

**Zebulon Board of Commissioners**  
**Minutes**  
**April 1, 2019**

Present: Robert S. Matheny-Mayor, Curtis Strickland, Dale Beck, Don Bumgarner, Beverly Clark, Annie Moore, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Chris Ray-Public Works, Tim Hayworth-Police, Chris Perry-Fire, Sheila Long-Parks & Recreation, Bobby Fitts-Finance, Teresa Piner-Planning, Eric Vernon-Town Attorney

Mayor Matheny called the meeting to order at 7:00pm.

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by East Wake High School student, Jereme Jeter.

**APPROVAL OF AGENDA**

Mayor Matheny asked to amend the agenda to add Triangle J Council of Governments under New Business.

Commissioner Strickland made a motion, second by Commissioner Clark to approve the agenda as amended. There was no discussion and the motion passed unanimously.

**SCHOOL RECOGNITION**

Mayor Matheny recognized student Jereme Jeter and teacher Charlene Adams, both from East Wake High School.

**PUBLIC COMMENT PERIOD**

Denise Nowell from the Zebulon Chamber of Commerce thanked the Board for their support at the Chamber's Annual Meeting. Shepard Green's grand opening would be April 8. Tryon Dentistry opened downtown on April 1. May Day was scheduled for May 4.

**CONSENT**

*A. Minutes*

Commissioner Clark made a motion, second by Commissioner Moore to approve the minutes of the March 4, 2019 meeting. There was no discussion and the motion passed unanimously.

*B. Finance*

Commissioner Clark made a motion, second by Commissioner Moore to approve the tax report for January 2019. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve the financial report as of March 18, 2019. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve – Ordinance 2019-21 for recognition of grant funds for special events. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve – Ordinance 2019-22 for recognition of grant funds for the farm fresh market. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve – Ordinance 2019-23 for appropriation of insurance proceeds. There was no discussion and the motion passed unanimously.

## **NEW BUSINESS**

### *A. Parks and Recreation*

#### 1. Text Amendment – Chapter 31 – Ordinance 2019-24

Sheila Long presented the text amendment to the Recreation Department Advisory Board and Tree Board section of the Code of Ordinances. The amendment to Chapter 31 clarified the makeup, duties, attendance and compensation of the Parks and Recreation Advisory Board and Tree Board, which would match that of other appointed boards for the Town. The Tree Board was a requirement for the Tree City USA designation. The Planning Board would no longer administer the duties of the Tree Board and duties would be reassigned to the Parks and Recreation Advisory Board.

Commissioner Beck made a motion, second by Commissioner Bumgarner to approve Ordinance 2019-24. There was no discussion and the motion passed unanimously.

### *B. General*

#### 1. Triangle J

Mayor Matheny explained he was unable to attend Triangle J meetings and decided to resign from his position. Mayor Pro Temp Clark accepted the nomination from Mayor Matheny and would represent the Town at meetings.

Commissioner Bumgarner made a motion, second by Commissioner Beck to accept Mayor Matheny's resignation from Triangle J and appoint Mayor Pro Temp Clark as the Town's representation for Triangle J. There was no discussion and the motion passed unanimously.

### *C. Fire*

#### 1. Declaration of Surplus Property (Fire Trucks)

##### a. Authorize Public Auction of Ladder Truck—Resolution 2019-22

Chris Perry explained the new ladder and pumper truck were scheduled to arrive in the next 45 days. The current ladder truck had been nationally advertised for sale since February 27, 2019 with no interest. Staff requested the Board to approve Resolution 2019-22 to authorize selling the 1987 Grumman AerialCat ladder truck via electronic public auction (GovDeals).

Commissioner Strickland inquired about a reserve on the ladder truck. Chris Perry explained the Board could set a minimum amount if they desired. Staff believed the nation-wide auction would bring in more money for the ladder truck and believed the truck could sell for \$15,000 to \$18,000.

Commissioner Strickland made a motion, second by Commissioner Beck to approve Resolution 2019-22. There was no discussion and the motion passed unanimously.

b. Transfer of Fire Department Rescue Truck to Wake County—Resolution 2019-23

Chris Perry explained as part of the Town’s funding agreement with Wake County, 50% of the purchase price for the 2009 GMC Rescue Truck was paid for by the County. The Town did not need the truck any longer therefore requested it be returned to Wake County since the County provided funding for the Town’s new ladder truck. It was estimated the rescue truck was worth \$50,000 to \$60,000. Wake County would take custody of the vehicle and use the vehicle as a spare, as needed, across the County. Staff asked the Board to consider transferring ownership of the Fire Department’s rescue truck to Wake County.

Commissioner Strickland made a motion, second by Commissioner Bumgarner to approve Resolution 2019-23. There was no discussion and the motion passed unanimously.

*D. Public Works*

1. Streetscape Sign Request – Downtown Civic Sign Project

Chris Ray asked the Board to consider the request to allow Zebulon Downtown Arts Council and the Miss Zebulon organization signs to be added, at their own cost, to the “Welcome to Downtown Zebulon” sign.

Commissioner Clark made a motion, second by Commissioner Moore to approve the streetscape sign request. There was no discussion and the motion passed unanimously.

2. Autumn Lakes – Phase 1 Roadway and Storm Drainage Acceptance – Resolution 2019-24

Chris Ray asked the Board to consider acceptance and maintenance of Autumn Lakes Phase 1 roadway and storm drainage. The developer was responsible for repairs to the road prior to the overlay installation. Staff recommended approval of Resolution 2019-24.

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve Resolution 2019-24. There was no discussion and the motion passed unanimously.

3. Weavers Pond 3A Roadway and Storm Drainage Acceptance – Resolution 2019-25

Chris Ray asked the Board to consider acceptance and maintenance of Weavers Pond 3A roadway and storm drainage. Staff recommended approval of Resolution 2019-25.

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve Resolution 2019-25. There was no discussion and the motion passed unanimously.

**BOARD COMMENTS**

There were no comments from the Board.

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**MANAGER'S REPORT**

Community Recycling Day was scheduled for April 6.

Family Movie Night would be Friday, April 12 showing Ralph Breaks the Internet at the Community Center.

Joe Moore spoke about the scavenger hunt the Town was doing to encourage citizen engagement. Citizens picked up a Zebulon passport from Town Hall and attended events to get stamps in their passport. There would be three winners drawn for a \$100, \$50, and \$25 gift card.

The next regular meeting was May 6 and the budget would be presented. The budget work sessions were May 14, May 22, and May 30 and public input was welcomed. The budget public hearing was June 3.

**CLOSED SESSION**

Mayor Matheny asked for a motion to go into closed session as permitted by NCGS §143-318.11(a)(4) for the purpose of discussing economic development.

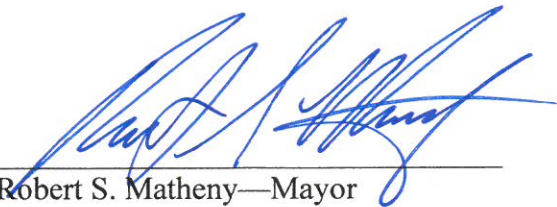
Commissioner Bumgarner made a motion, second by Commissioner Clark to go into closed session as allowed by NCGS §143-318.11(a)(4) for the purpose of discussing economic development. There was no discussion and the motion passed unanimously.


NOTE: In closed session Commissioner Bumgarner made a motion, second by Commissioner Beck to come out of closed session. There was no discussion and the motion passed unanimously.

Commissioner Bumgarner made a motion, second by Commissioner Beck to adjourn. There was no discussion and the motion passed unanimously.

Adopted this the 6<sup>th</sup> day of May, 2019.



  
Robert S. Matheny—Mayor

  
Lisa M. Markland, CMC—Town Clerk