

Zebulon Downtown Development Association

Board Member Application

Applications Accepted between March 1 - March 29th, 2024

Date Submitted: _____

Date Received: _____

The Zebulon Downtown Development Association (ZDDA) has adopted this application for those interested in serving on the Zebulon Downtown Development Association Board of Directors. The ZDDA supports the strengthening of communities through preservation based economic development. ZDDA's mission is to honor preservation, nurture vitality and celebrate diversity through the implementation of the Main Street 4-Point Approach: Organization, Promotion, Design, and Economic Vitality.

Board positions are limited, however, if a position is not available, we hope you will be involved with one of our work groups or committees. Applications are reviewed in conjunction with the goals and objectives of the organization. To ensure you receive full consideration, please answer the following questions. Attach additional pages as needed.

Return this application either in person, email or mail to: Zebulon Downtown Development Association, 1003 N Arendell Avenue, Zebulon, NC 27597 or Tpiner@TownofZebulon.org.

For more information, call 919 823-1807

General Information:

Name: _____

Email address: _____

Address _____

Mailing Address (if different from above) _____

Mobile: _____ May we leave a message _____ (Y/N)

May we contact you regarding future opportunities _____ (Y/N)

Do you live inside Wake County? (Y/N) _____

Do you live within Zebulon's City/Town limits? (Y/N) _____

Do you live within Zebulon's ETJ? (Y/N) _____

What is your present relationship to the Downtown Business District?

Property Owner _____ Business Owner _____ Resident _____

Community Partner _____ Resident _____ Other: _____

Board History:

Please list all boards on which you are currently serving, or previously served:

Why do you wish to serve the downtown in this capacity? If additional space is needed, please attach a separate sheet.

List additional skills that may benefit ZDDA. Examples: photography, graphic arts, social media skills, marketing, writing, organizational, planning, event planning, design such as architecture, landscaping, development, data analysis, analytical, government experience, accounting/bookkeeping, etc.

Education:

Please list your educational background or completed certification programs that would benefit this program?

Employment:

Please list the name and address of your current employer, current position, and a brief description of your job duties.

Name of Employer: _____

Address: _____

City, State, and Zip: _____

Phone Number: _____

Job Title: _____

Job Duties:

Civic Involvement:

Please list the names of all civic organizations in which you currently hold membership:

Thank you for your interest in serving on the ZDDA Board of Directors. If you have any questions, please contact the ZDDA office at 919 823 1807 or Tpiner@townofzebulon.org

For More Information about the ZDDA, please read the attached: Board Member Duties and Responsibilities.

Applications are being accepted through March 29th, 2024

ZEBULON DOWNTOWN DEVELOPMENT ASSOCIATION BOARD OF DIRECTOR RESPONSIBILITIES

Do you want to be involved in the historic preservation and rehabilitation of Downtown Zebulon? Consider utilizing your skills toward the development of the Downtown Masterplan and enhancement of the Downtown Business Core.

Zebulon was appointed as a NC Main Street Community by the NC Department of Commerce, in July of 2023. ZDDA's mission is to enhance the vibrancy and economic vitality of Zebulon's Downtown Business Core utilizing the Main Street 4-Point Approach: **Organization, Economic Vitality, Promotion, and Design.**

Board meetings are held the second Tuesday of the month from 6 to 7:30. **Committee** meeting dates and times TBD. Meetings are open to the public.

Things to Know:

- Members are required to attend (1) Board meeting and (1) Committee meeting per month.
- Priority is given to applicants who have a vested interest in downtown, such as property and business owners, Zebulon citizens and ETJ* residents with skills to support the 4-Point approach.
- 3-year term.
- Terms begins May 2024
- Applications are public record.
- Appointments will be conducted by the ZDDA.

*Zebulon's Extraterritorial Jurisdiction (ETJ) is outside of the Town's corporate limits.

BOARD DUTIES

- Establish policies for the organization.
- Approve, review and monitor committee work plans and progress.
- Participate in fund-raising activities.
- Represent NAME OF ORGANIZATION goals and activities in the community.

COMMITTEE WORK GROUP

All Board members are expected to serve on one ZDDA work group / committee. This allows a Board member to understand the needs and issues of that committee and organization framework.