

Zebulon Board of Commissioners
Minutes
May 7, 2018

Present: Robert S. Matheny-Mayor, Curtis Strickland, Dale Beck, Don Bumgarner, Beverly Clark, Annie Moore, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Stacie Paratore-Deputy Town Clerk, Chris Ray-Public Works, Mark Hetrick-Planning, Tim Hayworth-Police, Chris Perry-Fire, Greg Johnson-Parks & Recreation, Bobby Fitts-Finance, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 7:00pm.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Cielo Medina Abarca from Zebulon Middle School.

APPROVAL OF AGENDA

Commissioner Bumgarner made a motion, second by Commissioner Clark to approve the agenda. There was no discussion and the motion passed unanimously.

SCHOOL RECOGNITION

Mayor Matheny recognized student Cielo Medina Abarca and teacher Lisa Larson, both from Zebulon Middle School.

PUBLIC COMMENT PERIOD

Mayor Matheny reminded those speaking that they would have three minutes to speak and the red light on the timer would show them when time was up.

Billy Green, who was a member of the Zebulon Vision citizens group stated that he would like to work together for a vision on the Little River Dam repair and revisions to the park.

Scott Carpenter, who was the board chair for Preservation Zebulon, gave updates about the nonprofit including their first historic walking tour in Zebulon and upcoming guided tour of the Horton Kimbell house in the Wakefield area. Scott thanked the Board for joining the Wake County local agreement.

Scott Carpenter also announced that Mary Beth Carpenter, Executive Director for Preservation Zebulon, accepted a position as a member of the Wake County Historic Preservation Commission.

PROCLAMATIONS

Mayor Matheny read proclamations for the following weeks:

- National Public Works Week - May 21-27, 2018 - Commissioner Beck made a motion, second by Commissioner Clark to adopt the Proclamation for National Public Works Week. There was no discussion and the motion passed unanimously.

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- National Police Appreciation Week - May 13-19, 2018 and May 15, 2018 as Police Officer Memorial Day - Commissioner Clark made a motion, second by Commissioner Moore to adopt the Proclamation for National Police Appreciate Week. There was no discussion and the motion passed unanimously.
- National Clerks Week – May 6-12, 2018 - Commissioner Beck made a motion, second by Commissioner Bumgarner to adopt the Proclamation for National Clerks Week. There was no discussion and the motion passed unanimously.

CONSENT

A. Minutes

Commissioner Clark made a motion, second by Commissioner Moore to approve the minutes of April 2, 2018. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve the minutes of the April 9, 2018 joint public hearing. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve the minutes of the April 18, 2018 work session. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve the minutes of the December 4, 2018 closed session. There was no discussion and the motion passed unanimously.

B. Finance

Commissioner Clark made a motion, second by Commissioner Moore to approve Ordinance 2018-26. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve Ordinance 2018-27. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve Ordinance 2018-28. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve Ordinance 2018-29. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve tax reports for February, 2018. There was no discussion and the motion passed unanimously.

Commissioner Clark made a motion, second by Commissioner Moore to approve financial reports as of April, 2018. There was no discussion and the motion passed unanimously.

OLD BUSINESS

A. Planning

1. Thoroughfare Plan

Mark Hetrick gave a PowerPoint presentation on the Transportation Plan update. Mark began with showing the growth and development with current homes being built and land that was on the horizon to be developed. A graph was shown demonstrating how land use changes increased traffic which led to more transportation needs and accessibility demands. The plan revision objectives would further address growth and new development pressures.

Mark Hetrick continued by explaining the 2018 Transportation Plan map and an example of the proposed cross sections. The presentation included an explanation of the implementation strategies available to the developers to combat the transportation issues from growth and development.

Mark Hetrick recommended approval of ZA 2018-01. The Planning Board unanimously recommended approval.

Mayor Matheny asked for questions.

Curtis Strickland asked if there was any public input on the proposed plan. Mark Hetrick stated that a transportation plan overhaul was requested and the matter was discussed at the public hearing.

Mayor Matheny asked for questions. There were none.

Commissioner Clark made a motion, second by Commissioner Bumgarner to approve ZA 2018-01. There was no discussion and the motion passed unanimously.

B. Administration

1. Strategic Plan – Zebulon 2030

Joe Moore gave a brief explanation of the creation of the Strategic Plan and introduced Julie Brenman from Fountain Works.

Julie Brenman explained the purpose of the Strategic Plan and how the data was gathered for the plan through focus groups and surveys. Julie continued with how the plan was developed and how it would be implemented. The mission, vision, and values statements were read.

Next, the following focus areas were covered in more detail: vibrant downtown, small town life, and growing smart. Julie stated the plan would be posted on the website for all to read and give feedback.

Commissioner Strickland asked if the plan was online and Julie Brenman said it would be posted on the Town's website tomorrow. Mayor Matheny encouraged everyone to read the plan online and take the survey.

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NEW BUSINESS

A. Budget Presentation FY 2018-2019

Joe Moore began the budget presentation by reviewing the statutory requirements as well as the budget schedule and process. The budget work sessions would be May 15, May 23, and May 31, public hearing would be June 4 for the Board to consider adoption. The Budget Ordinance had to be adopted no later than July 1.

Joe Moore detailed the goals and features by explaining how population was increasing, use of land was changing with land development and the Town of Zebulon needed to have the capacity and capability to handle the change.

Next, it was explained how the Town could grow smart. The fire department was covering larger service areas and needed maintenance on their fire trucks. The goal of the budget was to make the equipment reliable, and to have the capacity to grow for the future.

Another part of growing smart included planning. The budget included a transportation plan update to aid in land and traffic issues.

Joe Moore stated how the downtown incentives program had been working well and old building facades were being updated to aid in achieving a more vibrant downtown. New businesses were also coming to downtown. Streetscapes incentives had proven effective in engaging people and bringing more people to the downtown area, as well.

In the small town life area, the goal was for increased community development and events. The Farm Fresh Market had been very successful and growing in attendance each year. The parks, greenways and walking trails had been effective at connecting people and neighborhoods. Daffodil Day was successful in engaging citizens by participating in beautifying the community park.

Joe covered the details of the FY2019 proposed budget including: street resurfacing, W. Sycamore construction, Little River park drainage, fleet replacement, and the Zebulon 2030 strategic plan. Debt service would help cover the purchase of new fire trucks.

Joe Moore asked the Board if they had any questions, there were none.

BOARD COMMENTS

Mayor Matheny asked for Board comments. Commissioner Strickland complimented the May Day event. Commissioner Moore also stated how much she enjoyed May Day.

MANAGERS REPORT

Joe Moore stated how great the turnout was for May Day.

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Chi Rho Omega Chapter of Alpha Kappa Alpha Sorority would host a family fun day at Gill Street Park on Saturday, May 19th from 10am to 2pm.

Lisa Markland introduced the new Deputy Town Clerk/HR Technician, Stacie Paratore, who came from Wyrick Robbins Yates and Ponton LLP where she worked for 12 years. Next, intern Andrew Shoeng was introduced. Andrew was an MBA student from UNC and his internship would last 10 weeks.

Commissioner Beck made a motion, second by Commissioner Bumgarner to adjourn. There was no discussion and the motion passed unanimously.

6/4/18

Date


Robert S. Matheny—Mayor




Lisa M. Markland, CMC—Town Clerk