

Parks & Recreation Advisory Board Meeting

The Zebulon Parks and Recreation Advisory Board met Monday, August 15th at 6pm.

This meeting will be held at Zebulon Town Hall, 1003 N. Arendell Avenue.

Board Members in attendance: Genia Newkirk, Brandon Wiggins, Dexter Privette, Quinton Taylor.

Staff Members in attendance: Sheila Long, Amy Hayden, Nick Rummage, Hannah Hayworth.

Meeting Agenda

1. Call to Order

Brandon Called the meeting to order at 6:00 PM

2. Approval of Agenda

1st Quinton

2nd Dexter

Voted all in favor

3. Public Comment: Public comments are limited to 3 minutes. Anyone wishing to speak must sign up by 5:50 PM. Public comment may be limited to 15 minutes.

No public comment.

4. Consent

a. Adoption of Minutes

i. February 21st, 2022

ii. May 16th, 2022

1st Dexter

2nd Genia

Voted all in favor

5. Presentation

a. UDO: Open Space

i. Planning Director: Michael Clark

Michael Clark proposed an option for the Parks and Recreation Advisory Board to be a part of the review and recommendation portion of the UDO process. This revised process will allow public comment at multiple occasions instead of one, as seen in the current process. The Parks and Recreation Advisory Board will have the opportunity to see Conditional Zoning Requests and Planned Development Requests. The Parks and Recreation Advisory Board will have the responsibility to enforce Section 5.7 – Open Space, Section 6.7.2 – Land Reservation, Recreation Improvements, and the Parks and Recreation Impact Fee Reduction. The Planning and Parks and Recreation Department will provide written standards and the Parks and Recreation Master Plan to assist the Parks and Recreation Advisory Board with decision making.

b. Quarterly Report

Sheila shared that the Parks and Recreation Department will begin to develop a Quarterly Report. The Quarterly Reports will allow us to see better statistics, more time to implement the larger projects, and track seasonal programs. This Quarterly Report will also include information regarding the Financial Aid Scholarship Program.

6. New Business

a. Suspension Policy

The Parks and Recreation Department has worked with the Towns Attorney to develop a Suspension Policy. We rarely expect to need this policy, but we would need to have a policy in place in the event a suspension was needed. Brandon asked what would happen if someone served the Suspension term and then had a repeat situation, would there be more in-depth punishment? Sheila will follow up with the Town’s Attorney regarding this question. The board would like to review the changes before it goes

1st Quinton

2nd Dexter

Voted all in favor

7. Open Discussion

Quenton asked if there was any feedback from the Youth Meet and Greet? The Youth Meet and Greet was hosted addressing the needs for teens and youth in the community. We created a networking opportunity for different community members, civic groups, organizations, and youth providers to provide feedback on what they feel would benefit the community youth the most. There is a lot of different organizations that are offering services, and this has allowed the groups to network and possibly collaborate. Quenton also asked if there were any plans for different youth facilities such as roller-skating rinks, arcades, etc. in Zebulon. Sheila said that the Town cannot be expected to provide everything, but the Town is open to speak with any commercial businesses that may be interested in those business opportunities.

Quenton will be providing at Olde Raleigh Distillery this weekend, East Wake Collective will be hosting a night market next weekend in partnership with Olde Raleigh Distillery.

8. Staff Updates

a. Department Update

Nick- The Spring athletic season had an Allstar team in state playoffs. Fall baseball and softball teams were supposed to kick off today, soccer will kick off this weekend. All sports leagues but softball have seen significant increases in participation. Our 10U – 15U girls softball teams did not have enough for a team. Gill Street Park has new shade structures that were installed last week, a paved pad and bench will be installed at a later date. New trash cans and benches will also be installed at this park later. The Town Hall Soccer field has been finished, the fence around the grass area was taken down and reused to frame the soccer field. That allows us to have an ADA viewing pad, a paved walkway, and we plan on installing new soccer goals. The front lot at Town Hall has been discussed as far as providing a usable space for the citizens.

Amy- Summer camp season is wrapping up; we have already offered about 20 camps this past summer. We are offering a free girls basketball clinic, that is full of 20 participants. Our open gym basketball is ongoing and growing, we have an average of about 15-20

participants each week. We have a movie night this Friday. Our program guide is in the process and should be ready in the next couple of weeks.

b. Next Meeting: September 19th

9. Adjournment

Brandon called for a motion to adjourn the meeting at 6:45 PM

1st Genia

2nd Dexter

Voted all in favor