

Zebulon Board of Commissioners
Work Session
Minutes
May 11, 2021

Present: Robert S. Matheny, Beverly Clark, Annie Moore, Glenn York, Shannon Baxter, Larry Loucks, Joe Moore-Town Manager, Lisa Markland-Town Clerk, Stacie Paratore-Deputy Town Clerk, Chris Perry-Fire, Michael Clark-Planning, Sheila Long-Parks and Recreation, Chris Ray-Public Works, Bobby Fitts-Finance, Ashley Dixon-Police, Eric Vernon-Attorney

Mayor Matheny called the meeting to order at 6:00pm.

APPROVAL OF AGENDA

Commissioner Clark made a motion, second by Commissioner Loucks to approve the agenda. There was no discussion and the motion passed unanimously.

COMMUNITY AND ECONOMIC DEVELOPMENT

Joe Moore gave an overview of the topics for the meeting. The budget work session was a time for the Board and public to ask questions about the budget.

Michael Clark detailed the priorities of community and economic development. The FY 2022 requested budget items included alley activation, downtown tree lighting, streetscape grant, building upfit grant, façade improvement grant, GRVCB partnership, wayfinding signage, and the Downtown Associate Community Program. The details of each item were explained.

Sheila Long provided an update to the Board regarding alley activation. There were remaining funds from the project to activate the alley located on the western side of Arendell Avenue. Some projects were combined to provide a savings close to \$12,000 which would be used to install Wifi in the alleyway. Staff welcomed feedback from the Board on the project.

There was a question about providing electrical connection for food trucks. It was stated the alley network on Horton Street included amp access for food trucks and to support a band. The alley also had a 50-amp access and electrical outlets located along the alley. The wifi project included increasing the electrical infrastructure.

Joe Moore offered clarification about some of the budget items being rounded up.

Michael Clark presented two future budget requests which included downtown sidewalk repair and the downtown master plan.

STORMWATER INFRASTRUCTURE

Chris Ray discussed stormwater managements six required minimum control measures which included public education and outreach, public involvement and participation, illicit discharge detection and elimination, construction site runoff controls, post construction site runoff controls,

pollution prevention and good housing for municipal operations, and document all items. Examples of how Public Works met all the required measures was explained.

The budget requests for stormwater were detailed. Some of the items mentioned were a request to add personnel, a mapping program, and drainage improvements on East Vance Street.

FEE SCHEDULE

Joe Moore presented highlights of the changes to the proposed fee schedule. Some of the items included a yard waste fee, engineering review fees, recreation impact fees and a stormwater mapping fee.

PUBLIC INPUT

No one was present to speak and no comments were submitted.

QUESTIONS, COMMENTS, REQUESTS

Joe Moore stated staff would follow-up with the questions asked at the meeting.

The work session on May 19 would cover property management and walkability.

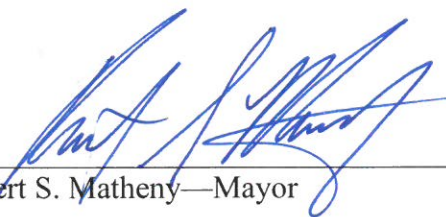
MANAGERS COMMENTS


Joe Moore stated he and Michael Clark attended the Wake County Historic Preservation Commission’s meeting regarding the Zebulon Historic District. A subcommittee of the Commission would bring a recommendation before the Board at the June 7, 2021 meeting.

Commissioner Loucks made a motion, second by Commissioner Clark to adjourn. There was no discussion and the motion passed unanimously.

Adopted this the 7th day of June 2021.




Robert S. Matheny—Mayor


Lisa M. Markland, CMC—Town Clerk