



STAFF REPORT
FINANCIAL STATEMENTS UPDATE
MARCH 4, 2019

Topic: FY 2019 Monthly Financial Statement Update

From: Bobby Fitts, Finance Director
Prepared by: Bobby Fitts, Finance Director
Approved by: Joseph M. Moore II, PE, Town Manager

Executive Summary:

The attached financials are for Board of Commissioners review only. See discussion below for details on statements.

Background:

The attached financials are a summary of revenues and expenditures to date. These are provided to keep the Board informed, on a monthly basis, of how revenues and expenditures are trending throughout the year.

Information:

These financial statements are through February 18, 2019. We've now received five of the twelve months of sales tax monthly distributions in FY 2019. As usual, the majority of property taxes have now been received (in December – January). See notes below for analysis on those and other revenues.

For FY 2019, approximately 7 ½ months in to the new year, the Town has spent about 53% (approximately \$7,600,000) of its General Fund budget of \$14,424,744. At a little over the halfway point in the year some trends on the expenditure side have shown up. For example, Fuel Expense is trending toward going over budget in the Police & Fire Departments. There are a few others that are looking like they could be headed to going over budget or already are. You will hear some transfers that have been made to cover some of these shortfalls at this meeting. With regard to some of the departmental expenditures, it is important to note some larger earlier year expenditures – payment has been made on the ladder and pumper trucks totaling approximately \$1.6 million as well as some other capital expenditures in Police (vehicles and radios totaling \$147,000) and Sanitation (the knuckleboom purchase) and debt service payments totaling \$637,000. This is why these departments have disproportionate amounts of percent of budget spent at this point in the year. Some discussion on some early revenue activity such as zoning fees and property taxes are below. The revenue and expenditure statements are included for your review.

A few highlights to date include:

Sales Tax

- Sales taxes collected in November 2018 were received and were 7.9% (\$7,182) more than the distribution received for the same period in FY 2018.
- For the year-to-date total of FY 2019 they are 5.56% (\$23,660) ahead of FY 2018.



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- Article 39 receipts, proceeds returned to the county of origin, were 7.95% (\$3,293) more than the distribution received for the same period in FY 2018.
- Article 39 receipts year-to-date for FY 2019 are 5.35% (\$10,357) more than FY 2018. (Ref. attached Sales Tax Collections spreadsheet).

Utilities Sales Tax (Sales tax on natural gas, electricity, telecommunication services and video programming)

- The first distribution for FY 2019 was received 12/15/18 for the quarter ending Sept. 30, 2018. Discussion on the first distribution was in January's update.
- The second distribution for FY 2019 will not be received until March 15.

Property Tax

- Property taxes collected so far in FY 2019 are approximately \$6,257,300. This is 98.1% of budgeted revenues (\$6,379,500).
- This is 4% more than what was collected to date in FY 2018 (\$6,010,000).

Permits & Zoning

- Permit and zoning fees collected to date in FY 2019 are \$81,623.
- This is 85.9% of budgeted revenues (\$95,000) for the year.
- It is about 1.2% more than what was collected to date in FY 2018 (\$80,678).

Transportation Impact Fees

- Transportation Impact fees collected to date for FY 2019 are \$82,244.
- It is 75.4% more than what was collected to date in FY 2018 (\$46,892).
- The unaudited balance to date of Transportation Impact fees is \$144,931.
- This revenue is placed into a reserve for current and future transportation projects to be spent within 10 years.

Policy Analysis: N/A

Financial Analysis: Budgeted revenue is \$14,424,744 while year to date revenue collected is \$10,054,653 (70% of budgeted). As shown in the chart on the Revenue Statement, 76% of year to date revenues come from property taxes.

Staff Recommendation:

No staff recommendation or Board action is necessary. These are informational only.



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Attachments:

1. General Fund Fiscal Year 2019 Expenditure Statement and Revenue Statement
(as of February 18, 2019)
2. Sales Tax – FY 2019

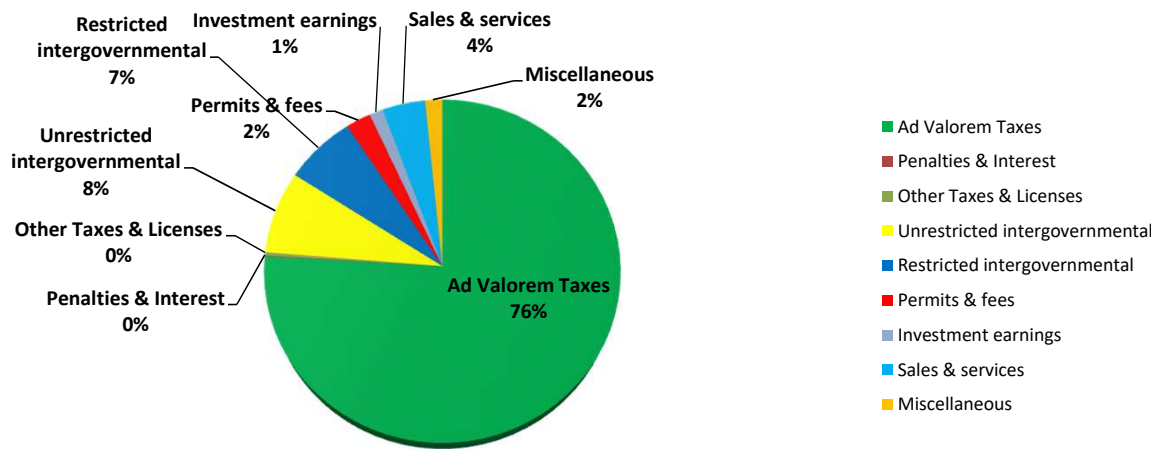


TOWN OF ZEBULON
 Revenue Statement:2018 - 2019
 for Accounting Period 6/30/2019
 GENERAL FUND

As of 2/18/2019

<u>Revenue Categories</u>	<u>Estimated Revenue</u>	<u>Revenue YTD</u>	<u>% Collected</u>	<u>% of Total Revenue YTD</u>
Ad Valorem Taxes	\$6,433,471	\$6,342,357	98.6%	75.9%
Penalties & Interest	\$12,500	\$7,059	56.5%	0.1%
Other Taxes & Licenses	\$39,500	\$25,144	63.7%	0.3%
Unrestricted intergovernmental	\$1,685,500	\$647,867	38.4%	7.8%
Restricted intergovernmental	\$839,170	\$559,069	66.6%	6.7%
Permits & fees	\$149,500	\$196,241	131.3%	2.3%
Investment earnings	\$60,000	\$106,204	177.0%	1.3%
Sales & services	\$631,275	\$336,394	53.3%	4.0%
Miscellaneous	\$166,500	\$134,319	80.7%	1.6%
Lease Purchase Proceeds	\$2,629,000	\$1,700,000	64.7%	0.0%
Fund Balance Appropriated	\$1,778,328	\$0	0.0%	0.0%
Total Revenues	\$14,424,744	\$10,054,653	69.7%	100%

Town of Zebulon General Fund % of Total Revenue To Date - FY 2019





TOWN OF ZEBULON
 Expenditure Statement:2018 - 2019
 for Accounting Period 6/30/2019
 GENERAL FUND

As of 2/18/2019

<u>Dept #</u>	<u>Department</u>	<u>Approp Amount</u>	<u>Expenditure YTD</u>	<u>% Exp.</u>
410	GOVERNING BODY	\$354,450	\$189,434	53.4%
420	FINANCE	\$359,100	\$204,203	56.9%
430	ADMINISTRATION	\$616,965	\$371,194	60.2%
450	CONTRACTED SERVICES	\$22,000	\$16,569	75.3%
470	STADIUM	\$51,600	\$22,573	43.7%
490	PLANNING AND ZONING	\$896,310	\$227,330	25.4%
500	BUILDINGS & GROUNDS	\$1,395,941	\$629,365	45.1%
510	POLICE	\$2,283,845	\$1,498,089	65.6%
530	FIRE	\$3,318,581	\$2,607,470	78.6%
560	STREETS AND HIGHWAYS	\$712,900	\$334,278	46.9%
570	POWELL BILL	\$256,000	\$12,164	4.8%
580	SANITATION	\$1,179,100	\$761,934	64.6%
590	STORMWATER	\$1,328,650	\$134,236	10.1%
620	PARKS & RECREATION	\$1,469,552	\$541,579	36.9%
690	SPECIAL PROJECTS	\$179,750	\$50,135	27.9%
Total Expenditures		\$14,424,744	\$7,600,550	52.7%

Sales Tax

FY 2019

Month	Article 39 (1) *	Article 40 (1/2)	Article 42 (1/2)	Article 44 (1/2)	City Hold Harmless	FY 19 Totals	Prior Year (FY 2018)	% Inc (Dec) from Prior Yr
July	\$ 36,660	\$ 15,288	\$ 18,274	\$ (2)	\$ 12,269	\$ 82,490	\$ 85,782	-3.8%
August	41,003	16,254	20,432	(1)	12,704	90,393	84,256	7.3%
September	40,586	16,066	20,242	0	12,166	89,061	87,489	1.8%
October	41,007	15,964	20,421	1	12,279	89,671	77,610	15.5%
November	44,706	17,395	22,274	1	13,528	97,904	90,722	7.9%
December	0	0	0	0	0	0	103,358	-100.0%
January	0	0	0	0	0	0	72,080	-100.0%
February	0	0	0	0	0	0	69,386	-100.0%
March	0	0	0	0	0	0	91,420	-100.0%
April	0	0	0	0	0	0	87,894	-100.0%
May	0	0	0	0	0	0	93,063	-100.0%
June	0	0	0	0	0	0	97,465	-100.0%
Total	\$ 203,962	\$ 80,967	\$ 101,642	\$ (0)	\$ 62,946	\$ 449,518	\$ 425,858	5.6%

FY 2018

Month	Article 39 (1) *	Article 40 (1/2)	Article 42 (1/2)	Article 44 (1/2)	City Hold Harmless	FY 18 Totals	Prior Year (FY 2017)	% Inc (Dec) from Prior Yr
July	\$ 39,291	\$ 15,388	\$ 19,542	\$ (205)	\$ 11,766	\$ 85,782	\$ 75,359	13.8%
August	38,167	15,189	18,990	0	11,909	84,256	82,879	1.7%
September	40,136	15,606	19,988	(4)	11,763	87,489	80,395	8.8%
October	34,599	14,293	17,203	(11)	11,526	77,610	80,741	-3.9%
November	41,413	16,168	20,614	0	12,527	90,722	82,777	9.6%
December	48,633	17,785	24,242	3	12,695	103,358	100,663	2.7%
January	31,988	13,416	15,916	(1)	10,761	72,080	67,521	6.8%
February	30,459	13,038	15,127	0	10,763	69,386	72,155	-3.8%
March	40,989	16,725	20,435	0	13,270	91,420	89,323	2.3%
April	40,662	15,444	20,227	1	11,559	87,894	85,773	2.5%
May	42,066	16,797	20,917	(6)	13,288	93,063	82,182	13.2%
June	43,512	17,893	21,693	2	14,365	97,465	92,134	5.8%
Total	\$ 471,915	\$ 187,743	\$ 234,894	\$ (220)	\$ 146,191	\$ 1,040,523	\$ 991,902	4.9%

Monthly Summary of Sales Tax Collected

