700.00   |
|                            |  | Reasonable Accommodation  |  | \$700.00   | \$700.00   |
|                            |  | Administrative Adjustment   |  | \$25.00  | \$25.00  |
|                            |  | Appeals or Interpretations  |  | \$600.00   | \$600.00   |
|                            |  | Special Use Permit  |  | \$800.00   | \$800.00   |
|                            |  | Vested Rights Determination   |  | \$600.00   | \$600.00   |
|                            |  | Future Land Use Map Adjustment  |  | \$600.00   | \$600.00   |
|                            |  |   |  |  |  |
|                            |  | <u>Permitting and Development Fees</u>  |  |  |  |
|                            |  | Zoning Compliance Permits   |  | \$75.00  | \$75.00  |
|                            |  | Sign Permit (Permanent or Temporary)  |  | \$75.00  | \$75.00  |
|                            |  | Flood Plain Development Permit  |  | \$75.00  | \$75.00  |
|                            |  | Temporary Use Permit  |  | \$75.00  | \$75.00  |
|                            |  | ABC License   |  | \$100.00   | \$100.00   |
|                            |  | Wireless Communications Fee - New Tower Only (Includes SUP submittal fee)                   |  | \$2,000.00   | \$2,000.00   |
|                            |  |   |  |  |  |
|                            |  | <u>Construction Plan Review</u>   |  |  |  |
|                            |  | Site Plan Review  |  | \$700.00   | \$700.00   |
|                            |  | Site Plan Review (Subsequent Submittals)  |  | \$250.00   | \$250.00   |
|                            |  | Traffic Impact Analysis (TIA) Review Fee  |  | *Amt to be paid directly to the Town's Consulting Engineer at time of review.  | *Amt to be paid directly to the Town's Consulting Engineer at time of review.  |
|                            |  | Engineering Review Fees   |  | \$130 Per Hour   | \$130 Per Hour   |
|                            |  |   |  |  |  |
|                            |  | <u>Development Fees</u>   |  |  |  |
|                            |  | Transportation Impact Fee   |  | Transportation Impact Fee = (\$221.53 x Average Daily Trips) - (Pass By Traffic) *May be modified with approved Transportation Analysis as part of a Conditional Rezoning or Planned Development | Transportation Impact Fee = (\$221.53 x Average Daily Trips) - (Pass By Traffic) *May be modified with approved Transportation Analysis as part of a Conditional Rezoning or Planned Development |
|                            |  | <u>Recreation Impact Fee</u>  |  |  |  |
|                            |  | Plat Already Recorded for Development - Fee Collected at time of Building Permit            |  |  |  |
|                            |  | Single Family   |  | \$3,000.00/unit  | \$3,000.00/unit  |
|                            |  | Multi - Family  |  | \$2,500.00/unit  | \$2,500.00/unit  |
|                            |  | Plat Not Recorded for Development - Fee Collected at time of Recordation                    |  |  |  |
|                            |  | Single Family   |  | \$3,000.00/unit  | \$3,000.00/unit  |
|                            |  | Multi - Family  |  | \$2,500.00/unit  | \$2,500.00/unit  |
|                            |  | <u>Recreation &amp; Open Space - Fee-in-Lieu</u>  |  |  |  |
|                            |  | Single-Family   |  | \$2,500.00/unit  | \$2,500.00/unit  |
|                            |  | Multi-Family  |  | \$2,500.00/unit  | \$2,500.00/unit  |
|                            |  | <i>Note: Residential fee-in-lieu is due upon plat approval.</i>                             |  |  |  |
|                            |  | Weaver's Pond Subdivision   |  |  |  |
|                            |  | Easement Recovery Fee   |  | \$192.96 per acre  | \$192.96 per acre  |
|                            |  | Greenway Impact Fee   |  | See Recreation Impact Fee  | See Recreation Impact Fee  |
|                            |  | <i>Note: Easement recovery fee is due upon submission of application for plat approval.</i> |  |  |  |
|                            |  |   |  |  |  |
|                            |  | <u>Final Plat Fees</u>  |  |  |  |
|                            |  | Preliminary Plat  |  | \$100.00   | \$100.00   |
|                            |  | Major Subdivision   |  | \$300 + \$10.00 Per Lot  | \$300 + \$10.00 Per Lot  |
|                            |  | Minor Subdivision   |  | \$150.00   | \$150.00   |
|                            |  | Recombination Plat  |  | \$125.00   | \$125.00   |
|                            |  | Boundary Survey   |  | \$100.00   | \$100.00   |
|                            |  | Exempt  |  | \$100.00   | \$100.00   |
|                            |  | Right-of-Way Dedication   |  | \$100.00   | \$100.00   |
|                            |  | Expedited Subdivision   |  | \$200.00   | \$200.00   |

|  |  |   |                             |                              |                              |
|--|--|---|-----------------------------|------------------------------|------------------------------|
|  |  | Inspection Fees (Fees due upon application for building permit)   |                             |                              |                              |
|  |  | Residential - Single Family   |                             |                              |                              |
|  |  | Setback Inspection (Zoning)   |                             | \$70.00                      | \$70.00                      |
|  |  | CO Inspection (Zoning)  |                             | \$70.00                      | \$70.00                      |
|  |  | Re-Inspection   |                             | \$70.00                      | \$70.00                      |
|  |  | Residential - Minor Additions/Alterations   |                             | \$140.00                     | \$140.00                     |
|  |  | Flat fee (includes Setback & Certificate of Occupancy)  |                             |                              |                              |
|  |  | Other - New Construction or Major Alteration  |                             |                              |                              |
|  |  | Inspection  |                             | \$150.00                     | \$150.00                     |
|  |  | Re-Inspection   |                             | \$60.00                      | \$60.00                      |
|  |  | Other - Additions or Alterations which do not affect the number of parking spaces or require landscape improvements   |                             |                              |                              |
|  |  | Inspection  |                             | \$70.00                      | \$70.00                      |
|  |  | Re-Inspection   |                             | \$30.00                      | \$30.00                      |
|  |  |   |                             |                              |                              |
|  |  | Stormwater Mapping Fee  | Collected at Phase Closeout | \$1.75 per linear foot       | \$1.75 per linear foot       |
|  |  | Streets/Curb and Gutter Construction Inspection   | Collected at Phase Closeout | \$2.95 per linear foot       | \$2.95 per linear foot       |
|  |  | Sidewalks Construction Inspection   | Collected at Phase Closeout | \$1.20 per linear foot       | \$1.20 per linear foot       |
|  |  | Storm Drainage Construction Inspection  | Collected at Phase Closeout | \$1.20 per linear foot       | \$1.20 per linear foot       |
|  |  | Greenway Construction Inspection  | Collected at Phase Closeout | \$1.75 per linear foot       | \$1.75 per linear foot       |
|  |  | Code Enforcement Charges - additional manpower charges may be applied resulting from clean-up performed by the Town (see also "Administration" and Public Works Staff Services")                                      |                             |                              |                              |
|  |  | Illegal Sign Fee  |                             | \$5.00 per sign violation    | \$5.00 per sign violation    |
|  |  | Lien of Property Penalty  |                             | \$30.00                      | \$30.00                      |
|  |  | Printed Maps/Services   |                             |                              |                              |
|  |  | GIS Staff Service   |                             | \$60.00/hour, minimum 1 hour | \$60.00/hour, minimum 1 hour |
|  |  | Maps  |                             |                              |                              |
|  |  | Small (up to 11" x 17")   |                             | \$5.00                       | \$5.00                       |
|  |  | Large (over 11" x 17")  |                             | \$1.00 per square foot       | \$1.00 per square foot       |
|  |  |   |                             |                              |                              |
|  |  | Building Permit Fees (Fees include both Wake County & Zebulon portion, thereof)   |                             |                              |                              |
|  |  | Land Use (Zebulon only)   |                             | \$35.00                      | \$35.00                      |
|  |  | Administrative Change (Zebulon only)  |                             | \$30.00                      | \$30.00                      |
|  |  | Administrative Fee (Zebulon Only)   |                             | \$30.00                      | \$30.00                      |
|  |  | An administrative fee will be charged for each resubmitted site plan, inspector field consultation, permit submittal/amendment, addendums, contractor amendment and construction plans requiring two or more reviews. |                             |                              |                              |
|  |  | Reinspection Fee (Zebulon only)   |                             | \$30.00                      | \$30.00                      |
|  |  | Reinspection Fee (Wake County)  |                             | \$60.00                      | \$60.00                      |
|  |  | A reinspection fee is charged for each extra trip necessary to approve a required inspection. Must be paid prior to scheduling a reinspection.  |                             |                              |                              |
|  |  | Work Without Permit (Construction work discovered to have been done without the proper permit(s) in place will have the fees assessed at double the published amount by Wake County and/or the Town of Zebulon)       |                             | Double Fees                  | Double Fees                  |
|  |  | Replacement Inspection Card   |                             | \$30.00                      | \$30.00                      |
|  |  | Amend Permit Fee - Per each additional amendment (Wake County)  |                             | \$60.00                      | \$60.00                      |
|  |  | Add Contractor Fee - Per Addition of Each Trade (Wake County)   |                             | \$60.00                      | \$60.00                      |
|  |  | Change Contractor Fee - Per change of Each Trade (Wake County)  |                             | \$60.00                      | \$60.00                      |

|  |  |  |                         |   |   |
|--|--|--|-------------------------|---|---|
|  |  | New Dwellings - Single Family, Duplex, Townhouse, Modular Home or House Moved  |                         | \$75.00 + \$.25 per SF.   | \$75.00 + \$.25 per SF.   |
|  |  | Up to 1,200 sq.ft. - REMOVE  |                         |   |   |
|  |  | Over 1,200 sq.ft. - REMOVE   |                         |   |   |
|  |  | <i>Gross floor area finished within the inside perimeter of the exterior walls with no deduction for garage, corridors, stairs, closets or other features. Finished area is that portion of building served by either electrical, mechanical or plumbing systems and suitable for occupant's use.</i>              |                         |   |   |
|  |  | Homeowner Recovery Fee   |                         | \$10.00   | \$10.00   |
|  |  | <i>*Homeowner Recovery Fee is required when a Licensed General Contractor applies for a permit to construct or alter a single family dwelling.*</i>  |                         |   |   |
|  |  | Residential Addition   |                         | \$75.00 + \$0.25 per SF of gross floor area   | \$75.00 + \$0.25 per SF of gross floor area   |
|  |  | <i>New Footage: Gross floor area finished within the inside perimeter of the exterior walls with no deduction for garage, corridors, stairs, closets or other features. Finished area is that portion of building served by either electrical, mechanical or plumbing systems and suitable for occupant's use.</i> |                         |   |   |
|  |  | <i>Alteration of Existing Footage: Total gross floor area within the inside perimeter of the exterior walls of the area that will be altered or remodeled.</i>   |                         |   |   |
|  |  | Multi-Family Dwelling (ex: apartments)   |                         |   |   |
|  |  | <i>*See Non-Residential, Commercial Development fee schedule below.*</i>   |                         |   |   |
|  |  |  |                         |   |   |
|  |  | Manufactured Homes   |                         |   |   |
|  |  | Residential Modular Units and Dwellings Moved On (closed construction)   |                         | \$75.00   | \$75.00   |
|  |  | Residential Permit Fee Includes all trades required and temp electrical construction pole, if needed.  |                         |   |   |
|  |  | Residential Accessory Structures (Residential Permit fee includes all trades and temporary electrical construction pole, if needed.)   |                         | \$75.00 + \$0.25 per SF of gross floor area   | \$75.00 + \$0.25 per SF of gross floor area   |
|  |  | This fee includes permits for additions, alterations, repairs, sheds, attached/detached garages, retaining walls, porches, decks, solar panels, closed crawlspaces, etc.   |                         |   |   |
|  |  | Swimming Pools, Spas, Hot Tubs (Any structure intended for swimming or recreational bathing with a water depth >24 inches)   |                         |   |   |
|  |  | Above-Ground swimming pools, hot tubs & spas - Residential   |                         | \$75.00   | \$75.00   |
|  |  | In-Ground Swimming Pools - Residential   |                         | \$300.00  | \$300.00  |
|  |  | *Residential Permit fees include all trades and 2 electrical grounding inspections*  |                         |   |   |
|  |  | Residential Demolition Permits   |                         |   |   |
|  |  | Residential Permit fee includes all trades and temporary electrical construction pole, if needed.  |                         | \$75.00   | \$75.00   |
|  |  | Temporary Service Poles  |                         | included in WC permit price   | included in WC permit price   |
|  |  | Temporary construction electrical poles are included with your building permit, if needed.   |                         |   |   |
|  |  | Trade Permits  |                         |   |   |
|  |  | Building   |                         | \$75.00   | \$75.00   |
|  |  | Electrical   |                         | \$75.00   | \$75.00   |
|  |  | Mechanical   |                         | \$75.00   | \$75.00   |
|  |  | Plumbing   |                         | \$75.00   | \$75.00   |
|  |  | <i>*The \$75 permit fee is a single permit fee for electrical, mechanical and plumbing, regardless of number of trades involved. Electrical pole fee is included in the \$75 trade fee.*</i>   |                         |   |   |
|  |  | Non-Residential -Commercial Development (New Buildings, Additions/Alterations, Demolition & Trade Permits)   | Range                   |   |   |
|  |  |  | \$0 - \$1,500           | \$75.00   | \$75.00   |
|  |  |  | \$1,501 - \$2,500       | \$138.00  | \$138.00  |
|  |  |  | \$2,501 - \$25,000      | \$204.00  | \$204.00  |
|  |  |  | \$25,001 - \$50,000     | \$407.00  | \$407.00  |
|  |  |  | \$50,001 - \$100,000    | \$815.00  | \$815.00  |
|  |  |  | \$100,001 - \$200,000   | \$1,629.00  | \$1,629.00  |
|  |  |  | \$200,001 - \$350,000   | \$2,852.00  | \$2,852.00  |
|  |  |  | \$350,001 - \$500,000   | \$3,768.00  | \$3,768.00  |
|  |  |  | \$500,000 - \$750,000   | \$5,042.00  | \$5,042.00  |
|  |  |  | \$750,001 - \$1,000,000 | \$6,314.00  | \$6,314.00  |
|  |  | Over \$1,000,000   | 0.2%                    | \$6,314.00 plus add 0.15% ( <b>multiply by</b> .0015) for each added million dollars or portion thereof | \$6,314.00 plus add 0.15% ( <b>multiply by</b> .0015) for each added million dollars or portion thereof |
|  |  |  |                         |   |   |
|  |  | <i>Note: Other permit or development fees may be charged directly by Wake County, when applicable. Please refer to the Wake County Inspections &amp; Permit Fee Schedule for the most up to date fees.</i>   |                         |   |   |
|  |  | See Town of Zebulon or Wake County ordinances for more information.  |                         |   |   |

|                      |  |  |  |  |  |
|----------------------|--|--|--|--|--|
| Parks and Recreation |  |  |  |  |  |
|                      |  | Outdoor Facility Rental  |  |  |  |
|                      |  | Picnic Shelters Half Day residents (10 AM-1 PM or 2 PM-5 PM)   |  | \$30.00 per 3 half day   | \$30.00 per 3 half day   |
|                      |  | Picnic Shelters Half Day -non-residents  |  | \$60.00 per 3 half day   | \$60.00 per 3 half day   |
|                      |  | Picnic Shelter Full Day Resident (10 AM-5 PM)  |  | \$60 per full day  | \$60 per full day  |
|                      |  | Picnic Shelters Full Day -non-residents  |  | \$120 per full day   | \$120 per full day   |
|                      |  | Municipal Practice Field & Zebulon Elementary School Soccer/Softball/Baseball Field Hourly Rate            |  | \$30 per hour (\$45 per hour non-resident)                           | \$30 per hour (\$45 per hour non-resident)                           |
|                      |  | Municipal Practice Field & Zebulon Elementary School Soccer/Softball/Baseball Field Half Day (4 hours)     |  | \$90 half day (\$125 half day non-resident)                          | \$90 half day (\$125 half day non-resident)                          |
|                      |  | Municipal Practice Field & Zebulon Elementary School Soccer/Softball/baseball Field Whole Day (5-10 hours) |  | \$150 whole day (\$200 whole day non-resident)                       | \$150 whole day (\$200 whole day non-resident)                       |
|                      |  | Zebulon Community Park - Griswold Field Hourly Rate  |  | \$30 per hour (\$45 per hour non-resident)                           | \$30 per hour (\$45 per hour non-resident)                           |
|                      |  | Zebulon Community Park - Griswold Field Half Day (4 hours)   |  | \$90 half day (\$125 half day non-resident)                          | \$90 half day (\$125 half day non-resident)                          |
|                      |  | Zebulon Community Park - Griswold Field Whole Day (5-10 hours)   |  | \$150 whole day (\$200 whole day non-resident)                       | \$150 whole day (\$200 whole day non-resident)                       |
|                      |  | Zebulon Community Park - Multi Purpose Field Hourly Rate   |  | \$50 per hour (\$65 non-resident)                                    | \$50 per hour (\$65 non-resident)                                    |
|                      |  | Zebulon Community Park - Multi Purpose Field Half Day (4 hours)  |  | \$150 half day (\$195 half day non-resident)                         | \$150 half day (\$195 half day non-resident)                         |
|                      |  | Zebulon Community Park - Multi Purpose Field Whole Day (5-10 hours)  |  | \$350 whole day (\$455 whole day non-resident)                       | \$350 whole day (\$455 whole day non-resident)                       |
|                      |  | Wakelon Elementary School Upper/Lower Field Hourly Rate  |  | \$50 per hour (\$65 non-resident)                                    | \$50 per hour (\$65 non-resident)                                    |
|                      |  | Wakelon Elementary School Upper/Lower Field Half Day (4 hours)   |  | \$150 half day (\$195 half day non-resident)                         | \$150 half day (\$195 half day non-resident)                         |
|                      |  | Wakelon Elementary School Upper/Lower Field Whole Day (5-10 hours)   |  | \$350 whole day (\$455 whole day non-resident)                       | \$350 whole day (\$455 whole day non-resident)                       |
|                      |  | Municipal Field Hourly Rate  |  | \$50 per hour (\$65 non-resident)                                    | \$50 per hour (\$65 non-resident)                                    |
|                      |  | Municipal Field Half Day (4 hours)   |  | \$150 half day (\$195 half day non-resident)                         | \$150 half day (\$195 half day non-resident)                         |
|                      |  | Municipal Field Whole Day (5-10 hours)   |  | \$350 whole day (\$455 whole day non-resident)                       | \$350 whole day (\$455 whole day non-resident)                       |
|                      |  | Disc Golf Course Hourly Rate   |  | \$50 per hour (\$65 non-resident)                                    | \$50 per hour (\$65 non-resident)                                    |
|                      |  | Disc Golf Course Half Day (4 hours)  |  | \$150 half day (\$195 half day non-resident)                         | \$150 half day (\$195 half day non-resident)                         |
|                      |  | Disc Golf Course Whole Day (5-10 hours)  |  | \$350 whole day (\$455 whole day non-resident)                       | \$350 whole day (\$455 whole day non-resident)                       |
|                      |  | * Exclusive use of the Disc Golf Course is not guaranteed with rentals.                                    |  |  |  |
|                      |  | Lights (Community Park & Zebulon Elementary School Ball Fields)  |  | \$35.00 per hour (\$50.00 per hour non-resident)                     | \$35.00 per hour (\$50.00 per hour non-resident)                     |
|                      |  | Field Preparation  |  | see below by sport   | see below by sport   |
|                      |  | Baseball/Softball  |  | \$60.00 per field per day  | \$60.00 per field per day  |
|                      |  | Soccer   |  | \$100.00 per field per day   | \$100.00 per field per day   |
|                      |  | Football   |  | \$200.00 per field per day   | \$200.00 per field per day   |
|                      |  | Field Preparation includes one line/dragging per day.  |  |  |  |
|                      |  | Tennis Courts (Whitley Park)   |  | \$25.00 per hour (\$40.00 per hour non-resident)                     | \$25.00 per hour (\$40.00 per hour non-resident)                     |
|                      |  | Basketball Courts (Community Park)   |  | \$25.00 per hour (\$40.00 per hour non-resident)                     | \$25.00 per hour (\$40.00 per hour non-resident)                     |
|                      |  | Non-Profit Groups  |  | Fees determined on a case-by-case basis per the Cost Recovery Policy | Fees determined on a case-by-case basis per the Cost Recovery Policy |
|                      |  | Community Center Rental  |  |  |  |
|                      |  | Classroom A or B   |  | \$15.00 per hour (\$25.00 per hour non-resident)                     | \$15.00 per hour (\$25.00 per hour non-resident)                     |
|                      |  | Classroom C  |  | \$25.00 per hour (\$40.00 per hour non-resident)                     | \$25.00 per hour (\$40.00 per hour non-resident)                     |
|                      |  | Activity Room A or B   |  | \$25.00 per hour (\$40.00 per hour non-resident)                     | \$25.00 per hour (\$40.00 per hour non-resident)                     |
|                      |  | Youth Birthday, ages 12 and under (Activity Room + Gym for 2 hours)  |  | \$120.00 (\$150.00 non -residents)                                   | \$120.00 (\$150.00 non -residents)                                   |
|                      |  | Warming Kitchen  |  | \$25.00 per hour (\$40.00 per hour non-resident)                     | \$25.00 per hour (\$40.00 per hour non-resident)                     |
|                      |  | Gym-Basketball Setup   |  | \$60.00 per hour (\$90.00 per hour non-resident)                     | \$60.00 per hour (\$90.00 per hour non-resident)                     |
|                      |  | Gym-Volleyball Setup   |  | \$60.00 per hour (\$90.00 per hour non-resident)                     | \$60.00 per hour (\$90.00 per hour non-resident)                     |
|                      |  | Gym-Assembly Setup   |  | \$75.00 per hour (\$125.00 per hour non-resident)                    | \$75.00 per hour (\$125.00 per hour non-resident)                    |
|                      |  | Gym-Banquet Setup (includes Warming Kitchen use)   |  | \$100.00 per hour (\$150.00 per hour non-resident)                   | \$100.00 per hour (\$150.00 per hour non-resident)                   |
|                      |  | Gym-Including Alcohol Use (includes Warming Kitchen use)   |  | \$150.00 per hour (\$225.00 per hour non-resident)                   | \$150.00 per hour (\$225.00 per hour non-resident)                   |
|                      |  | A/V Equipment Use  |  | \$25.00 per event (\$40.00 per event non-resident)                   | \$25.00 per event (\$40.00 per event non-resident)                   |
|                      |  | After Hours Rates  |  | See below Additional Department Rental Fees                          | See below Additional Department Rental Fees                          |
|                      |  | Non-Profit Groups  |  | Fees determined on a case-by-case basis                              | Fees determined on a case-by-case basis                              |
|                      |  | Please note that all rentals are for a maximum time of 4 hours.  |  |  |  |
|                      |  | Assembly or Banquet Setup Charge   |  | \$60.00 per event  | \$60.00 per event  |
|                      |  | Facility Cleaning  |  |  |  |
|                      |  | 1-150 persons  |  | \$125.00 per event   | \$125.00 per event   |
|                      |  | 151 or more persons  |  | \$175.00 per event   | \$175.00 per event   |



|  |  |   |  |   |   |
|--|--|---|--|---|---|
|  |  | <b>Additional Rental Fees</b>   |  |   |   |
|  |  | Standard staffing rate  |  | \$35.00 per hour per staff                      | \$35.00 per hour per staff                      |
|  |  | Supervisor staffing rate  |  | \$55.00 per hour per staff                      | \$55.00 per hour per staff                      |
|  |  | After hour (night & weekend)  |  | Staff Rate times 150%                           | Staff Rate times 200%                           |
|  |  | Application fee for reoccurring/banquet/assembly/tournament rentals                     |  | \$25.00 per application                         | \$25.00 per application                         |
|  |  | Admission/gate fee  |  | \$25.00 per day                                 | \$25.00 per day                                 |
|  |  |   |  |   |   |
|  |  | <u>Event Fees</u>   |  |   |   |
|  |  | Booth/concession registration will be determined on a per event basis.                  |  |   |   |
|  |  |   |  |   |   |
|  |  | <u>Sponsorship Fees</u>   |  |   |   |
|  |  | Baseball/Softball/Soccer Team Sponsor   |  | \$300.00  | \$300.00  |
|  |  | League Sponsor (per age group, per season)  |  | \$1,000.00                                      | \$1,000.00                                      |
|  |  | Basketball per team, per season   |  | \$150.00  | \$150.00  |
|  |  | Athletic Field Sponsor (per season)   |  | \$500.00  | \$500.00  |
|  |  | Athletic Field Sponsor (per year)   |  | \$1,500.00                                      | \$1,500.00                                      |
|  |  | Basketball Court (Community Center) Court Sponsor (per season)                          |  | \$500.00  | \$500.00  |
|  |  | Disc Golf Hole Sponsor (per year)   |  | \$500.00  | \$500.00  |
|  |  | Disc Golf Course Sponsor (3 years)  |  | \$10,000.00                                     | \$10,000.00                                     |
|  |  | Annual Event Sponsorship Package  |  |   |   |
|  |  | Platinum  |  | \$10,000.00                                     | \$10,000.00                                     |
|  |  | Gold  |  | \$5,000.00                                      | \$5,000.00                                      |
|  |  | Silver  |  | \$2,500.00                                      | \$2,500.00                                      |
|  |  | Bronze  |  | \$500.00  | \$500.00  |
|  |  | Other Event & Program Sponsor Packages will be determined on a per program/event basis. |  |   |   |
|  |  |   |  |   |   |
|  |  | <u>Youth Athletic Program Fees</u>  |  |   |   |
|  |  | Basketball (ages 4 and up)  |  | \$45.00   | \$45.00   |
|  |  | Baseball  |  |   |   |
|  |  | Ages 4-6  |  | \$35.00   | \$35.00   |
|  |  | Ages 7 and older  |  | \$45.00   | \$45.00   |
|  |  | Girls Softball (ages 7 & up)  |  | \$45.00   | \$45.00   |
|  |  | Soccer  |  | \$45.00   | \$45.00   |
|  |  | Youth Athletic Program Non-Resident Fees  |  | \$20.00 in addition to the regular program fees | \$20.00 in addition to the regular program fees |

|  |  |   |  |  |  |
|--|--|---|--|--|--|
|  |  | Youth/Adult Combined Athletic Program Fees  |  |  |  |
|  |  | Karate  |  |  |  |
|  |  | Two days per week   |  | \$40.00 per monthly session / \$50.00 per month non-residents  | \$40.00 per monthly session / \$50.00 per month non-residents  |
|  |  | One day per week  |  | \$20 per month/ \$25 per month non-residents   | \$20 per month/ \$25 per month non-residents   |
|  |  | Spring Adult Softball Leagues (per team)  |  | \$500.00   | \$500.00   |
|  |  | Adult Basketball Leagues (per team)   |  | \$500.00   | \$500.00   |
|  |  | <i>Please note that all other youth and adult athletic and recreational program fees will be based on instructor salary, supply costs, facility rental, and the cost recovery policy.</i> |  |  |  |
|  |  | Community Center User Fees  |  |  |  |
|  |  | Weight Room   |  | \$10.00 per month (\$15.00 per month non-resident)   | \$10.00 per month (\$15.00 per month non-resident)   |
|  |  | Youth Programs  |  |  |  |
|  |  | Summer Camps (based on cost of instruction & supplies)  |  | \$60-200.00  | \$60-200.00  |
|  |  | Camp & Program Nonresident Rates  |  |  |  |
|  |  | Program with 7 or more days or sessions   |  | \$20 in addition to the regular program fees   | \$20 in addition to the regular program fees   |
|  |  | Program with 2-6 days or sessions   |  | \$10 in addition to the regular program fees   | \$10 in addition to the regular program fees   |
|  |  | Program with 1 day or session   |  | \$5 in addition to the regular program fees if more than \$15  | \$5 in addition to the regular program fees if more than \$15  |
|  |  | Senior Trips  |  | Program fees will vary, but must recover 100% of costs.  | Program fees will vary, but must recover 100% of costs.  |
|  |  | Non-Athletic & Camp Programs  |  | Recreation program fees vary by program and goal. Fees will adhere to the Town's Recreation Cost Recovery Policy as attached behind this fee schedule. | Recreation program fees vary by program and goal. Fees will adhere to the Town's Recreation Cost Recovery Policy as attached behind this fee schedule. |
|  |  | Get Fit Pass  |  |  |  |
|  |  | Trekking, Zumba, Pilates, Kettlebell and Yoga Classes (7 sessions or \$5 per class)   |  | \$25.00 for resident/ \$30.00 for non-resident   | \$25.00 for resident/ \$30.00 for non-resident   |
|  |  | Gold All Access Pass  |  |  |  |
|  |  | Includes monthly membership to exercise rooms & unlimited daytime exercise programs for the month   |  | \$35.00 for resident/ \$45.00 for non-resident   | \$35.00 for resident/ \$45.00 for non-resident   |
|  |  | *some exercise programs may be excluded from fitness passes due to demand and format  |  |  |  |
|  |  |   |  |  |  |
|  |  | Living Tree Memorial  |  |  |  |
|  |  | Living Tree Memorial Tree and Brass Leaf  |  | \$150.00   | \$150.00   |
|  |  | Optional Outdoor Plastic Tree Tag   |  | \$15.00  | \$15.00  |
|  |  |   |  |  |  |
|  |  | Special Events  |  |  |  |
|  |  | Applicant Fee:  |  |  |  |
|  |  | Parade, Walk/Race, General Event Tier I & II  |  | \$100.00   | \$100.00   |
|  |  | Municipal Complex   |  | \$25.00  | \$25.00  |
|  |  | Permit Fee  |  |  |  |
|  |  | Parade, Walk/Race, General Event Tier II  |  | \$100.00   | \$100.00   |
|  |  | General Event Tier 1  |  | \$250.00   | \$250.00   |
|  |  | Municipal Complex   |  | Rental Fee Paid  | Rental Fee Paid  |
|  |  | Back/Side Lawn and Parking  |  |  |  |
|  |  | Full Day (6AM-11 PM)  |  | \$500.00   | \$500.00   |
|  |  | Half Day (7 hrs)  |  | \$300.00   | \$300.00   |
|  |  | Does not include closing the front gates or circular drive.   |  |  |  |
|  |  | Entire Complex  |  |  |  |
|  |  | Full Day (6AM-11 PM)  |  | \$1,000.00   | \$1,000.00   |
|  |  | Half Day (7 hrs)  |  | \$600.00   | \$600.00   |
|  |  | * Fridays are billed at the half day rate.  |  |  |  |
|  |  | After Hours Fee   |  | \$200 per hour   | \$200 per hour   |
|  |  | <i>This fee will be charged if applicant and all items brought onto the property are not removed from the municipal complex by the end time listed on the rental agreement.</i>           |  |  |  |
|  |  | Security Deposit  |  | Equal to the Rental Fee, not less than \$500   | Equal to the Rental Fee, not less than \$500   |
|  |  | Late Fee  |  | \$250.00   | \$250.00   |
|  |  | Insurance Reimbursement   |  | 100% cost incurred by town   | 100% cost incurred by town   |
|  |  | Processing Fee  |  | \$250.00   | \$250.00   |
|  |  | * The applicant is expected to purchase their own insurance.  |  |  |  |
|  |  | Mailer  |  | 100% cost incurred by Town   | 100% cost incurred by Town   |
|  |  | Processing Fee  |  | \$50.00  | \$50.00  |
|  |  | Emergency Action Plan Late Fee  |  | \$25 per day   | \$25 per day   |
|  |  |   |  |  |  |
|  |  |   |  |  |  |

|                              |  |  |  |  |  |
|------------------------------|--|--|--|--|--|
| Public Works Staff Services* |  |  |  |  |  |
|                              |  |  |  |  |  |
|                              |  | General Labor  | Equipment operator I and II, III or Crew leader                    | \$39.75 per hour   | \$39.75 per hour   |
|                              |  | Administrative Labor   | Administrative Assistant/Construction Inspector                    | \$42.00 per hour   | \$42.00 per hour   |
|                              |  | Technical Labor  | Ops. Manager, Adm/Contracts Manager, Senior Construction Inspector | \$57.25 per hour   | \$57.25 per hour   |
|                              |  | Management Support   | Director/Asst. Director/Engineer                                   | \$78.50 per hour   | \$78.50 per hour   |
|                              |  | Administrative Billings  |  | \$30.00  | \$30.00  |
|                              |  | Specifications Manual -- Paper Copy  |  | Actual cost of copying/printing                          | Actual cost of copying/printing                          |
|                              |  | Specifications Manual -- Electronic Copy   |  | Actual cost of disk                                      | Actual cost of disk                                      |
|                              |  | * After hours/weekend services will be charged 200% of hourly rate.                    |  |  |  |
| Equipment Rates              |  |  |  |  |  |
|                              |  |  |  |  |  |
|                              |  | Mud/Water Pump w/ hose   |  | \$5.50 per hour  | \$5.50 per hour  |
|                              |  | Chain Saw  |  | 8.25 per hour  | 8.25 per hour  |
|                              |  | Jumping Jack/Plate Tamp  |  | \$15.00 per hour   | \$15.00 per hour   |
|                              |  | Weed Eater, Edger or Blower  |  | \$11.00 per hour   | \$11.00 per hour   |
|                              |  | Portable Wobble Light  |  | \$27.50 per hour   | \$27.50 per hour   |
|                              |  | Air Compressor -185 CFM  |  | \$25.00 per hour   | \$25.00 per hour   |
|                              |  | 4x4 Backhoe w 4/1  |  | \$93.00 per hour   | \$93.00 per hour   |
|                              |  | Compact Payloader with attachment  |  | \$90.00 per hour   | \$90.00 per hour   |
|                              |  | Zero Tun Mower   |  | \$38.00 per hour   | \$38.00 per hour   |
|                              |  | 2 KW Generator   |  | \$40.00 per day  | \$40.00 per day  |
|                              |  | 8 KW Generator   |  | \$77.00 per day  | \$77.00 per day  |
|                              |  | 20 KW Generator  |  | \$125.00 per day   | \$125.00 per day   |
|                              |  | 30 KW Generator  |  | \$148.00 per day   | \$148.00 per day   |
|                              |  | 60 KW Generator  |  | \$192.00 per day   | \$192.00 per day   |
|                              |  | 120V Cart Receptacles  |  | \$105.00 per day each                                    | \$105.00 per day each                                    |
|                              |  | HD Extension Cord for Carts  |  | \$30.00 per day each                                     | \$30.00 per day each                                     |
|                              |  | 3' Heavy Duty Cable Protectors   |  | \$5.50 per day each                                      | \$5.50 per day each                                      |
|                              |  | 8' Safety Barricades   |  | \$33 per day each  | \$33 per day each  |
|                              |  | 3' Safety Cones  |  | \$1.25 per day each                                      | \$1.25 per day each                                      |
|                              |  | Safety Signage and Stand   |  | \$10.00 per day each                                     | \$10.00 per day each                                     |
|                              |  | NCDOT Approved Safety Signage and Stand  |  | \$11.00 per day each                                     | \$11.00 per day each                                     |
|                              |  | Light Tower  |  | \$30.00 per hour/\$95 per day                            | \$30.00 per hour/\$95 per day                            |
|                              |  | Ramjet 65-gpm  |  | \$55.00 per hour   | \$55.00 per hour   |
|                              |  | 40-65 HP Tractor w/ attachment   |  | \$66.00 per hour   | \$66.00 per hour   |
|                              |  | Power Broom/Bush Hog/Walk Behind Mower   |  | \$27.50 per hour   | \$27.50 per hour   |
|                              |  | Track Loader w/ attachment   |  | \$75.00 per hour   | \$75.00 per hour   |
|                              |  | Mid-size Excavator   |  | 100.00 per hour  | 100.00 per hour  |
|                              |  | Mini Excavator   |  | \$72.50 per hour   | \$72.50 per hour   |
|                              |  | Bucket Truck (42' working height)  |  | \$85.00 per hour   | \$85.00 per hour   |
|                              |  | Street Sweeper   |  | \$175.00 per hour  | \$175.00 per hour  |
|                              |  | Vacuum Trailer   |  | \$93.00 per hour   | \$93.00 per hour   |
|                              |  | Knuckle Boom Truck ( 20 CY)  |  | \$125.00 per hour  | \$125.00 per hour  |
|                              |  | Automated Leaf Truck ( 25 CY)  |  | \$160.00 per hour  | \$160.00 per hour  |
|                              |  | Material Cost  |  | Actual Costs + 20%                                       | Actual Costs + 20%                                       |
|                              |  | Salt Brine (23-26% solution )  |  | \$0.50 per gallon  | \$0.50 per gallon  |
|                              |  | 4 x 4 Utility Vehicle(6 passenger)   |  | \$93.00 per day  | \$93.00 per day  |
|                              |  | F-150/F-250 4x4  |  | \$55.00 for first 3 hours/\$154.00 per day over 3 hours  | \$55.00 for first 3 hours/\$154.00 per day over 3 hours  |
|                              |  | F-250 Utility Truck  |  | \$72.00 for first 3 hours/\$181.00 per day over 3 hours  | \$72.00 for first 3 hours/\$181.00 per day over 3 hours  |
|                              |  | F-350 Utility Truck/F-550 Utility 4x4  |  | \$100.00 for first 3 hours/\$250.00 per day over 3 hours | \$100.00 for first 3 hours/\$250.00 per day over 3 hours |
|                              |  | 2 Ton Dump (10-12 CY)  |  | \$125.00 for first 3 hours/\$295.00 per day over 3 hours | \$125.00 for first 3 hours/\$295.00 per day over 3 hours |
|                              |  |  |  |  |  |
|                              |  | All fees are subject to change at any time with approval of the Board of Commissioners |  |  |  |
|                              |  |  |  |  |  |

|  | TRANSPORTATION FUND   | FY 2026 Required<br>(Debt Payments) | FY 2026<br>Recommended |   | FY '26 Notes                                | FY 2027<br>Projected | FY 2028<br>Projected | FY 2029<br>Projected | FY 2030<br>Projected | FY 2031<br>Projected | FY 2032<br>Projected | Sustainability Check |
|--|---|-------------------------------------|------------------------|---|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|  | Street Paving and Vehicular Transportation                      |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |                      |
|  | Street Paving:  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |                      |
|  | FY '26 Annual Street Resurfacing                                |                                     | \$486,000              | ✓ | funded by Tag Fee and Powell Bill           |                      |                      |                      |                      |                      |                      |                      |
|  | FY '27 Annual Street Resurfacing                                |                                     |                        |   |   | \$475,000            |                      |                      |                      |                      |                      |                      |
|  | FY '28 Annual Street Resurfacing                                |                                     |                        |   |   |                      | \$500,000            |                      |                      |                      |                      |                      |
|  | FY '29 Annual Street Resurfacing                                |                                     |                        |   |   |                      |                      | \$500,000            |                      |                      |                      |                      |
|  | FY '30 Annual Street Resurfacing                                |                                     |                        |   |   |                      |                      |                      | \$500,000            |                      |                      |                      |
|  | FY '31 Annual Street Resurfacing                                |                                     |                        |   |   |                      |                      |                      |                      | \$515,000            |                      |                      |
|  | FY '32 Annual Street Resurfacing                                |                                     |                        |   |   |                      |                      |                      |                      |                      | \$530,450            |                      |
|  | Intersection Improvements:                                      |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |                      |
|  | Old Bunn @ Shepard School signal                                |                                     | \$0                    | ✓ | funded by Transportation Impact Fees        |                      |                      |                      |                      |                      |                      |                      |
|  | Jones Street Connector and Pearce/Proctor Roundabout            |                                     |                        |   |   | \$8,000,000          |                      |                      |                      |                      |                      |                      |
|  | Arendell/Gannon Roundabouts                                     |                                     |                        |   |   | \$10,500,000         |                      |                      |                      |                      |                      |                      |
|  | Judd @ N. Arendell Signal                                       |                                     | \$1,900,000            |   |   |                      |                      |                      |                      |                      | \$ 5,000,000         |                      |
|  | Thoroughfare Improvements:                                      |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |                      |
|  | North Arendell Widening   |                                     |                        | ✓ |   |                      |                      |                      |                      |                      |                      |                      |
|  | Proctor - Old Bunn (Pearces to Karial)                          |                                     |                        |   |   |                      |                      |                      |                      | \$11,000,000         |                      |                      |
|  | Gannon Avenue & Industrial Drive Loop                           |                                     |                        |   |   |                      |                      |                      | \$10,000,000         |                      |                      |                      |
|  | FY 26 Street and Thoroughfare Expenditures                      |                                     | \$2,386,000            | ✓ | Projected FY 27 - FY 32 Expenditures        | \$18,975,000         | \$500,000            | \$500,000            | \$10,500,000         | \$11,515,000         | \$5,530,450          |                      |
|  |   |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |                      |
|  | Dedicated Property Tax  |                                     | \$0                    |   |   |                      |                      |                      |                      |                      |                      |                      |
|  | Property Tax dedicated to pay Bond                              |                                     | \$0                    | ✓ | tax rate increase goes into effect in FY 26 |                      | \$8,000,000          | \$10,000,000         | \$10,000,000         | \$11,000,000         | \$5,000,000          |                      |
|  | Motor Vehicle Tag Fee   |                                     | \$250,000              | ✓ | dedicated to Annual Street Resurfacing      | \$257,500            | \$265,225            | \$273,182            | \$281,377            | \$289,819            | \$298,513            |                      |
|  | Transportation Impact Fee                                       |                                     | \$0                    | ✓ |   |                      |                      |                      |                      |                      |                      |                      |
|  | Powell Bill (gas tax)   |                                     | \$236,000              | ✓ | dedicated to Annual Street Resurfacing      | \$243,080            | \$250,372            | \$257,884            | \$265,620            | \$273,589            | \$281,796            |                      |
|  | Fund Balance (Unassigned)                                       |                                     | \$1,900,000            |   |   |                      |                      |                      |                      |                      |                      |                      |
|  | Transportation Improvements (Committed Fund Balance)            |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |                      |
|  | Transportation Impact Fee (Restricted Fund Balance)             |                                     | \$0                    | ✓ |   |                      |                      |                      |                      |                      |                      |                      |
|  | Developer Reimbursement / Fee-in-Lieu (Restricted Fund Balance) |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |                      |
|  | Street Powell Bill (Restricted Fund Balance)                    |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |                      |
|  |   |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |                      |
|  | FY 26 Street and Thoroughfare Revenues                          |                                     | \$2,386,000            | ✓ | Projected FY 27 - FY 32 Revenues            | \$500,580            | \$8,515,597          | \$10,531,065         | \$10,546,997         | \$11,563,407         | \$5,580,309          |                      |

|  | TRANSPORTATION FUND                               | FY 2026 Required<br>(Debt Payments) | FY 2026<br>Recommended |   | FY '26 Notes                         | FY 2027<br>Projected | FY 2028<br>Projected | FY 2029<br>Projected | FY 2030<br>Projected | FY 2031<br>Projected | FY 2032<br>Projected | Sustainability Check |
|--|---|-------------------------------------|------------------------|---|--------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|  | "Walk Zebulon" and Transit                        |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | Walk Zebulon                                      |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | Poplar Street (Vance to Gannon)                   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  |   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | Gill / Privette Connector (Gannon to ZMS)         |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  |   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | N. Arendell (Lee - Triangle East)                 |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  |   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | Pony Road (Zebulon Green - Bus Stop/Wedgewood SC) |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  |   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | Transit   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | Smart Ride  |                                     | \$0                    | ✓ | In Operating Budget                  | \$75,000             | \$75,000             | \$75,000             | \$75,000             | \$75,000             | \$75,000             |                      |
|  |   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | FY 26 Walk Zebulon Expenditures                   |                                     | \$0                    | ✓ | Projected FY 27 - FY 32 Expenditures | \$75,000             | \$75,000             | \$75,000             | \$75,000             | \$75,000             | \$75,000             |                      |
|  |   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | Dedicated Property Tax Base                       |                                     | \$0                    | ✓ | 0.3¢ of 2                            | \$75,000             | \$75,000             | \$75,000             | \$75,000             | \$75,000             | \$75,000             |                      |
|  | Dedicated Property Tax Base to pay Bond           |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | Greenway/bicycle/pedestrian Reserves              |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | General Fund, Fund Balance (GFFB)                 |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  |   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | FY 26 Walk Zebulon Revenues                       |                                     | \$0                    | ✓ | Projected FY 27 - FY 32 Revenues     | \$75,000             | \$75,000             | \$75,000             | \$75,000             | \$75,000             | \$75,000             |                      |

|  | STORM DRAINAGE FUND   | FY 2026 Required<br>(Debt Payments) | FY 2026<br>Recommended |   | FY '26 Notes                         | FY 2027<br>Projected | FY 2028<br>Projected | FY 2029<br>Projected | FY 2030<br>Projected | FY 2031<br>Projected | FY 2032<br>Projected | Sustainability Check                |
|--|---|-------------------------------------|------------------------|---|--------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------------------------|
|  | Stormwater  |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | 2026 projects   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | W. Horton   |                                     |                        |   |                                      | \$1,015,000          |                      |                      |                      |                      |                      |                                     |
|  | Little River Park   |                                     |                        |   |                                      | \$335,000            |                      |                      |                      |                      |                      |                                     |
|  | 2027 projects   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | W. Sycamore and Arendell  |                                     |                        |   |                                      | \$350,000            | \$2,000,000          |                      |                      |                      |                      | included with road project          |
|  | W. Sycamore and Arendell (Constructed Wetlands Option)  |                                     |                        |   |                                      | \$450,000            |                      |                      |                      |                      |                      |                                     |
|  | 2028 projects   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | E. Horton Street (right of way & permitting)  |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  |   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | 2029 projects   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | E. Horton Street (construction)   |                                     |                        |   |                                      |                      |                      | \$2,000,000          |                      |                      |                      | Stormwater Bond Referendum required |
|  | N. Church Street  |                                     |                        |   |                                      |                      |                      | \$995,000            |                      |                      |                      |                                     |
|  | 2030 projects   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | TBD dependent upon Stormwater Condition Assessment results and available funds. Candidates include: |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | W. McIver Street  |                                     |                        |   |                                      |                      |                      |                      | \$850,000            |                      |                      | Stormwater Bond Referendum required |
|  | East Vance/East Barbee RR Crossing Culvert  |                                     |                        |   |                                      |                      |                      |                      | \$450,000            |                      |                      |                                     |
|  | Stormwater Improvements (Committed Fund Balance)  |                                     |                        |   |                                      |                      |                      |                      |                      | \$260,000            |                      |                                     |
|  |   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | 2031 projects   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | TBD dependent upon Stormwater Condition Assessment results and available funds. Candidates include: |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | Lee and Glenn Street  |                                     |                        |   |                                      |                      |                      |                      |                      |                      | \$88,000             | Stormwater Bond Referendum required |
|  | East Franklin Drainage  |                                     |                        |   |                                      |                      |                      |                      |                      |                      | \$530,000            |                                     |
|  | Poplar and Whitley RR Crossing  |                                     |                        |   |                                      |                      |                      |                      |                      |                      | \$131,000            |                                     |
|  | Sexton Avenue   |                                     |                        |   |                                      |                      |                      |                      |                      |                      | \$950,000            |                                     |
|  |   |                                     |                        |   |                                      |                      |                      |                      |                      |                      | \$320,000            |                                     |
|  | Stormwater Improvements (Committed Fund Balance)  |                                     |                        |   |                                      |                      |                      |                      |                      |                      | \$300,000            |                                     |
|  |   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | FY 26 Stormwater Expenditures   |                                     | \$0                    | ✓ | Projected FY 27 - FY 32 Expenditures | \$2,150,000          | \$2,000,000          | \$2,995,000          | \$1,300,000          | \$260,000            | \$2,319,000          |                                     |
|  |   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | Stormwater Capital Reserves   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | Dedicated Property Tax for Stormwater   |                                     | \$0                    |   | 0.7¢                                 | \$0                  | \$0                  | \$0                  |                      |                      |                      |                                     |
|  | Dedicated Property Tax Base to pay Bond   |                                     |                        |   |                                      |                      |                      |                      | \$1,658,000          | \$2,279,000          | \$2,319,000          |                                     |
|  | General Fund, Fund Balance (GFFB)   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | ARPA  |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  |   |                                     |                        |   |                                      |                      |                      |                      |                      |                      |                      |                                     |
|  | FY 26 Stormwater Revenues   |                                     | \$0                    | ✓ | Projected FY 27 - FY 32 Revenues     | \$0                  | \$0                  | \$0                  | \$1,658,000          | \$2,279,000          | \$2,319,000          |                                     |

|  | FLEET MANAGEMENT FUND                                    | FY 2026 Required<br>(Debt Payments) | FY 2026<br>Recommended |   | FY '26 Notes  | FY 2027<br>Projected | FY 2028<br>Projected | FY 2029<br>Projected | FY 2030<br>Projected | FY 2031<br>Projected | FY 2032<br>Projected | Sustainability Check   |
|--|--|-------------------------------------|------------------------|---|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--|
|  | Fleet and Equipment                                      |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | Light Duty (~ 5 years)                                   |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | Enterprise (PD(6), PR(5), PN(2), PW, Admin, Fire)        | \$144,650                           | \$144,650              | x | Exisiting lease vehicles averaging \$12,000/mo.                   | \$144,650            | \$144,650            |                      |                      |                      |                      | Reevaluate program after first buy back period (~2027). Own vehicles at 5-years (if not sold back) |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | Patrol - replacements (3 @ \$94k ea.)                    |                                     | \$235,000              | x |   | \$242,050            | \$249,312            | \$256,791            | \$264,495            | \$272,429            | \$280,602            |  |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | PW - 2011 F-150 Replacement                              |                                     | \$60,000               | x |   |                      | \$60,000             |                      | \$60,000             |                      | \$60,000             |  |
|  | PW - 2000 Bucket truck replacement                       |                                     | \$95,000               |   |   | \$60,000             | \$60,000             | \$60,000             | \$60,000             | \$60,000             | \$60,000             |  |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |   | \$82,000             | \$82,000             | \$82,000             | \$82,000             | \$82,000             | \$82,000             |  |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | Vehicle Allotment FY 27-31                               |                                     |                        |   |   |                      | \$91,449             | \$65,984             | \$199,214            | \$240,675            | \$332,985            |  |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | Medium Duty (5-15 years):                                |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | Payloader  | \$16,000                            | \$16,000               | ♦ | financed by Yard Waste Fee  | \$16,000             |                      |                      |                      |                      |                      | Roll retired debt into another piece of equipment in FY '28  |
|  | Leaf Truck   | \$38,000                            | \$38,000               | ♦ | financed by Yard Waste Fee  | \$38,000             |                      |                      |                      |                      |                      | Roll retired debt into another piece of equipment in FY '28  |
|  | Excavator and Trailer                                    | \$33,000                            | \$33,000               | ♦ | financed by Yard Waste Fee  | \$33,000             |                      |                      |                      |                      |                      | Roll retired debt into another piece of equipment in FY '28  |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | Knuckleboom  | \$36,300                            | \$36,300               | ♦ | financed by Yard Waste Fee  | \$36,300             | \$36,300             | \$36,300             | \$36,300             |                      |                      | Last debt payment in FY '30  |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | Heavy Duty (>15 years):                                  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | 1987 Ladder Replacement ( #95)                           | \$83,000                            | \$83,000               | ✓ | funded by 1.7¢ dedicated to Fire Apparatus                        | \$82,200             | \$82,200             | \$82,200             | \$82,200             | \$82,200             | \$82,200             | Last debt payment in FY '33  |
|  | 1997 Pumper Replacement (#91)                            | \$84,000                            | \$84,000               | ✓ | funded by 1.7¢ dedicated to Fire Apparatus                        |                      |                      |                      |                      |                      |                      | Last debt payment in FY '26  |
|  | Pumper Replacement (#94)                                 |                                     |                        |   |   | \$108,000            | \$108,000            | \$108,000            | \$108,000            | \$108,000            | \$108,000            | First debt payment in FY '27   |
|  | Pumper Replacement (#92)                                 |                                     |                        |   |   |                      |                      |                      | \$950,000            |                      |                      | Paid with Reserve Funds  |
|  | New Pumper (Fire Station #3)                             |                                     |                        |   |   |                      |                      |                      |                      |                      | \$1,100,000          | Paid with Reserve Funds  |
|  | Fire Fleet Reserve deposit (from dedicated property tax) |                                     |                        | ✓ | Remainder of Fire Tax placed into savings to purchase Pumper #92. | -\$18,190            | -\$13,030            | -\$7,715             | -\$2,240             | \$3,399              | \$9,207              |  |
|  | Fire Fleet Reserve deposit (from County Cost share)      |                                     | \$87,200               | + | Annual payment ends in FY '25 with lump sum deposit               | \$82,546             | \$86,883             | \$91,443             | \$96,237             | \$101,277            | \$106,576            |  |
|  | Equipment  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | New Mower (PW 2016 Replacement)                          |                                     | \$22,000               |   |   |                      |                      |                      |                      |                      |                      |  |
|  | Bobcat AT 450 replacement                                |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | PD ATV   |                                     |                        |   |   | \$25,000             |                      |                      |                      |                      |                      |  |
|  | Toro Multiforce  |                                     |                        |   |   | \$22,500             |                      |                      |                      |                      |                      |  |
|  | Toro Stand-On  |                                     |                        |   |   | \$24,000             |                      |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | Equipment Allotment FY 27-32                             |                                     |                        |   |   |                      | \$70,000             | \$70,000             | \$70,000             | \$70,000             | \$70,000             |  |
|  |  |                                     |                        |   |   |                      |                      |                      |                      |                      |                      |  |
|  | FY 26 Fleet Expenditures                                 |                                     | \$934,150              |   | Projected FY 27 - FY 32 Expenditures                              | \$978,056            | \$1,057,764          | \$845,003            | \$2,006,206          | \$1,019,980          | \$2,291,570          |  |

|  |  |  |           |   |                                  |           |           |           |             |           |             |                    |
|--|--|--|-----------|---|----------------------------------|-----------|-----------|-----------|-------------|-----------|-------------|--------------------|
|  |  |  |           |   |                                  |           |           |           |             |           |             |                    |
|  | Dedicated Property Tax for Fleet               |  | \$364,400 | x | 2¢                               | \$375,332 | \$386,592 | \$398,190 | \$410,135   | \$422,439 | \$435,113   | Assumes 3% growth. |
|  | Dedicated Property Tax for Fire Fleet          |  | \$167,000 | ✓ |                                  | \$172,010 | \$177,170 | \$182,485 | \$187,960   | \$193,599 | \$199,407   | Assumes 3% growth. |
|  | County Cost share                              |  | \$87,200  | + |                                  | \$82,546  | \$86,883  | \$91,443  | \$96,237    | \$101,277 | \$106,576   |                    |
|  | FEMA   |  |           |   |                                  |           |           |           |             |           |             |                    |
|  | Fund Balance (Unassigned)                      |  | \$174,050 | ♣ | Equipment and upfits             | \$27,005  |           |           |             |           |             |                    |
|  | Fire Fleet Reserve                             |  |           |   |                                  |           |           |           | \$950,000   |           | \$1,100,000 |                    |
|  | Regular Fleet Reserve (Committed Fund Balance) |  |           |   |                                  |           |           |           |             |           |             |                    |
|  | Yard Waste Fee                                 |  | \$141,500 | ♦ | funds Medium Duty                | \$145,745 | \$150,117 | \$154,621 | \$159,259   | \$164,037 | \$168,958   |                    |
|  |  |  |           |   |                                  |           |           |           |             |           |             |                    |
|  | FY 26 Fleet Revenues                           |  | \$934,150 |   | Projected FY 27 - FY 32 Revenues | \$802,638 | \$800,763 | \$826,739 | \$1,803,592 | \$881,353 | \$2,010,054 |                    |



|  | SERVICE EQUIPMENT & IT FUND                            | FY 2026 Required<br>(Debt Payments) | FY 2026<br>Recommended |  | FY '26 Notes                         | FY 2027<br>Projected | FY 2028<br>Projected | FY 2029<br>Projected | FY 2030<br>Projected | FY 2031<br>Projected | FY 2032<br>Projected | Sustainability Check |
|--|--|-------------------------------------|------------------------|--|--------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|  | Service Equipment                                      |                                     |                        |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  |  |                                     |                        |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  |  |                                     |                        |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | Thermal Image Camera                                   |                                     |                        |  |                                      |                      |                      | \$12,000             |                      |                      |                      |                      |
|  | Mobile and Portable Radio Replacement                  |                                     |                        |  |                                      |                      |                      |                      | \$250,000            |                      |                      |                      |
|  | K-9  |                                     |                        |  |                                      |                      |                      |                      | \$15,000             |                      |                      |                      |
|  | Drone Replacement                                      |                                     |                        |  |                                      |                      |                      | \$13,000             | \$13,000             |                      |                      |                      |
|  |  |                                     |                        |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | FY 26 Service Equipment Expenditures                   |                                     | \$0                    |  | Projected FY 27 - FY 32 Expenditures | \$0                  | \$0                  | \$25,000             | \$278,000            | \$0                  | \$0                  |                      |
|  |  |                                     |                        |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | Dedicated Property Tax                                 |                                     |                        |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | General Fund, Fund Balance (GFFB)                      |                                     |                        |  |                                      | \$8,000              | \$0                  | \$8,000              | \$25,000             | \$265,000            | \$248,500            |                      |
|  |  |                                     |                        |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | FY 26 Service Equipment Revenues                       |                                     | \$0                    |  | Projected FY 27 - FY 32 Revenues     | \$8,000              | \$0                  | \$8,000              | \$25,000             | \$265,000            | \$248,500            |                      |
|  | Information Technology                                 |                                     |                        |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  |  |                                     |                        |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | IT network reinvestment (computers, switches, servers) |                                     | \$75,000               |  |                                      | \$30,000             | \$30,000             | \$30,000             | \$30,000             | \$30,000             | \$30,000             |                      |
|  |  |                                     |                        |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | FY 26 IT Expenditures                                  |                                     | \$75,000               |  | Projected FY 27 - FY 32 Expenditures | \$30,000             | \$30,000             | \$30,000             | \$30,000             | \$30,000             | \$30,000             |                      |
|  |  |                                     |                        |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | Dedicated Property Tax                                 |                                     |                        |  |                                      | \$30,000             | \$30,000             | \$30,000             | \$30,000             | \$30,000             | \$30,000             |                      |
|  | General Fund, Fund Balance (GFFB)                      |                                     | \$75,000               |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | IT Reserve   |                                     |                        |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  |  |                                     |                        |  |                                      |                      |                      |                      |                      |                      |                      |                      |
|  | FY 26 IT Revenue                                       |                                     | \$75,000               |  | Projected FY 27 - FY 32 Revenues     | \$30,000             | \$30,000             | \$30,000             | \$30,000             | \$30,000             | \$30,000             |                      |

|  | PROPERTY MANAGEMENT FUND                              | FY 2026 Required<br>(Debt Payments) | FY 2026<br>Recommended |  | FY '26 Notes   | FY 2027<br>Projected | FY 2028<br>Projected | FY 2029<br>Projected | FY 2030<br>Projected | FY 2031<br>Projected | FY 2032<br>Projected | Sustainability Check  |
|--|---|-------------------------------------|------------------------|--|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|---|
|  | Facilities  |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Municipal Complex                                     |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | FY '09 Debt Service - Bonds (Mun. Complex)            | \$255,000                           |                        |  | Payments already included in Op. Budget  | \$246,450            | \$237,800            | \$104,000            |                      |                      |                      | Debt retired FY '29   |
|  | Town Hall Reorganization                              |                                     |                        |  |  | \$1,300,000          |                      |                      |                      |                      |                      | Bond Referendum or Lease Purchase.  |
|  | Town Hall Expansion                                   |                                     |                        |  |  |                      |                      | \$900,000            |                      |                      | \$10,000,000         | Bond Referendum or Lease Purchase.  |
|  | Town Hall Maintenance                                 |                                     |                        |  | Replace windows with reorganization project  |                      |                      |                      |                      |                      |                      |   |
|  |   |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Police Reorganization                                 |                                     |                        |  |  | \$1,200,000          |                      |                      |                      |                      |                      | Bond Referendum or Lease Purchase.  |
|  | Police Expansion                                      |                                     |                        |  |  |                      |                      |                      |                      |                      | \$3,000,000          | Bond Referendum or Lease Purchase.  |
|  |   |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Fire  |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Fire/EMS Station: Construction (Capital Project Fund) |                                     | \$16,940,000           |  | Capital Project Fund   | \$366,000            | \$366,000            | \$366,000            | \$366,000            | \$366,000            | \$366,000            |   |
|  | Fire/EMS Station: Equipment (Capital Project Fund)    |                                     | \$360,000              |  | Capital Project Fund   |                      |                      |                      |                      |                      | \$150,000            |   |
|  |   |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Fire Station 2:                                       |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Land Acquisition                                      |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Design, Permitting, Utilities                         |                                     |                        |  |  |                      | \$1,000,000          |                      |                      |                      |                      | Bond Referendum or Lease Purchase.  |
|  | Construction  |                                     |                        |  |  |                      |                      | \$11,000,000         |                      |                      |                      | Bond Referendum or Lease Purchase.  |
|  |   |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Fire Station 3:                                       |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Land Acquisition                                      |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Design, Permitting, Utilities                         |                                     |                        |  |  |                      |                      |                      |                      | \$1,000,000          |                      |   |
|  | Construction  |                                     |                        |  |  |                      |                      |                      |                      |                      | \$11,000,000         |   |
|  |   |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Public Works Facilities                               |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Office Expansion                                      |                                     |                        |  |  | \$1,750,000          |                      |                      |                      |                      |                      |   |
|  | Office Furniture                                      |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Maintenance Yard Expansion                            |                                     |                        |  |  | \$500,000            |                      |                      |                      |                      |                      |   |
|  |   |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Five County Stadium                                   |                                     |                        |  |  |                      |                      |                      |                      |                      |                      | Bond Referendum, Lease Purchase, or Wake County parntership financing required. |
|  | ADA Restroom Upgrades                                 |                                     |                        |  |  | \$350,000            |                      |                      |                      |                      |                      |   |
|  | Field Lighting Improvements                           |                                     |                        |  |  | \$70,000             |                      |                      |                      |                      |                      |   |
|  | Concession Stand Equipment                            |                                     |                        |  |  | \$300,000            |                      |                      |                      |                      |                      |   |
|  |   |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Facility Assessment Survey (FAS)                      |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Per priority in FAS                                   |                                     |                        |  |  |                      | \$128,750            | \$132,613            | \$136,591            | \$140,689            | \$100,000            |   |
|  |   |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | FY 26 Facility Expenditures                           |                                     | \$17,300,000           |  | Projected FY 27 - FY 32 Expenditures   | \$6,082,450          | \$1,732,550          | \$12,502,613         | \$502,591            | \$1,506,689          | \$24,616,000         |   |
|  |   |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Property Tax dedicated to Capital                     |                                     |                        |  | 0.5¢ + 0.6¢ (round up to 8 cents dedicated to capital) and borrow 1.7¢ from Streets) | \$132,500            | \$136,475            | \$140,569            | \$144,786            | \$149,130            | \$250,000            |   |
|  | Property Tax dedicated to Fire/EMS                    |                                     |                        |  |  | \$366,000            | \$366,000            | \$366,000            | \$366,000            | \$366,000            | \$366,000            |   |
|  | Property Tax dedicated to Capital (Bond)              |                                     |                        |  |  | \$2,500,000          | \$1,020,000          | \$13,900,000         |                      | \$1,000,000          | \$24,000,000         |   |
|  | County Cost Share                                     |                                     | \$4,800,000            |  | Capital Project Fund   |                      |                      |                      |                      |                      |                      |   |
|  | USDA Grant  |                                     | \$7,500,000            |  | Capital Project Fund   |                      |                      |                      |                      |                      |                      |   |
|  | Installment Financing                                 |                                     | \$5,000,000            |  | Capital Project Fund   |                      |                      |                      |                      |                      |                      |   |
|  | General Fund Fund Balance                             |                                     |                        |  |  | \$225,000            |                      |                      |                      |                      |                      |   |
|  | Capital Reserve Balance                               |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Stadium Reserve                                       |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | Operating Budget dedicated to debt                    |                                     |                        |  |  | \$246,450            | \$237,800            | \$104,000            | \$0                  | \$0                  | \$0                  |   |
|  |   |                                     |                        |  |  |                      |                      |                      |                      |                      |                      |   |
|  | FY 26 Facility Revenue                                |                                     | \$17,300,000           |  | Projected FY 27 - FY 32 Revenues   | \$3,469,950          | \$1,760,275          | \$14,510,569         | \$510,786            | \$1,515,130          | \$24,616,000         |   |

|  | PROPERTY MANAGEMENT FUND   | FY 2026 Required<br>(Debt Payments) | FY 2026<br>Recommended |  | FY '26 Notes | FY 2027<br>Projected | FY 2028<br>Projected | FY 2029<br>Projected | FY 2030<br>Projected | FY 2031<br>Projected | FY 2032<br>Projected | Sustainability Check          |
|--|--|-------------------------------------|------------------------|--|--------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------------------|
|  | Parks  |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Gill Street (neighborhood park)  |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Community Planning   |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Walking Path   |                                     |                        |  |              |                      | \$50,000             |                      |                      |                      |                      |                               |
|  | Zebulon Elementary School-Park (WCPSS joint use)                               |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Walking Track Repair and Stabilization   |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Renovations (Basketball, Volleyball) & Signage                                 |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Field Improvement/Repurpose  |                                     |                        |  |              |                      |                      |                      |                      |                      | \$50,000             |                               |
|  | Little River Park (nature park)  |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Phase 1  |                                     | \$350,000              |  |              | \$1,500,000          |                      |                      |                      |                      |                      | Park Bond Referendum required |
|  | Phase 2  |                                     |                        |  |              |                      |                      | \$2,700,000          |                      |                      |                      | Park Bond Referendum required |
|  | Community Park   |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  |  |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  |  |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Park Expansion   |                                     |                        |  |              | \$500,000            |                      |                      |                      |                      |                      | Park Bond Referendum required |
|  | Baseball/Softball "wheel" and Spectator improvements                           |                                     |                        |  |              |                      | \$80,000             |                      | \$1,000,000          |                      |                      | Park Bond Referendum required |
|  | Basketball Court renovations   |                                     |                        |  |              | \$400,000            |                      |                      |                      |                      |                      | Park Bond Referendum required |
|  | Stormwater and Landscaping   |                                     |                        |  |              | \$150,000            |                      |                      |                      |                      |                      |                               |
|  | Splashpad and Stormwater   |                                     |                        |  |              | \$500,000            | \$45,000             |                      |                      |                      |                      | Park Bond Referendum required |
|  | Community Center   |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Renovations (Yoga Room, Office, Lobby) & Signage                               |                                     |                        |  |              | \$45,000             |                      |                      |                      |                      |                      |                               |
|  |  |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Wakelon Elementary School-Park (WCPSS joint use)                               |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Develop 3rd Soccer Field   |                                     |                        |  |              | \$150,000            |                      |                      |                      |                      |                      |                               |
|  | Develop walking trails   |                                     |                        |  |              | \$120,000            |                      |                      |                      |                      |                      |                               |
|  | Parking Improvements   |                                     |                        |  |              | \$150,000            |                      |                      |                      |                      |                      |                               |
|  | Signage  |                                     |                        |  |              | \$10,000             |                      |                      |                      |                      |                      |                               |
|  |  |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Whitley Park (neighborhood park)   |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Renovations (totlot, signage, parking)   |                                     |                        |  |              | \$280,000            |                      |                      |                      |                      |                      |                               |
|  | Landscape and Stormwater improvements  |                                     |                        |  |              |                      | \$150,000            |                      |                      |                      |                      |                               |
|  | Beaverdam Greenway   |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Fence Replacement  |                                     |                        |  |              | \$25,000             |                      |                      |                      |                      |                      |                               |
|  | Design and Construction  |                                     |                        |  |              |                      |                      |                      | \$500,000            | \$1,400,000          | \$1,400,000          | Park Bond Referendum required |
|  | Spine Greenway (connects Little River to Five County Stadium through Downtown) |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Design and Construction  |                                     |                        |  |              | \$500,000            | \$1,400,000          | \$1,400,000          |                      |                      |                      | Park Bond Referendum required |
|  | Park Maintenance   |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |
|  | Amenities (trash cans, benches, picnic tables)                                 |                                     |                        |  |              |                      |                      |                      |                      |                      |                      |                               |

|  |  |  |             |  |                                      |             |             |             |             |             |   |  |
|--|--|--|-------------|--|--------------------------------------|-------------|-------------|-------------|-------------|-------------|---|--|
|  |  |  |             |  |                                      |             |             |             |             |             |   |  |
|  | Park Expansion                                   |  |             |  |                                      |             |             |             |             |             |   |  |
|  |  |  |             |  |                                      |             |             |             |             |             |   |  |
|  | Park Acquisition and Development                 |  | \$1,500,000 |  |                                      |             | \$1,800,000 |             |             | \$2,000,000 | Park Bond Referendum required   |  |
|  | Greenway Design                                  |  |             |  |                                      |             |             |             |             |             |   |  |
|  | Downtown Park                                    |  |             |  | \$450,000                            | \$1,300,000 | \$900,000   |             |             |             | Park Bond Referendum required   |  |
|  | Zebulon/Wendell Open Space Trailhead             |  |             |  |                                      |             |             |             |             | \$50,000    |   |  |
|  |  |  |             |  |                                      |             |             |             |             |             |   |  |
|  | FY 26 Park Expenditures                          |  | \$1,850,000 |  | Projected FY 27 - FY 32 Expenditures | \$4,780,000 | \$3,025,000 | \$6,800,000 | \$1,500,000 | \$1,400,000 | \$3,500,000   |  |
|  |  |  |             |  |                                      |             |             |             |             |             |   |  |
|  | Dedicated Property Tax                           |  |             |  |                                      |             |             |             |             |             |   |  |
|  | Property Tax dedicated to Capital (Bond)         |  |             |  | \$4,800,000                          | \$3,025,000 | \$6,800,000 | \$1,500,000 | \$1,400,000 | \$3,500,000 | Bond Referendum of \$20M requires approximately 5¢ increase of tax rate |  |
|  | Wake: Open Space Grant                           |  |             |  |                                      |             |             |             |             |             |   |  |
|  | Wake: Greenway Fund                              |  |             |  |                                      |             |             |             |             |             |   |  |
|  | NC: Parks and Recreation Trust Fund (PARTF)      |  |             |  |                                      |             |             |             |             |             |   |  |
|  | NS: Locally Administered Projects Program (LAPP) |  |             |  |                                      |             |             |             |             |             |   |  |
|  | NC: Land and Water Fund                          |  |             |  |                                      |             |             |             |             |             |   |  |
|  | FEMA   |  |             |  |                                      |             |             |             |             |             |   |  |
|  | Land and Water Conservation Fund                 |  |             |  |                                      |             |             |             |             |             |   |  |
|  | Recreation Impact Fees                           |  | \$350,000   |  |                                      |             |             |             |             |             |   |  |
|  | General Fund Fund Balance                        |  |             |  |                                      |             |             |             |             |             |   |  |
|  | Recreation Impact Fees Reserves                  |  | \$1,500,000 |  |                                      |             |             |             |             |             |   |  |
|  |  |  |             |  |                                      |             |             |             |             |             |   |  |
|  | FY 26 Park Revenue                               |  | \$1,850,000 |  | Projected FY 27 - FY 32 Revenues     | \$4,800,000 | \$3,025,000 | \$6,800,000 | \$1,500,000 | \$1,400,000 | \$3,500,000   |  |

|  | COMMUNITY & ECONOMIC DEVELOPMENT FUND        | FY 2026 Required<br>(Debt Payments) | FY 2026<br>Recommended |   | FY '26 Notes                     | FY 2027<br>Projected | FY 2028<br>Projected | FY 2029<br>Projected | FY 2030<br>Projected | FY 2031<br>Projected | FY 2032<br>Projected | Sustainability Check   |
|--|--|-------------------------------------|------------------------|---|----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--|
|  | Community and Economic Development           |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Vibrant Downtown                             |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Façade Grant                                 |                                     |                        |   | Sales tax                        | \$10,000             | \$10,000             | \$10,000             | \$10,000             | \$10,000             | \$15,000             | Funding depends upon creation and growth in<br>Downtown Overlay District's property value                    |
|  | Streetscape Grant                            |                                     |                        |   |                                  | \$5,000              | \$4,000              | \$3,000              |                      |                      | \$10,000             |  |
|  | Building Upfit Grant                         |                                     |                        |   |                                  | \$30,000             | \$25,000             | \$27,500             | \$22,000             | \$13,500             | \$10,000             |  |
|  | MSD Feasibility Study                        |                                     |                        |   | Sales tax                        |                      |                      |                      |                      |                      |                      |  |
|  | Downtown Development                         |                                     | \$700,000              | ✓ | Congressional Earmark            |                      |                      |                      |                      |                      |                      |  |
|  | Home Infrastructure Program                  |                                     | \$60,000               |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Infrastructure Assessment and Upgrade        |                                     | \$30,000               |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Small Town Life                              |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Branding                                     |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Branding: Wayfinding - Phase I               |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Branding: Wayfinding - Phase II              |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Branding: Wayfinding - Phase III             |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Growing Smart                                |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Rail Corridor Economic Development Incentive |                                     |                        |   |                                  |                      |                      | \$50,000             |                      |                      |                      |  |
|  | Certified Site Development                   |                                     |                        |   |                                  |                      |                      |                      | \$100,000            | \$100,000            |                      |  |
|  | Retail and Hotel Incentive                   |                                     |                        |   |                                  |                      |                      |                      |                      |                      | \$100,000            |  |
|  | Emergency Operations Plan - Phase II         |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Housing Plan                                 |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | ED Marketing Video                           |                                     |                        |   | Sales tax                        |                      |                      |                      |                      |                      |                      |  |
|  | Home Infrastructure Program                  |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | FCS Feasibility Study                        |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Reserve deposit                              |                                     |                        |   |                                  | \$10,000             | \$41,000             |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | FY 26 CED Expenditures                       |                                     | \$790,000              | ✓ | Projected FY 27 - FY 32 Revenues | \$55,000             | \$80,000             | \$90,500             | \$132,000            | \$123,500            | \$135,000            |  |
|  |  |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Dedicated Sales Tax Base                     |                                     | \$90,000               | ✓ |                                  | \$55,000             | \$60,000             | \$69,900             | \$91,000             | \$95,000             | \$100,000            |  |
|  | Property Tax dedicated to Capital            |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | Municipal Service District                   |                                     |                        |   |                                  |                      | \$20,000             | \$20,600             | \$21,000             | \$28,500             | \$35,000             | revenue generated by placing additional 6¢<br>property tax on properties within Downtown<br>Overlay District |
|  | Congressional "earmark"                      |                                     | \$700,000              | ✓ |                                  |                      |                      |                      |                      |                      |                      |  |
|  | CED Reserves                                 |                                     |                        |   |                                  |                      |                      |                      | \$20,000             |                      |                      |  |
|  | Fund Balance (Unassigned)                    |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  |  |                                     |                        |   |                                  |                      |                      |                      |                      |                      |                      |  |
|  | FY 26 CED Revenues                           |                                     | \$790,000              | ✓ | Projected FY 27 - FY 32 Revenues | \$55,000             | \$80,000             | \$90,500             | \$132,000            | \$123,500            | \$135,000            |  |

| GRAND SUMMARY                              |              |              |  |                |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
|--|--------------|--------------|--|----------------|--|--|--|--|--|-------------------------|--------|-----------------------------|--------------|-------------------------|-------------|--|-------------|------------------------|-----------|--------------------------|-----------|-----------------------|----------|-------------------------------|-----|
| Expenditure Destination                    |              |              |  | Revenue Source |  | <table><caption>FY 2026 Expenditure Breakdown by Destination</caption><tr><th>Expenditure Destination</th><th>Amount</th></tr><tr><td>FY 26 Facility Expenditures</td><td>\$17,300,000</td></tr><tr><td>FY 26 Park Expenditures</td><td>\$1,850,000</td></tr><tr><td>FY 26 Street and Thoroughfare Expenditures</td><td>\$2,386,000</td></tr><tr><td>FY 26 CED Expenditures</td><td>\$790,000</td></tr><tr><td>FY 26 Fleet Expenditures</td><td>\$934,150</td></tr><tr><td>FY 26 IT Expenditures</td><td>\$75,000</td></tr><tr><td>FY 26 Stormwater Expenditures</td><td>\$0</td></tr></table> |  |  |  | Expenditure Destination | Amount | FY 26 Facility Expenditures | \$17,300,000 | FY 26 Park Expenditures | \$1,850,000 | FY 26 Street and Thoroughfare Expenditures | \$2,386,000 | FY 26 CED Expenditures | \$790,000 | FY 26 Fleet Expenditures | \$934,150 | FY 26 IT Expenditures | \$75,000 | FY 26 Stormwater Expenditures | \$0 |
| Expenditure Destination                    | Amount       |              |  |                |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 Facility Expenditures                | \$17,300,000 |              |  |                |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 Park Expenditures                    | \$1,850,000  |              |  |                |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 Street and Thoroughfare Expenditures | \$2,386,000  |              |  |                |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 CED Expenditures                     | \$790,000    |              |  |                |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 Fleet Expenditures                   | \$934,150    |              |  |                |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 IT Expenditures                      | \$75,000     |              |  |                |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 Stormwater Expenditures              | \$0          |              |  |                |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 Street and Thoroughfare Expenditures | -            | \$2,386,000  | Property Tax dedicated to Capital              | \$364,400      |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 Walk Zebulon Expenditures            | -            | \$0          | Property Tax dedicated to Capital (Bond)       | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 Stormwater Expenditures              | -            | \$0          | Property Tax dedicated to Stormwater           | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 Fleet Expenditures                   | -            | \$934,150    | Property Tax dedicated to Fire vehicles        | \$167,000      |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 Service Equipment Expenditures       | -            | \$0          | MSD & TIF                                      | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 IT Expenditures                      | -            | \$75,000     | Sales Tax                                      | \$90,000       |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 Facility Expenditures                | -            | \$17,300,000 | General Fund Fund Balance                      | \$2,149,050    |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 Park Expenditures                    | -            | \$1,850,000  | Stadium Reserve                                | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| FY 26 CED Expenditures                     | -            | \$790,000    | Capital Reserve                                | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
|  |              |              | GBP Reserves                                   | \$1,500,000    |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
|  |              |              | Transportation (Committed Fund Balance)        | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
|  |              | \$23,335,150 | Stormwater Reserves                            | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| Revenue Types                              |              |              | CED Reserves                                   | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| Taxes on Property                          |              |              | IT Reserve                                     | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| Taxes on Sales                             |              |              | Fire Fleet Reserve (Committed Fund Balance)    | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| Reserves                                   |              |              | Regular Fleet Reserve (Committed Fund Balance) | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| Fees on Services                           |              |              | Yard Waste Fee                                 | \$141,500      |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| Restricted funds for specified purpose     |              |              | Motor Vehicle Tag Fee                          | \$250,000      |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
| Loans                                      |              |              | Transportation Impact Fee                      | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
|  |              |              | Wake County (e.g., Fire Cost Share)            | \$4,887,200    |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
|  |              |              | Recreation Impact Fees                         | \$350,000      |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
|  |              |              | State (gas tax)                                | \$236,000      |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
|  |              |              | State (Street Reserve (unspent gas tax))       | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
|  |              |              | Federal (e.g., USDA Grant")                    | \$7,500,000    |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
|  |              |              | Federal (e.g., FEMA, "earmarks")               | \$700,000      |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
|  |              |              | Development (TIF, conditions, Agreements)      | \$0            |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
|  |              |              | Installment Financing                          | \$5,000,000    |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |
|  |              |              |  | \$23,335,150   |  |  |  |  |  |                         |        |                             |              |                         |             |  |             |                        |           |                          |           |                       |          |                               |     |

**TOWN OF ZEBULON  
CAPITAL IMPROVEMENTS PROGRAM  
CIP UPDATE FY 2026-2031**

|                   |                        |                              |
|-------------------|------------------------|------------------------------|
| <b>DEPARTMENT</b> | <b>PROJECT MANAGER</b> | <b>DEPARTMENTAL PRIORITY</b> |
| Fire              | Chris Perry            |                              |

|                      |   |   |                           |  |                             |  |                                 |  |                 |
|----------------------|---|---|---------------------------|--|-----------------------------|--|---------------------------------|--|-----------------|
| <b>PROJECT TITLE</b> | <b>TYPE OF PROJECT</b>  |   |                           |  |                             |  |                                 |  |                 |
| Fire/EMS Station     | <table> <tr> <td>X</td><td>1 - Health/Safety/Welfare</td></tr> <tr> <td></td><td>2 - Maintenance/Replacement</td></tr> <tr> <td></td><td>3 - Existing Programs Expansion</td></tr> <tr> <td></td><td>4 - New Program</td></tr> </table> | X | 1 - Health/Safety/Welfare |  | 2 - Maintenance/Replacement |  | 3 - Existing Programs Expansion |  | 4 - New Program |
| X                    | 1 - Health/Safety/Welfare   |   |                           |  |                             |  |                                 |  |                 |
|                      | 2 - Maintenance/Replacement   |   |                           |  |                             |  |                                 |  |                 |
|                      | 3 - Existing Programs Expansion   |   |                           |  |                             |  |                                 |  |                 |
|                      | 4 - New Program   |   |                           |  |                             |  |                                 |  |                 |

**PROJECT DESCRIPTION**

New Headquarters Fire/EMS Station, strategically located to optimize travel times.

**JUSTIFICATION**

After multiple studies, it was determined that the Town should construct a new fire station that would provide the necessary bay, training, office, and crew quarters needed for the fire department. Additionally, it must be strategically located to provide the overall best travel times to the area served. Property was purchased behind Town Hall for this purpose. Wake County partnered, with the intent to house Wake EMS ambulances at this location as well. A federal grant for \$7,500,000 was secured for the construction of the facility. After multiple community meetings, a facility has been designed and is ready for construction. A construction manager has been hired to oversee the construction of the facility. With an intended construction start date of September, 2025, the facility should be complete at the end of 2026.

**PROJECT ALTERNATIVES**

Continued use of the existing facility.

**OPERATING IMPACT/OTHER COMMENTS****PROJECT STATUS**

Funds Approved to Date

\$ 1,100,000

Funds Expended to Date

\$ 900,000

| CAPITAL COST BREAKDOWN | Prior to July 2025 | 2025-26       | 2026-27 | 2027-28 | 2028-29 | 2029-30 | Future Years |
|------------------------|--------------------|---------------|---------|---------|---------|---------|--------------|
| Planning & Engineering | \$ -               | \$ 1,200,000  | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |
| Purchase               | -                  |               |         |         |         |         |              |
| Construction           | -                  | 14,981,200    | -       | -       | -       | -       | -            |
| Equipment              | -                  | 360,000       | -       | -       | -       | -       | -            |
| Contingency            | -                  | 750,000       | -       | -       | -       | -       | -            |
| Other                  | -                  | 8,800         | -       | -       | -       | -       | -            |
| Total Project Costs    | \$ -               | \$ 17,300,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |

| FUNDING SOURCE(S)     | Prior to July 2025 | 2025-26       | 2026-27 | 2027-28 | 2028-29 | 2029-30 | Future Years |
|-----------------------|--------------------|---------------|---------|---------|---------|---------|--------------|
| General Fund          | \$ -               | \$ 5,000,000  | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |
| Electric Fund         | -                  | -             | -       | -       | -       | -       | -            |
| Bond Referendum       | -                  | -             | -       | -       | -       | -       | -            |
| Grants                | -                  | 7,500,000     | -       | -       | -       | -       | -            |
| Other - Wake County   | -                  | 4,800,000     | -       | -       | -       | -       | -            |
| Total Funding Sources | \$ -               | \$ 17,300,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |

**TOTAL PROJECT COST:**

**\$ 17,300,000**

**TOWN OF ZEBULON**  
**CAPITAL IMPROVEMENTS PROGRAM**  
**CIP UPDATE FY 2026-2030**

|                      |                        |                              |
|----------------------|------------------------|------------------------------|
| <b>DEPARTMENT</b>    | <b>PROJECT MANAGER</b> | <b>DEPARTMENTAL PRIORITY</b> |
| Parks and Recreation | Nick Rummage           | High                         |

|  |   |  |                          |  |                             |  |                                 |   |                 |
|--|---|--|--------------------------|--|-----------------------------|--|---------------------------------|---|-----------------|
| <b>PROJECT TITLE</b>                     | <b>TYPE OF PROJECT</b>  |  |                          |  |                             |  |                                 |   |                 |
| Little River Park - Phase 1 Construction | <table border="1"> <tr><td></td><td>1 -Health/Safety/Welfare</td></tr> <tr><td></td><td>2 - Maintenance/Replacement</td></tr> <tr><td></td><td>3 - Existing Programs Expansion</td></tr> <tr><td>X</td><td>4 - New Program</td></tr> </table> |  | 1 -Health/Safety/Welfare |  | 2 - Maintenance/Replacement |  | 3 - Existing Programs Expansion | X | 4 - New Program |
|  | 1 -Health/Safety/Welfare  |  |                          |  |                             |  |                                 |   |                 |
|  | 2 - Maintenance/Replacement   |  |                          |  |                             |  |                                 |   |                 |
|  | 3 - Existing Programs Expansion   |  |                          |  |                             |  |                                 |   |                 |
| X  | 4 - New Program   |  |                          |  |                             |  |                                 |   |                 |

**PROJECT DESCRIPTION**

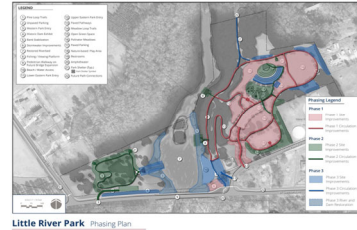
Little River Park - Phase 1 is currently under contract for engineered construction designs with construction set to begin in fall of 2025. This project would be the allocation of \$350,000 in additional funds to cover the expected overages due to increasing costs of materials and labor since the project was initially funded.

**JUSTIFICATION**

The Town's Parks and Recreation Master Plan, Play Zebulon, which was adopted in September 2021, identified Little River Park as a location with a high public interest in developing into a true nature based park.

Following adoption of the comprehensive plan, a site master plan was completed with significant public input and was Board adopted in 2022. A Parks and Recreation Trust Fund Grant (PARTF) was awarded in 2023 to go towards Phase 1 construction.

The additional funds to cover the inflation related overages would ensure that this large, public-step forward in implementing both Board adopted plans comes to fruition.

**PROJECT ALTERNATIVES**

None.

**OPERATING IMPACT/OTHER COMMENTS**

Inability to fully complete Phase 1 of Master Plan. Would put PARTF grant in jeopardy by not being able to delivery on all required amenities.

**PROJECT STATUS**

Ongoing

Funds Approved to Date

\$ 1,285,000

Funds Expended to Date

\$ -

| CAPITAL COST BREAKDOWN | Prior to July 2025 | 2025-26    | 2026-27 | 2027-28 | 2028-29 | 2029-30 | Future Years |
|------------------------|--------------------|------------|---------|---------|---------|---------|--------------|
| Planning & Engineering | \$ -               | \$ -       | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |
| Purchase               | -                  | -          | -       | -       | -       | -       | -            |
| Construction           | -                  | 350,000    | -       | -       | -       | -       | -            |
| Equipment              | -                  | -          | -       | -       | -       | -       | -            |
| Contingency            | -                  | -          | -       | -       | -       | -       | -            |
| Other                  | -                  | -          | -       | -       | -       | -       | -            |
| Total Project Costs    | \$ -               | \$ 350,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |

| FUNDING SOURCE(S)     | Prior to July 2025 | 2025-26    | 2026-27 | 2027-28 | 2028-29 | 2029-30 | Future Years |
|-----------------------|--------------------|------------|---------|---------|---------|---------|--------------|
| General Fund          | \$ 535,000         |            | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |
| Electric Fund         | -                  | -          | -       | -       | -       | -       | -            |
| Bond Referendum       | -                  | -          | -       | -       | -       | -       | -            |
| Grants                | 500,000            | -          | -       | -       | -       | -       | -            |
| Recreation Impact Fee | 250,000            | 350,000    | -       | -       | -       | -       | -            |
| Total Funding Sources | \$ 1,285,000       | \$ 350,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |

**TOTAL PROJECT COST:**

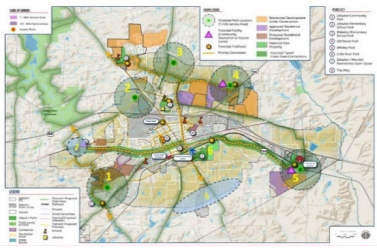
**\$ 1,635,000**



**TOWN OF ZEBULON**  
**CAPITAL IMPROVEMENTS PROGRAM**  
**CIP UPDATE FY 2025-2030**

|                      |                        |                              |
|----------------------|------------------------|------------------------------|
| <b>DEPARTMENT</b>    | <b>PROJECT MANAGER</b> | <b>DEPARTMENTAL PRIORITY</b> |
| Parks and Recreation | Sheila Long            | High                         |

|                      |  |  |                          |  |                             |   |                                 |  |                 |
|----------------------|--|--|--------------------------|--|-----------------------------|---|---------------------------------|--|-----------------|
| <b>PROJECT TITLE</b> | <b>TYPE OF PROJECT</b>   |  |                          |  |                             |   |                                 |  |                 |
| Property Acquisition | <table> <tr><td></td><td>1 -Health/Safety/Welfare</td></tr> <tr><td></td><td>2 - Maintenance/Replacement</td></tr> <tr><td>X</td><td>3 - Existing Programs Expansion</td></tr> <tr><td></td><td>4 - New Program</td></tr> </table> |  | 1 -Health/Safety/Welfare |  | 2 - Maintenance/Replacement | X | 3 - Existing Programs Expansion |  | 4 - New Program |
|                      | 1 -Health/Safety/Welfare   |  |                          |  |                             |   |                                 |  |                 |
|                      | 2 - Maintenance/Replacement  |  |                          |  |                             |   |                                 |  |                 |
| X                    | 3 - Existing Programs Expansion  |  |                          |  |                             |   |                                 |  |                 |
|                      | 4 - New Program  |  |                          |  |                             |   |                                 |  |                 |

|  |  |
|--|--|
| <p><b>PROJECT DESCRIPTION</b></p> <p>The Town must expand its Park LOS in order to meet the needs of the growing population. The Parks and Recreation Department is nearing capacity with existing facilities and courts with existing use and program participation.</p> <p><b>JUSTIFICATION</b></p> <p>The Town adopted its first comprehensive Parks and Recreation Master Plan, Play Zebulon in September 2021. This document serves as a guide for park development, recreation programming decisions, and initiatives as our community grows and diversifies.</p> <p>Play Zebulon identified 5 future park locations and expansion opportunities based on anticipated need for our growing community. The October 26, 2023, Board Mini-Retreat engaged the Board of Commissioners in a discussion regarding property acquisition opportunities. Play Zebulon identified property acquisition as a priority for Zebulon. The Recreation Impact Fee Study evaluated the impact of new development's impact on existing levels of service and recommended a funding stream to aid in offsetting the impact. Adoption of this CIP item will allow staff to search for property within the adopted zones, engage in initial due diligence, and return to the Board of Commissioners for authorization to purchase property.</p> |  |
|--|--|

|                             |  |
|-----------------------------|--|
| <b>PROJECT ALTERNATIVES</b> | <b>OPERATING IMPACT/OTHER COMMENTS</b>                       |
| None.                       | Inability to meet community demand. Limitations to services. |

|                        |              |                        |      |
|------------------------|--------------|------------------------|------|
| PROJECT STATUS         |              | New Project - FY 2026  |      |
| Funds Approved to Date | \$ 1,050,000 | Funds Expended to Date | \$ - |

| CAPITAL COST BREAKDOWN | Prior to July 2023 | 2025-26      | 2026-27 | 2027-28 | 2028-29 | 2029-30 | Future Years |
|------------------------|--------------------|--------------|---------|---------|---------|---------|--------------|
| Planning & Engineering | \$ -               |              |         | \$ -    | \$ -    | \$ -    | \$ -         |
| Purchase               | -                  | 1,500,000    |         |         |         |         |              |
| Construction           | -                  | -            | -       | -       | -       | -       | -            |
| Equipment              | -                  | -            | -       | -       | -       | -       | -            |
| Contingency            | -                  | -            | -       | -       | -       | -       | -            |
| Other                  | -                  | -            | -       | -       | -       | -       | -            |
| Total Project Costs    | \$ -               | \$ 1,500,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |

| FUNDING SOURCE(S)     | Prior to July 2023 | 2025-26      | 2026-27 | 2027-28 | 2028-29 | 2029-30 | Future Years |
|-----------------------|--------------------|--------------|---------|---------|---------|---------|--------------|
| General Fund          | \$ -               | \$ 250,000   |         | \$ -    | \$ -    | \$ -    | \$ -         |
| P&R Impact Fee        | -                  | -            |         | -       | -       | -       | -            |
| Bond Referendum       | -                  | -            |         | -       | -       | -       | -            |
| Grants                | -                  | -            |         | -       | -       | -       | -            |
| Recreation Impact Fee | -                  | 1,250,000    |         | -       | -       | -       | -            |
| Total Funding Sources | \$ -               | \$ 1,500,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |

**TOTAL PROJECT COST:** **\$ 1,500,000**

**TOWN OF ZEBULON**  
**CAPITAL IMPROVEMENTS PROGRAM**  
**CIP UPDATE FY 2026-2031**

|                   |                        |                              |
|-------------------|------------------------|------------------------------|
| <b>DEPARTMENT</b> | <b>PROJECT MANAGER</b> | <b>DEPARTMENTAL PRIORITY</b> |
| Police            | Jacqui Boykin          | High                         |

|  |   |
|--|---|
| <b>PROJECT TITLE</b>                         | <b>TYPE OF PROJECT</b>  |
| Additional Patrol Vehicles for New Positions | <input checked="" type="checkbox"/> 1 - Health/Safety/Welfare       |
|  | <input type="checkbox"/> 2 - Maintenance/Replacement                |
|  | <input checked="" type="checkbox"/> 3 - Existing Programs Expansion |
|  | <input type="checkbox"/> 4 - New Program                            |

|   |              |
|---|--------------|
| <b>PROJECT DESCRIPTION</b><br>Expanding fleet to accomodate new positions<br><br><b>JUSTIFICATION</b><br>For each additional sworn position added to our organization, a patrol vehicle must be purchased. This year we requested 2 patrol officers. A vehicle is assigned to each officer, as a means of increasing visibility, serving as a benefit and recruiting/retention tool, and increasing the service life each vehicle. This year, we require four patrol cars and one admin vehicle to be added. Listed price includes purchase and upfit of the patrol vehicles. Upfit includes emergency equipment, cameras, radio, computer, radar, printer, striping (\$100,000 x 2). | Insert image |
|---|--------------|

|  |   |
|--|---|
| <b>PROJECT ALTERNATIVES</b>  | <b>OPERATING IMPACT/OTHER COMMENTS</b>                                    |
| While leasing vehicles is an option for our administrative fleet, it is not an option for patrol | Adding to our fleet will increase our vehicle maintenance and fuel lines. |

|                        |      |
|------------------------|------|
| <b>PROJECT STATUS</b>  |      |
| Funds Approved to Date | \$ - |
| Funds Expended to Date | \$ - |

| CAPITAL COST BREAKDOWN | Prior to July 2025 | 2025-26    | 2026-27 | 2027-28 | 2028-29 | 2029-30 | Future Years |
|------------------------|--------------------|------------|---------|---------|---------|---------|--------------|
| Planning & Engineering | \$ -               | \$ -       | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |
| Purchase               | -                  | 235,000    |         |         |         |         |              |
| Construction           | -                  | -          | -       | -       | -       | -       | -            |
| Equipment              | -                  | -          | -       | -       | -       | -       | -            |
| Contingency            | -                  | -          | -       | -       | -       | -       | -            |
| Other                  | -                  | -          | -       | -       | -       | -       | -            |
| Total Project Costs    | \$ -               | \$ 235,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |

| FUNDING SOURCE(S)     | Prior to July 2025 | 2025-26    | 2026-27 | 2027-28 | 2028-29 | 2029-30 | Future Years |
|-----------------------|--------------------|------------|---------|---------|---------|---------|--------------|
| General Fund          | \$ -               | \$ 235,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |
| Electric Fund         | -                  | -          | -       | -       | -       | -       | -            |
| Bond Referendum       | -                  | -          | -       | -       | -       | -       | -            |
| Grants                | -                  | -          | -       | -       | -       | -       | -            |
| Other                 | -                  | -          | -       | -       | -       | -       | -            |
| Total Funding Sources | \$ -               | \$ 235,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |

**TOTAL PROJECT COST:** **\$ 235,000**

**TOWN OF ZEBULON**  
**CAPITAL IMPROVEMENTS PROGRAM**  
**CIP UPDATE FY 2026-2031**

|                   |                        |                              |
|-------------------|------------------------|------------------------------|
| <b>DEPARTMENT</b> | <b>PROJECT MANAGER</b> | <b>DEPARTMENTAL PRIORITY</b> |
| Public Works      | Public Works Director  | B                            |

|                      |                                      |
|----------------------|--------------------------------------|
| <b>PROJECT TITLE</b> | <b>TYPE OF PROJECT</b>               |
| Replace Bucket Truck | 1 - Health/Safety/Welfare            |
|                      | <b>X</b> 2 - Maintenance/Replacement |
|                      | 3 - Existing Programs Expansion      |
|                      | 4 - New Program                      |

**PROJECT DESCRIPTION**

Replace the bucket truck (2000 model year) with a good-condition used vehicle

**JUSTIFICATION**

The bucket truck was taken to a dealership service department for recall work, and a crack was discovered in the bucket support system that would require expensive repairs. The dealership deemed it unsafe for use and "red tagged" the bucket in their system. The bucket truck is used for tasks like trimming the crepe myrtles each spring, removing low-hanging limbs in the right-of-way, hanging the holiday pole decorations, changing the banners downtown and at the off-ramps, and any other work that requires elevating an Equipment Operator above ground level where the bucket can reach as it's much safer than having an employee on a ladder due to the enclosed bucket and the harness system. It is also used in emergency response situations that require cutting or removing a limb that is either hanging or has been caught by other limbs and poses a danger to the public. The bucket truck was purchased used and has served the Town for approximately 20 years.

**PROJECT ALTERNATIVES**

Rental equipment - approx. \$300-500 per day, not sustainable long term, may not be able to obtain one quickly for emergency work

**OPERATING IMPACT/OTHER COMMENTS**

If not approved, an estimated \$10,000 per year is needed for rental equipment

**PROJECT STATUS**

New - FY2026

Funds Approved to Date

\$ -

Funds Expended to Date

\$ -

| CAPITAL COST BREAKDOWN | Prior to July 2025 | 2025-26   | 2026-27 | 2027-28 | 2028-29 | 2029-30 | Future Years |
|------------------------|--------------------|-----------|---------|---------|---------|---------|--------------|
| Planning & Engineering | \$ -               | \$ -      | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |
| Purchase               | -                  | 95,000    | -       | -       | -       | -       | -            |
| Construction           | -                  | -         | -       | -       | -       | -       | -            |
| Equipment              | -                  | -         | -       | -       | -       | -       | -            |
| Contingency            | -                  | -         | -       | -       | -       | -       | -            |
| Other                  | -                  | -         | -       | -       | -       | -       | -            |
| Total Project Costs    | \$ -               | \$ 95,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |

| FUNDING SOURCE(S)     | Prior to July 2025 | 2025-26   | 2026-27 | 2027-28 | 2028-29 | 2029-30 | Future Years |
|-----------------------|--------------------|-----------|---------|---------|---------|---------|--------------|
| General Fund          | \$ -               | \$ 95,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |
| Electric Fund         | -                  | -         | -       | -       | -       | -       | -            |
| Bond Referendum       | -                  | -         | -       | -       | -       | -       | -            |
| Grants                | -                  | -         | -       | -       | -       | -       | -            |
| Other                 | -                  | -         | -       | -       | -       | -       | -            |
| Total Funding Sources | \$ -               | \$ 95,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |

**TOTAL PROJECT COST:****\$ 95,000**

**TOWN OF ZEBULON  
CAPITAL IMPROVEMENTS PROGRAM  
CIP UPDATE FY 2026-2030**

|                   |                        |                              |
|-------------------|------------------------|------------------------------|
| <b>DEPARTMENT</b> | <b>PROJECT MANAGER</b> | <b>DEPARTMENTAL PRIORITY</b> |
| Public Works      | Public Works Director  | B                            |

|                                |                                      |
|--------------------------------|--------------------------------------|
| <b>PROJECT TITLE</b>           | <b>TYPE OF PROJECT</b>               |
| Replace Town Hall Bagger Mower | 1 - Health/Safety/Welfare            |
|                                | <b>X</b> 2 - Maintenance/Replacement |
|                                | 3 - Existing Programs Expansion      |
|                                | 4 - New Program                      |

**PROJECT DESCRIPTION**

Replacement of bagger mower used to maintain lawns at the Zebulon Municipal Complex

**JUSTIFICATION**

The bagger system for the mower used at the Zebulon Municipal Complex is broken, and repairs would cost nearly as much as a new mower due to the labor involved. The lawns are mowed with a bagger mower to provide a clean, manicured look that can't be obtained with other types of mowers. In order to continue the current level of landscaping service at Town Hall and the Police Station, the bagger mower must be replaced. The bagger system will then be removed from current mower, and it will be used for maintenance of less prominent grounds, where the bagging is not necessary.

**PROJECT ALTERNATIVES**

Repair existing bagging system or lower standard of maintenance at Town Hall

**OPERATING IMPACT/OTHER COMMENTS****PROJECT STATUS**

New - FY2026

Funds Approved to Date

\$ -

Funds Expended to Date

\$ -

| CAPITAL COST BREAKDOWN | Prior to July 2025 | 2025-26   | 2026-27 | 2027-28 | 2028-29 | 2029-30 | Future Years |
|------------------------|--------------------|-----------|---------|---------|---------|---------|--------------|
| Planning & Engineering | \$ -               | \$ -      | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |
| Purchase               | -                  | 25,000    | -       | -       | -       | -       | -            |
| Construction           | -                  | -         | -       | -       | -       | -       | -            |
| Equipment              | -                  | -         | -       | -       | -       | -       | -            |
| Contingency            | -                  | -         | -       | -       | -       | -       | -            |
| Other                  | -                  | -         | -       | -       | -       | -       | -            |
| Total Project Costs    | \$ -               | \$ 25,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |

| FUNDING SOURCE(S)     | Prior to July 2025 | 2025-26   | 2026-27 | 2027-28 | 2028-29 | 2029-30 | Future Years |
|-----------------------|--------------------|-----------|---------|---------|---------|---------|--------------|
| General Fund          | \$ -               | \$ 25,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |
| Electric Fund         | -                  | -         | -       | -       | -       | -       | -            |
| Bond Referendum       | -                  | -         | -       | -       | -       | -       | -            |
| Grants                | -                  | -         | -       | -       | -       | -       | -            |
| Other                 | -                  | -         | -       | -       | -       | -       | -            |
| Total Funding Sources | \$ -               | \$ 25,000 | \$ -    | \$ -    | \$ -    | \$ -    | \$ -         |

**TOTAL PROJECT COST:****\$ 25,000**

**TOWN OF ZEBULON  
CAPITAL IMPROVEMENTS PROGRAM  
CIP UPDATE FY 2026-2030**

**DEPARTMENT**

Planning &amp; ED

**PROJECT MANAGER**

Michael Clark

**DEPARTMENTAL PRIORITY**

Level A

**PROJECT TITLE***Low-Income Home Energy Upgrades***TYPE OF PROJECT**☒

1 -Health/Safety/Welfare

☐

2 - Maintenance/Replacement

☐

3 - Existing Programs Expansion

☒

4 - New Program

**PROJECT DESCRIPTION : Low Income Plumbing Program**

**JUSTIFICATION:** The Town of Zebulon has a higher percentage of naturally occurring affordable housing. However many of these dwellings are in need of repair and energy efficiency upgrades. One tool that can be used to assist low-income families is to help reduce their cost for utilities, and with the existing aging housing infrastructure, many of these homes were constructed with higher water consumption fixtures and less efficient building practices. Rebuilding Together of the Triangle is a group that works with municipalities to provide in-home infrastructure upgrades geared towards energy efficiency and livability for owner-occupied low-income homes. By investing in this program, it creates opportunities for low-income families to save money on utility bills, helps to prevent minimum housing violations, improves environmental efficiency of aging housing stock, and enhances the quality of life for the occupants.

**PROJECT ALTERNATIVES**

Staff would direct citizens towards other programs with limited funding capabilities.

**OPERATING IMPACT/OTHER COMMENTS**

Enhancement of quality of life, reduced utility expenditures for occupants, reduction of minimum housing cases

**PROJECT STATUS**

Funds Approved to Date

\$

-

Funds Expended to Date

\$

-

| CAPITAL COST BREAKDOWN | Prior to July 2025 | 2025-26   | 2026-27   | 2027-28   | 2028-29   | 2029-30   | Future Years |
|------------------------|--------------------|-----------|-----------|-----------|-----------|-----------|--------------|
| Planning & Engineering | \$ -               | \$ -      | \$ -      | \$ -      | \$ -      | \$ -      | \$ -         |
| Purchase               |                    |           |           |           |           |           |              |
| Construction           |                    | -         | -         | -         | -         | -         | -            |
| Equipment              | -                  | -         | -         | -         | -         | -         | -            |
| Contingency            | -                  | -         | -         | -         | -         | -         | -            |
| Other                  | 60,000             | 60,000    | 60,000    | 60,000    | 60,000    | 60,000    | 60,000       |
| Total Project Costs    | \$ 60,000          | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000    |

| FUNDING SOURCE(S)     | Prior to July 2025 | 2025-26   | 2026-27   | 2027-28   | 2028-29   | 2029-30   | Future Years |
|-----------------------|--------------------|-----------|-----------|-----------|-----------|-----------|--------------|
| General Fund          | \$ 60,000          | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000    |
| Electric Fund         | -                  | -         | -         | -         | -         | -         | -            |
| Bond Referendum       | -                  | -         | -         | -         | -         | -         | -            |
| Grants                | -                  | -         | -         | -         | -         | -         | -            |
| Other- greenway fee   |                    |           | -         | -         | -         | -         | -            |
| Total Funding Sources | \$ 60,000          | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ 60,000    |

**TOTAL PROJECT COST:****\$ 420,000**

# **TOWN OF ZEBULON**

## **ELECTED OFFICIALS**

Glenn York – Mayor

Jessica Harrison – Mayor Pro Tem

Shannon Baxter – Commissioner

Beverly Wall Clark – Commissioner

Amber Davis – Commissioner

Quentin Miles – Commissioner

## **APPOINTED OFFICIALS & STAFF**

Taiwo Jaiyeoba – Interim Town Manager

Lisa M. Markland – Interim Town Clerk

Tonya Easterwood – Chief Information Officer, Information Technology

Bobby Fitts – Budget & Finance Director

Bob Grossman – Interim Police Chief

Shannon Johnson – Community & Economic Development Director

Sheila Long – Parks & Recreation Director

Matthew Lower – Planning Director

Tim Owens – Interim Public Works Director

Chris Perry – Fire Chief

Eric Vernon – Wyrick Robins Yates & Ponton – Town Attorney

TOWN OF ZEBULON  
ORGANIZATION CHART

