

### **Parks & Recreation Advisory Board Meeting**

The Zebulon Parks and Recreation Advisory Board met Monday, May 16<sup>th</sup> at 6pm.

This meeting was held at Zebulon Town Hall, 1003 N. Arendell Avenue.

Staff members in attendance: Sheila Long, Hannah Blische.

Board Members in attendance: Genia Newkirk, Dexter Privette, Brandon Wiggins, Garret Underhill.

#### **Meeting Agenda**

1. Call to Order

Brandon Called the meeting to order at 6:00 PM

2. Approval of Agenda

Genia Called for a motion to approve the agenda.

2<sup>nd</sup> – Garrett

Voted all in favor

3. Public Comment: Public comments are limited to 3 minutes. Anyone wishing to speak must sign up by 5:50 PM. Public comment may be limited to 15 minutes.

No public comment

4. Consent
  - a. Adoption of Minutes
    - i. April 18, 2022

Genia Called for a motion to adopt the minutes.

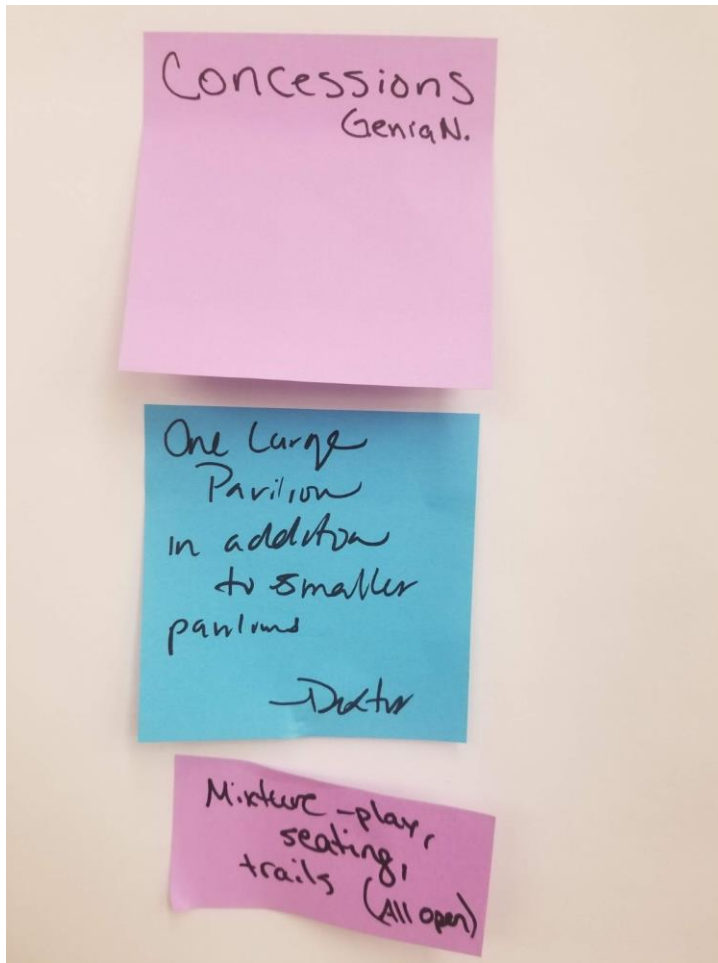
2<sup>nd</sup> – Dexter

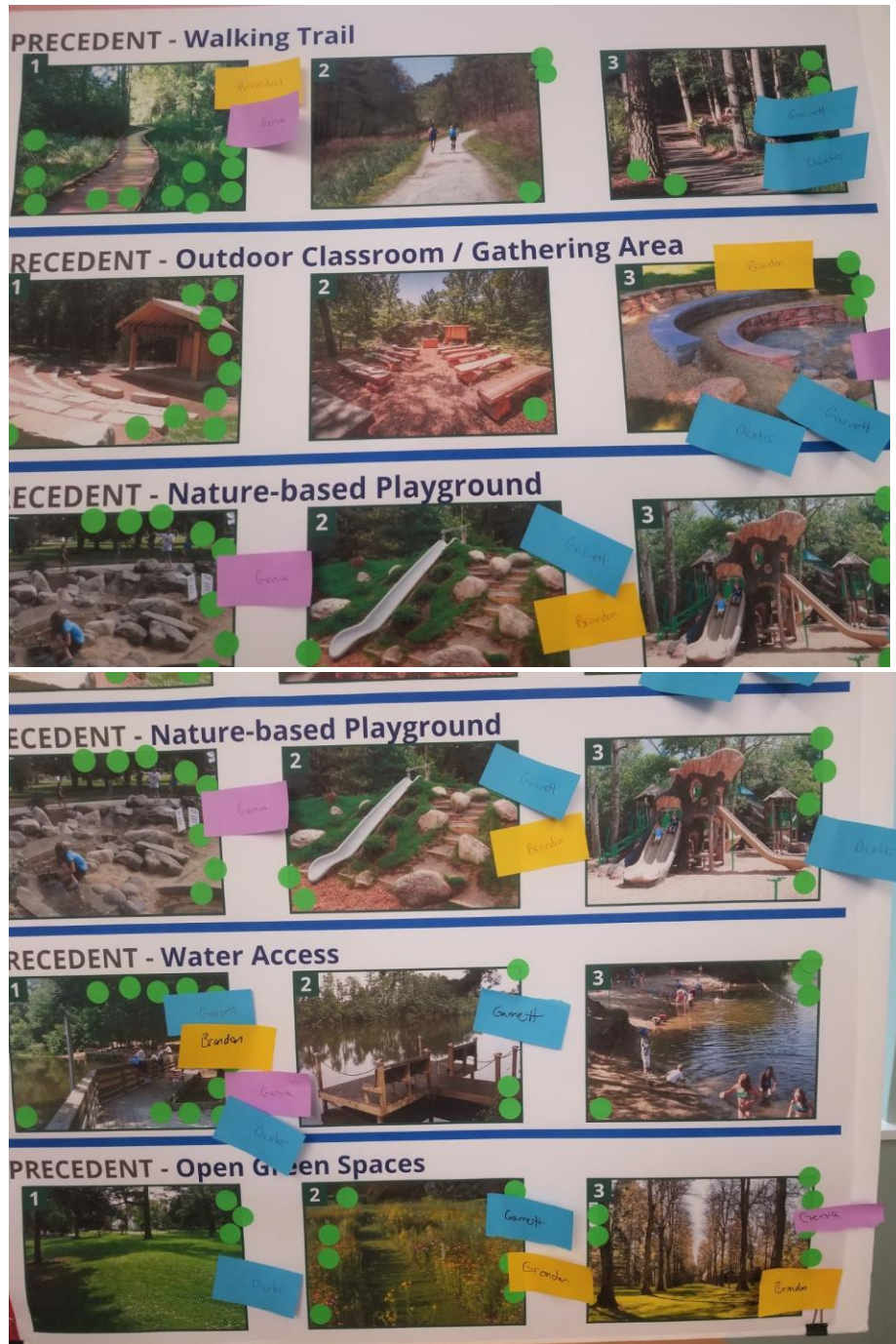
Voted all in favor

5. Old Business
  - a. Coach Appreciation

Carolina Mudcats has offered to cater a night of baseball around celebrating our coaching staff. We have the opportunity to announce awards or recognize each age group. Brandon loved the idea of the Mudcats game, he likes having the opportunity to recognize everyone while also sharing more info about our programs to those attending the games. Sheila estimated the price to be \$5.00 per ticket and offer 4 tickets per coach. Sheila is working out the details of seating arrangements. Sheila said that during certain breaks each advisory board member could play a part in the rewards and recognize the coaches. They are looking at a Thursday game at the end of June.

6. **New Business**
  - a. **Little River Park**





### 7. Open Discussion

The board asked how Spring Fest went with the changes due to weather. Sheila noted that it went well, almost everything planned was able to move inside. The weather forecast was hard to work around. With

the call we made people were able to enjoy the event. 1,000 people came through Dallas' building, Creative Cup did extremely well. 900 came through Brandon's building on the vendor side. There were a lot of people floating through the community center to see the band and get food. Brandon said the food from Bruno's was great, they said they sold out of burgers, and while he was there the Fall Line was packed. Genia received a late donation of \$500 from Victory Lane for the youth financial scholarship fund. She will be recognizing them with a plaque. Sheila noted that we are working on getting out more information regarding the fund to kids in the community for summer camp registration.

#### 8. Staff Updates

- a. Department Update
  - i. Event Schedule
- b. Next Meeting: June 20<sup>th</sup>

Staff will now be doing quarterly reports rather than an update every meeting to be more meaningful in the information being presented to the board. We have a series of events coming up, if there is anything the board would like to apart of, please let staff know. The next big event will be Movie Night on June 17<sup>th</sup> if anyone would like to volunteer. We are currently fully staffed, we transitioned funding to bring in a full-time Maintenace worker in April. The new staff member joining us from Public Works and has a lot of experience with different maintenance projects. Next meeting is June 20. No meeting in July unless the board would like to meet. July is a busy time for the department with beginning of new budget season

#### 9. Adjournment

Brandon called for a motion to adjourn.

Garrett made the motion.

2<sup>nd</sup> – Genia

Voted all in favor

Meeting end time: 6:57 PM