

Town of Zebulon Fire Department Volunteer Firefighter Application

INSTRUCTIONS: Applications must be completed, signed and dated to receive membership consideration. Applications not filled out completely will not be considered. It is important that you fill out all sections of this application completely and to the best of your ability. **Include any previous experience as a firefighter in the Employment History section.** Your application will be used as part of the examination process and therefore, should represent your best effort. PLEASE TYPE OR PRINT LEGIBLY.

1. PERSONAL DATA

Today's Date _____		Social Security Number _____	
Last Name _____		First Name _____ MI _____	
Street Address _____			
City _____		State _____ Zip _____	
Mailing Address _____			
Telephone -- Day (____) _____		Evening (____) _____ Cell (____) _____	
Email Address: _____		Are you between the ages of 18-70? _____	
		If NOT, what is your birth date? _____	
NC Drivers License License Number: _____		Date Issued _____	
CDL: Yes No Restrictions: _____		Current: Yes No	
<p>Citizenship: I certify that I am</p> <p><input type="checkbox"/> a U.S. citizen <input type="checkbox"/> a non-citizen with permanent work authorization</p> <p><input type="checkbox"/> a non-citizen with renewable work authorization</p>			

2. WORK PREFERENCES

<p>In general, what position are you applying for? _____ VOLUNTEER FIREFIGHTER _____</p> <p>Date available to start: _____</p>

3. EDUCATION

HIGH SCHOOL	OR	GED	COLLEGE - UNIVERSITY			
CIRCLE NO. YEARS COMPLETED 0 1 2 3 4		RECEIVED GED CERTIFICATE? YES NO	CIRCLE NO. YEARS COMPLETED 0 1 2 3 4	GRADUATED? YES NO		
BUSINESS, TRADE OR CORRESPONDENCE SCHOOL NAME AND LOCATION		FROM TO	SUBJECTS	COMPLETED?		
				YES	NO	
				YES	NO	
TECHNICAL - PROFESSIONAL LICENSE		NUMBER	STATE ISSUED	DATE ISSUED	CURRENT	
					YES	NO
					YES	NO

EDUCATION (con't)

NAMES OF COLLEGES OR UNIV. ATTENDED UNDERGRADUATE (NAME/CITY/STATE)	MAJOR/MINOR	DATES ATTENDED		DEGREE EARNED	DATE AWARDED
		FROM	TO		
GRADUATE (NAME/CITY/STATE)					

4. EMPLOYMENT HISTORY

List and describe your work experience separately by title. Begin with your present position and work backwards. Attach as many sheets as is necessary to account for your full record. Be sure to account for gaps in your employment history. **Related volunteer experience should also be listed.** If you have had four or more jobs in the last five years please provide all information on all employers within the last five years.

Currently Employed By _____ Job Title _____

Address _____ Starting Salary _____ Ending Salary _____

Telephone _____ Date Employed _____ Date Separated _____

Name and Title of Supervisor _____ Number of employees supervised by you _____

Duties and Responsibilities _____

Reason for Leaving _____

Can we contact your current employer? YES NO

If no please explain:

EMPLOYMENT HISTORY (con't)

Previously Employed By _____ Job Title _____

Address _____ Starting Salary _____ Ending Salary _____

Telephone _____ Date Employed _____ Date Separated _____

Name and Title of Supervisor _____ Number of employees supervised by you _____

Duties and Responsibilities _____

Reason for Leaving _____

Previously Employed By _____ Job Title _____

Address _____ Starting Salary _____ Ending Salary _____

Telephone _____ Date Employed _____ Date Separated _____

Name and Title of Supervisor _____ Number of employees supervised by you _____

Duties and Responsibilities _____

Reason for Leaving _____

5. GENERAL QUESTIONS

a. Have you ever been employed with the Town of Zebulon? Yes No

If yes, when and what department? _____

b. Apart from absences for work commitments and religious observations, will you be available during nights and weekends? Yes No

Comments: _____

c. Are you related by blood or marriage to any town employee? Yes No

If yes, give name, relationship and department _____

d. Indicate equipment you operate which may be used in the position you are seeking (office equipment, copiers, computer, machine tools, vehicles, cleaning equipment, construction equipment, electronic equipment etc.). _____

e. Indicate any information regarding your training, qualifications, and skills not covered elsewhere on this application (languages, software, special equipment etc). _____

f. How did you learn about membership with the Town of Zebulon Fire Department? _____

g. What certifications do you possess which would be related to this position? _____

If your answer to the following question is “YES” please attach a detailed explanation.

h. Have you ever been fired from a job? Yes No

If you need additional space to answer these questions please provide the information on a separate sheet of paper.

6. PERSONAL REFERENCES

Please do not list family relatives. We recommend listing persons such as co-workers, teachers, etc., who have knowledge of your qualifications for the position for which you are applying. Do not repeat names of supervisors listed with your employment record unless they can no longer be contacted at those addresses. Include **complete** addresses and telephone numbers.

a. Name _____ Telephone _____

Address _____

b. Name _____ Telephone _____

Address _____

c. Name _____ Telephone _____

Address _____

Certification and Statement of Understanding

I certify that all of the information furnished in this application and its addenda are true and complete to the best of my knowledge. I understand that the Town of Zebulon may investigate the information I have furnished. I authorize any person, firm, or organization to supply any information about me concerning any past employment, military duties, convictions, or personal information to the Town of Zebulon. I further release any such person, firm, or organization from any responsibility in disclosing such information, including from all liability for any damage that may result from furnishing such information to the Town.

I authorize the Town to obtain information regarding my record with the Bureau of Motor Vehicles if the position for which I am applying requires driving. I realize that any misrepresentation, omission or false information included in the application materials or provided in the interview process can lead to the withdrawal of an offer of membership or to termination from membership. The Town of Zebulon is a drug-free workplace. Individuals offered membership by the Town of Zebulon Fire Department may be required to successfully complete a physical, background check and drug testing. Individuals who refuse to take or who fail the drug test, after being informed, will be removed from consideration.

Signature _____ Date _____